

**Government of Odisha**  
**Department of Women and Child Development**  
**Odisha State Child Protection Society (OSCPS)**  
**W&CD Complex, Plot no.-483(pt.), Ganganagar,**  
**Unit-VI, Bhubaneswar- 751003**

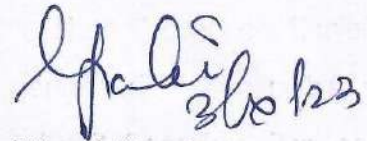
**Ph.No.0674-2393822**  
**E-mail ID-ao.oscps.od@nic.in**

No. 2352 /SCPS-CP-ACCT-0002-2023

Date: 03.10.2023

**TENDER CALL NOTICE**

Sealed tenders are invited from the interested GST registered advertising agencies / event management firms for stage preparation with waterproofing digital backdrop, construction of tent, stalls, Selfie points and structures, entrance Box gates, Public Announcement system, Photography, Videography with live streaming, light and sound system, supply of chairs, tables & carpets, Drinking water supply, refreshments for Guests and dignitaries, accommodation arrangements, side walling, green carpeting and trophy to winners etc. and such ancillary items for the event of **"UTSAHA and MAHAK -2023"** by Odisha State child Protection Society (OSCPS). The Tender completed in all respect shall be deposited in the office of Director, Odisha State Child Protection Society (OSCPS), W&CD Complex, Plot no.-483(pt.), Ganganagar, Unit-VI, Bhubaneswar- 751001 on or before dated 25.10.2023 by 5 PM through **Speed Post/ Registered Post/ Courier** only. The application form of the tender containing general bid information and terms & conditions can be downloaded from the website: [www.wcdodisha.gov.in](http://www.wcdodisha.gov.in) from 04.10.2023 to 25.10.2023. The Authority reserves the right to cancel any or all tenders at any stage of the process without assigning any reason thereof.



Additional Director  
Odisha State Child Protection Society

## TENDER SCHEDULE

|                                                        |                                                                                                                                                                                               |
|--------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Period of issue of quotation of Documents              | <b>From Dt.04.10.2023 to Dt.25.10.2023</b>                                                                                                                                                    |
| Last date & time for submission of quotation Documents | <b>Date: 25.10.2023</b>                                                                                                                                                                       |
| Place of submission of completed quotation Documents   | Odisha State Child Protection Society,<br>W&CD Complex, Plot no.-483(pt.), Ganganagar,<br>Unit-VI, Bhubaneswar- 751001<br><b>Ph.No.0674-2393822</b>                                           |
| Mode of submission                                     | In Sealed cover super scribing the specific category on the outside cover through Speed Post / Registered Post / Courier only                                                                 |
| Place, Date & Time for opening of Technical Bid        | Odisha State Child Protection Society,<br>W&CD Complex, Plot no.-483(pt.), Ganganagar,<br>Unit-VI, Bhubaneswar- 751001<br><b>Ph.No.0674-2393822</b><br><b>Date: 26.10.2023 Time 11.00 A.M</b> |
| Place, Date & Time for opening of Financial Bid        | Odisha State Child Protection Society,<br>W&CD Complex, Plot no.-483(pt.), Ganganagar,<br>Unit-VI, Bhubaneswar- 751001,<br>Ph.No.0674-2393822<br><b>Date : 26.10.2023 Time 12.00 Noon</b>     |
| Tender Fee                                             | Rs.1,500/- in shape of DD in favour of Director, Odisha State Child Protection Society(OSCPS) payable at Bhubaneswar                                                                          |
| EMD                                                    | Rs.30,000/- in shape of DD in favour of Director, Odisha State Child Protection Society(OSCPS) payable at Bhubaneswar                                                                         |
| Performance Security Deposit                           | 5% of the Contract Value to be awarded in shape of DD in favour of Director Odisha State Child Protection Society(OSCPS) payable at Bhubaneswar                                               |

  
Additional Director, OSCPS

**Government of Odisha**  
**Department of Women and Child Development**  
**Odisha State Child Protection Society**  
**W&CD Complex, Plot no.-483(pt.), Ganganagar,**  
**Unit-VI, Bhubaneswar- 751001**

**TENDER DOCUMENT**

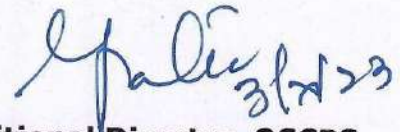
Odisha State Child Protection Society (OSCPS) is a registered society, is an autonomous functioning under the aegis of Dept. of Women & Child Development, Government of Odisha.

**"UTSAHA and MAHAK -2023"** are the festivals for the children residing in the Child Care Institutions. Mostly the festival celebrates through different competition among the children at state and district level.

OSCPS is going to organize the State level **"UTSAHA and MAHAK -2023"** tentatively on 2nd week of November, 2023 at Kalinga Stadium, Bhubaneswar.

Sealed tenders are hereby invited by **Speed Post / Registered Post/ Courier** only from the interested GST registered advertising agencies/ event management firms for stage preparation with waterproofing, digital backdrop, construction of tent, stalls, selfie points and structures, entrance box gates, public announcement system, photography, videography with live streaming, light and sound system, supply of chairs, tables & carpets, drinking water supply, refreshments for guests and dignitaries, accommodation arrangements, side walling, green carpeting and trophy to winners etc. and such ancillary items for the event of **"UTSAHA and MAHAK -2023"** by Odisha State child Protection Society (OSCPS) on or before **25.10.2023 by 5.00 PM**. Interested agencies shall have to submit a non-refundable Bank Draft for Rs.1,500/- towards cost of tender paper along with the tender paper in shape of DD in favour of Director, Odisha State Child Protection Society (OSCPS) drawn in any Nationalized Bank payable at Bhubaneswar. Further, Rs.30,000/- towards EMD in the form of DD in the aforesaid manner be enclosed.

The Authority reserves the right to reject any or all offers without assigning any reason thereof.



**Additional Director, OSCPS**

**(A) SCOPE OF WORK/GENERAL TERMS AND CONDITIONS WITH SPECIFICATION**

**1. (i) Stage Preparation, Decoration and Backdrop:**

Preparation of 2 stages (20' x 20') and 2.5" height with digital backdrop (15'x 20') and printed flex printing/canvas with drawing and fixing with "**UTSAHA and MAHAK -2023**" cut-outs synthetic carpeting, podium, VIP chairs, tea-poy, tray with velvet cloth, glass and glass coaster, refreshments for guests and dignitaries, table cloth, white towel, lamp, candle, match box, camphor etc. for inauguration of the function, signage and standee(as per the requirement).

LED panel for back drop of the stage with decorate light and Sound system for stage programme for 5 days.

Flower and balloon decoration for stage and helium balloon for inauguration.

Flower bouquets and badges for the guests and dignitaries.

Water proof tarpaulin and bamboo structure, cloth ceiling in front of the stage.

Supply of chairs for 5 days.

Ramp to the stage.

Grid with front facia for the tent.

Erection of one box entrance gate and one theme gate with banner and flower.

One Flex banner for each event (as per the accrued space).

2 Selfie points decorated with balloon and light for children entertainment space.

Sofa -4 sets (steel) and fan as per requirement.

Refreshment and facilitation of media personnel.

**ii. Sitting Arrangement:** 12000 sqft. for 1000 participants. Tarpaulin water proof roof coverage with bamboo and cloth structure on both side of the stage for sitting of audiences full covering from top of the open pandal to steps. All materials like carpet, lamp, flower etc. to be used for the event.

**iii. Public Announcement System:** Public announcement system with music and announcement provision for each event from stage to reach all over the field. Cordless microphone for announcement as per the requirement.

**iv. Cleaning and Sanitation:** Garbage Dumping, Supply of sanitary material (sufficient of phenyle & hand wash) and dustbin with disposable bag at the place of accommodation, event, stage, dinning (5 and half days).

**v. Supply of chairs, tables, Carpets etc. for event:** Details Materials/items to be used:

- a. VIP Chairs- 8 nos. (Stage)
- b. Tea poy-4 nos. (Stage)
- c. Table cloth, towel for VIP chairs, lamp, podium etc.
- d. Plastic chairs (without arm) for pavilion & competition stalls-600 nos.
- e. Folding Table-15 nos. and 10 umbrella (Big size) at event.
- f. Plastic chairs(without arm) for Audience-1000 at main stage.
- g. Brass/steel sofa sets with tea poy for gallery- 4 nos.
- h. Carpeting of pandal and sitting area & other areas as per requirement
- i. Standee with flex board 6 x 2.5 feet -20 nos at the place of all event.

**vi. Light and Sound System for Stage:** Light and Sound System for the event for 5 days, 125 KVA DG set (Silent) including fuel and transportation cost.

**vii. Drinking Water Supply:** Drinking water at places like accommodation, venue, events, stage for participants for 5 days with umbrella, table and paper disposable glasses along with Wash basin arrangement at the ground.

**viii. Accommodation Arrangement:** Bed, mattress, bed sheet, pillow with cover and blankets as per requirement (900 set required) to be supplied to all accommodation places proper arrangement for placement of beds in rooms including transportation charges (6 days) supply of buckets & mug (20 buckets and 20 mugs for 100 persons ratio subject to modification). Black masking at the girls' accommodation. Bed arrangements must be completed by the date assigned by the authority in all accommodation places for overall monitoring of all accommodation places, one qualified supervisor is to be deployed to coordinate & make sure for qualitative arrangement for accommodation & transportation arrangement.

**ix. Side walling and green carpeting:** Befitting side walling wherever necessary to cover the un-used area and for better look, green carpeting of entire area around the tent area to give attractive look and to avoid dust as per requirement. All the area should be floor matted.

**x. Photography, Videography, Live Streaming and Documentation:**

a. Live stream with high speed internet of the entire event in YouTube, Facebook, Still photography of the entire events with photo album, the video recording of the event to be supplied in 1 TB Hard disk.

b. Documentation report of the event along with suggestions of the children, guests, celebrities and juries.

**xi. Customised design Prizes/Trophies for Winners :**

The bidder has to show sample for Trophy as per specification mentioned in Annexure-C. The bidder will be abiding by all the Terms & Conditions of the Tender Document.

2. The Agency will have to start the work immediately after the receipt of the work order from OSCPS, Bhubaneswar.
3. The assigned work has to be completed in a time bound manner, which will not exceed more than 3 days.
4. The selected agency will be required to comply with the instructions, if any, issued by the OSCPS.
5. The selected agency should be prepared to provide additional materials in case of requirement without charging any additional cost.
6. The agency will be responsible for up keep and maintenance of the entire work done by them till the closing of the event.



7. It shall be responsibility of the successful agency having valid license for electrical works to obtain requisite permission for electricity connection for the event period from statutory bodies.
8. With regards to electrical fittings etc. agency shall have to engage qualified licensed electrician/contract entitled to erect, handle and maintain supply line and its upkeep. All electrical lines, wires and joints should be properly insulated.
9. The authority reserves the right to reject any or all quotation and tenders without assigning any reasons thereof.
10. The rate offered by the agency shall be inclusive of all taxes and duties.
11. The selected agency/firm should open its own office having technical man power and manager throughout the event period to handle any work to be assigned by the authority and should keep at list two persons for each event/activities and accommodation to look after the entire arrangements.
12. The event management agency should submit an execution plan (in colour print) including their strength and manpower for five days activities.
13. The successful tenderer shall not be entitled to claim any additional amount for any reason whatsoever for the above work.
14. These are only proposed draft terms and conditions and can be modified at any time by the OSCPS at its sole discretion.
15. Agency selected by OSCPS, shall have to give an undertaking to follow all ethics of faith and the information provided by OSCPS and shall maintain quality of work done and in least possible time.
16. A check list as per "**Annexure-A**" is to be submitted.

#### **B. Tender Fee**

At the time of submission of the Tender, the Tender Fee of Rs.1,500/- (Rupees One Thousand only) is to be deposited in shape of DD in favour of Director, Odisha State Child Protection Society (OSCPS) payable at Bhubaneswar.

#### **C. Earnest Money Deposit (EMD)**

At the time of submission of the Tender, an EMD of Rs. 30,000/- (Rupees thirty Thousand) only is to be deposited in shape of DD in favour of Director, Odisha State Child Protection Society (OSCPS) payable at Bhubaneswar. The EMD of the unsuccessful bidders will be returned to them preferably within 30 days of the work order is issued. Non submission of EMD qualifies for rejection of tender documents.

#### **D. Performance Security Deposit**

After receipt of the work order, a Performance Security Deposit of 5% of the contract value to be awarded is to be deposited in shape of DD in favour of Director, Odisha State Child Protection Society (OSCPS) payable at Bhubaneswar.



### **E. Technical Bid**

The Technical Bid is to be submitted by the agency in the enclosed format **(Annexure-B)** with a forwarding letter of the firm in sealed envelope separately mentioning in the overleaf. Following firms are eligible to quote for the said works:-

- a. Experience of construction of stalls and event management in major state level festival preferably Children's Festivals.
- b. The agency should have a qualified visualizer with him who should supervise the execution of work throughout the construction of activities and finalize the theme designs in coordination with OSCPS officials.
- c. Should have minimum annual turnover of Rs.20 Lakhs for the agency for last three financial years duly certified by C.A. ending on 31.03.2023.
- d. Execution of similar work for not less than Rs.20 lakhs as a single Bid for last three consecutive years i.e. 2020-21, 2021-22 and 2022-23.
- e. Refundable EMD of Rs.30,000/- in shape of DD drawn in any nationalized bank in favour of Director, OSCPS payable at Bhubaneswar.
- f. Non-refundable DD of Rs.1,500/- towards cost of Tender Papers drawn in favour of Director, OSCPS.
- g. Copy of Valid GST Registration Certificate and up to date return file of the firm/agency.
- h. Copy of PAN card for income tax and up to date return file in the name of agency/firm for last three years ending 31<sup>st</sup> March 2023.
- I. Profile of visualizer for execution of such work(s) who will be involved for supervision of work.

### **F. Financial Bid**

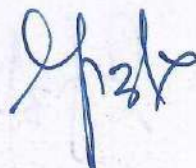
Financial bid is to be submitted by the Agency in the enclosed format **(Annexure-D)** with forwarding letter of the firm in sealed envelope separately.

### **G. Process of Selection**

- i. Technical bid will be opened first. The bidders are to qualify in the technical bid and there is no mark or rating for the technical bid as it is only for the purpose of qualification. The Financial bid of the bidder who qualified in the technical bid will only to be opened.
- ii. If the L-1 bidder does not confirm the acceptance of the work order within 3 days, the L-2 bidder will be awarded the work order at the same price, subject to the same terms and conditions.

### **H. Evaluation**

Bids received in the office of OSCPS, Bhubaneswar within the stipulated period will be considered for evaluation.



## **I. Award of Contract**

The contract will be awarded in favour of the bidder who quoted the lowest price in the Financial Bid.

- i. In case more than one agency is quoting the same rate the preference will be given to the agency having more number of experiences basing upon the year of establishment of the firm.
- ii. If undecided, the firm having more average turnover of last three years i.e. 2020-21, 2021-22 and 2022-23 will be given preference.

## **J. Department's Reservation**

The department reserves the right to cancel any bid without assigning any reason thereof. The department can recommend for blacklisting of any agency that does not perform or turndown the offer upon receipt of the contract.

## **K. Submission of the Bid**

The last date of submission of the Bid is on or before **25.10.2023** by **speed post/registered post/Courier** only in the office of Odisha State Child Protection Society (OSCPS), W&CD Complex, Plot no.-483(pt.), Ganganagar, Unit-VI, Bhubaneswar- 751001.

## **L. Declaration regarding Blacklisting**

A declaration to the effect that the agency is not blacklisted by any Govt./Public undertaking shall be submitted in the format at **Annexure-E**.

## **M. Penalty for Non-performance**

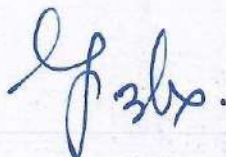
If the agency after accepting the work fails to deliver the desired level of work in the stipulated period, then, as per the recommendation of the procurement committee constituted for "**UTSAHA and MAHAK -2023**", a penalty will be levied to the volume of non-performance. The volume of non-performance will be decided by the above committee after examining the details of work assigned and completed by the agency. The penalty so imposed will be deducted from the 'Performance Security Deposit' available at OSCPS.

## **N. Legal Dispute**

Any legal dispute arising out of the process of the event should be settled first by mutual consent, then by the process of arbitration before OSCPS and finally by an appropriate court in the jurisdiction of Bhubaneswar.

## **O. Mode of Payment**

On satisfactory completion of all the processes involved in the programme of "**UTSAHA and MAHAK -2023**", the agency will submit the bill for payment. On receipt of the original GST bill, payment shall be released through e-transfer to the bank account of the agency after deduction of statutory dues, if any.





**Any Other.**

- i. The bidders will submit a colour print out of concept presentation regarding all design for event management.
- ii. One qualified supervisor for each event is to be deployed to coordinate & make sure for qualitative arrangement.
- iii. OSCPS reserves the right to negotiate the final price with the successful bidder.

**CHECKLIST (Attach self-attested photocopy)**

| Sl.No | Item Name                                                              | Details |
|-------|------------------------------------------------------------------------|---------|
| 1     | Firm Registration No                                                   | YES/NO  |
| 2     | Tender fee deposited                                                   | YES/NO  |
| 3     | EMD deposited                                                          | YES/NO  |
| 4     | PAN                                                                    | YES/NO  |
| 5     | GST Registration No. with updated return file                          | YES/NO  |
| 6     | Average Annual Turnover of last 3 years (2020-21, 2021-22 and 2022-23) | YES/NO  |
| 7     | IT Return of last 3 years (2020-21, 2021-22 and 2022-23)               | YES/NO  |
| 8     | Declaration regarding Blacklisting                                     | YES/NO  |
| 9     | Bank Details                                                           | YES/NO  |

Date:  
person  
Place:

Signature of the Tenderer/Authorized

Name:  
Seal



**TECHNICAL (Photocopy of documents to be attached)**

| Sl. No. | Item Name                                                                                                                                                                                                | Details                            |  |
|---------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|--|
| 1       | Name of The Agency                                                                                                                                                                                       |                                    |  |
| 2       | Name of Proprietor/Partner/Director                                                                                                                                                                      |                                    |  |
| 3       | Full Address of Registered Office, Telephone No., FAX No. and E-mail ID                                                                                                                                  |                                    |  |
| 4       | Full Address of Operating/ Branch Office, Telephone No., FAX No. and E-mail ID                                                                                                                           |                                    |  |
| 5       | Name, Address & Telephone No. Of Authorized Officer/Person                                                                                                                                               |                                    |  |
| 6       | Year of Establishment                                                                                                                                                                                    |                                    |  |
| 7       | Firm Registration Number                                                                                                                                                                                 |                                    |  |
| 8       | Experience of construction of stalls and event management in major state level festival preferably Children's Festivals.                                                                                 | (Documentary proof to be attached) |  |
|         | The agency should have a qualified visualizer; who should supervise the execution of work throughout the construction of activities and finalize the theme designs in coordination with OSCPS officials. | (Documentary proof to be attached) |  |
|         | Should have minimum annual turnover of Rs. 20 Lakhs for the firm/Agency for last three financial years duly certified by C.A. ending on 31 <sup>st</sup> March,2023                                      | (Documentary proof to be attached) |  |
|         | Execution of similar work for not less than Rs.20 lakh as a single bid for last three consecutive years                                                                                                  | (Documentary proof to be attached) |  |
| 9       | Annual turnover for last 3 years                                                                                                                                                                         | 2020-21                            |  |
|         |                                                                                                                                                                                                          | 2021-22                            |  |
|         |                                                                                                                                                                                                          | 2022-23                            |  |
| 10      | Average turnover of 2020-21, 2021-22 and 2022-23                                                                                                                                                         |                                    |  |
| 11      | IT Return of last 3 years (2020-21, 2021-22 and 2022-23)                                                                                                                                                 |                                    |  |
| 12      | PAN                                                                                                                                                                                                      |                                    |  |
| 13      | TAN (If any)                                                                                                                                                                                             |                                    |  |
| 14      | GST Registration No.                                                                                                                                                                                     |                                    |  |
| 15      | Bank Details:-<br>Bank Account Number<br>Name of the Account Holder<br>Name of Bank/Branch<br>IFS Code                                                                                                   |                                    |  |

N.B.:- Additional Sheets may be attached for the points mentioned above in case the Space is not sufficient.

Date:  
Place:

Signature of Tenderer/Authorized person  
Name:  
Seal

**Annexure- C**

**SPECIFICATION FOR FINANCIAL BID FOR CONSTRUCTION OF EVENT OF  
"UTSAHA and MAHAK -2023"**

| SI No | Item of work                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|-------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1     | <p><b><u>Stage Preparation, Decoration and Backdrop:</u></b></p> <p>Preparation of 2 stages (20' x 20') and 2.5" height with digital backdrop (15'x 20') and printed flex printing/canvas with drawing and fixing with "UTSAHA and MAHAK -2023" cut-outs synthetic carpeting, podium, VIP chairs, tea-poy, tray with velvet cloth, glass and glass coaster, refreshments for guests and dignitaries, table cloth, white towel, lamp, candle, match box, camphor etc. for inauguration of the function, signage and standee.</p> <ul style="list-style-type: none"><li>o Led panel for back drop of the stage with decorate light and Sound system for stage programme for 5 days<ul style="list-style-type: none"><li>o Flower and Balloon decoration for Stage and helium balloon for inauguration</li><li>o Flower Bouquets and batches for the guests and dignitaries</li><li>o Tarpaulin water proof roof coverage with bamboo and cloth structure on both side of the stage</li><li>o Supply of Chairs for 5 days</li><li>o Ramp to the Stage</li><li>o Grid with front facia for the tent</li><li>o Erection of one box entrance gate and one theme gate with banner and flower</li><li>o One Flex banner for each event (as per the accrued space)</li><li>o 2 Selfie points decorated with balloon and light for children entertainment space.</li><li>o Sofa -4 sets (steel) and fan as per requirement.</li><li>o Media refreshment and facilitation.</li><li>o 5 small stall with table, chair and sitting arrangement on the floor for workshop.</li></ul></li></ul> <p>Sitting arrangement of Tent samiana setup (size 200ft X 50ft X 4 Nos shed), one side walling of backdrop side wall, for 1000 participant, one changing room and one rest room shall be installed.</p> |
| 2     | <p><b><u>Public Announcement System:</u></b></p> <p>Public Announcement system with Cordless microphone for announcement as per the requirement.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3  | <p><b><u>Cleaning and Sanitation</u></b><br/>Garbage Dumping, Supply of sanitary material (sufficient of phenyle &amp; hand wash) and dustbin with disposable bag at the place of accommodation, event, stage, dinning (5 and half days)</p>                                                                                                                                                                                                                                                                                                                                                                                                             |
| 4  | <p><b><u>Supply of chairs, tables, Carpets etc. for event:</u></b><br/>VIP chairs 8 Nos, Plastic Table-20 ,tea-poy 5 Nos, tray with velvet cloth, glass and glass coaster, table cloth, white towel, carpeting(200ftX50ftX4 Nos shed), Ceiling Fan fitting, dining table with white cloth prill fitting, Plastic chairs(without arm) -600 for different events, 30 district placards, 2 satin flag with stand for MAHAK and UTSAHA,30 satin flag with rod, folding Table-20 nos. and 10 umbrella (Big size),Plastic chairs(without arm) -1000 for audience. Brass/stell sofa sets for gallery- 4 nos., standee with flex board 6 x 2.5 feet -20 nos.</p> |
| 5  | <p><b><u>Light and Digital Sound System for Stage</u></b></p> <ol style="list-style-type: none"> <li>Light and digital Sound System for the main stage and the place of dance completion for 5 days.</li> <li>Musical instruments with players are required for both the opening and closing ceremonies, as well as at the for the venue song competition.</li> <li>125 KVA DG set (Silent) including fuel and transportation cost.</li> </ol>                                                                                                                                                                                                           |
| 6  | <p><b><u>Supply of drinking water:</u></b><br/>Providing drinking water for 1200 participants over 5 and a half days at various locations, including accommodations, venues, events, and stages, along with additional umbrellas, tables, and disposable paper glasses.</p>                                                                                                                                                                                                                                                                                                                                                                              |
| 7  | <p><b><u>Accommodation Arrangement:</u></b><br/>Bed mattress, bed sheet, pillow with cover and blankets as per requirement (900 set required), buckets &amp; mug (20 buckets and 20 mugs for 100 person's ratio subject to modification).</p>                                                                                                                                                                                                                                                                                                                                                                                                            |
| 8  | <p><b><u>Side walling and green carpeting:</u></b><br/>Befitting side walling and green carpeting as per requirement. All the area should be floor matted.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 9  | <p><b><u>Photography, Videography, Live Streaming and Documentation</u></b></p> <ol style="list-style-type: none"> <li>Live stream with high speed internet of the entire event in YouTube, Facebook, Still photography of the entire events with photo album, the video recording of the event to be supplied in 1 TB Hard disk.</li> <li>Documentation report of the event along with suggestions of the children, guests, celebrities and juries.</li> </ol>                                                                                                                                                                                          |
| 10 | <p><b><u>Customised design Prizes/Trophies for Winners</u></b><br/><b>A. Trophies for Football match, Championship &amp; Runners up</b><br/>Shape: Cup<br/>Color: Golden<br/>Minimum: 12+ Inches in height for 1<sup>st</sup> Prize<br/>Minimum: 10+ Inches in height for 2nd Prize<br/>Minimum: 8 + Inches in height for 3<sup>rd</sup> Prize<br/>Embossing: OSCPS with Logo/WINNER(Sports/Event name) written on front</p>                                                                                                                                                                                                                             |

side Size:20" &18"

Materials: Golden Colour made of good quality metal/fiber with wooden base

**B. Trophies for winner for all event**

Star Trophies

Shape: Cup.

Color: Golden

Minimum: 12+ Inches in height for 1<sup>st</sup> Prize

Minimum: 10+ Inches in height for 2nd Prize

Minimum: 8 + Inches in height for 3<sup>rd</sup> Prize

Embossing: OSCPS with Logo/WINNER(Sports/Event name) written on front  
sideSize:20" &18"

Materials: Golden Colour Made of good quality metal/fiber with wooden base

*g 3/20*

**Annexure- D****FORMAT FOR FINANCIAL BID FOR CONSTRUCTION OF EVENT OF "UTSAHA and MAHAK -2023"**

| SI No                                                           | Item of work                                               | Specification                                                  | Cost (in Rs.) | GST | Total Cost |
|-----------------------------------------------------------------|------------------------------------------------------------|----------------------------------------------------------------|---------------|-----|------------|
| 1                                                               | Stage Decoration and Backdrop                              | As per the specifications mentioned in the Annexure "C" above. |               |     |            |
| 2                                                               | Public Announcement System                                 |                                                                |               |     |            |
| 3                                                               | Cleaning and Sanitation                                    |                                                                |               |     |            |
| 4                                                               | Supply of chairs, tables, Carpets etc. for event           |                                                                |               |     |            |
| 5                                                               | Light and Sound System for Stage                           |                                                                |               |     |            |
| 6                                                               | Supply of drinking Water                                   |                                                                |               |     |            |
| 7                                                               | Accommodation Arrangement                                  |                                                                |               |     |            |
| 8                                                               | Side walling and green carpeting                           |                                                                |               |     |            |
| 9                                                               | Photography, Videography, Live Streaming and Documentation |                                                                |               |     |            |
| 10                                                              | Customised design Prizes/Trophies                          |                                                                |               |     |            |
| <b>Total Cost (Sl. No. 1 to 10above) inclusive of all taxes</b> |                                                            |                                                                |               |     |            |
| In Words(                                                       |                                                            |                                                                |               |     |            |

- Rates quoted should be inclusive of all taxes
- Every page should be duly signed by the authorized signatory.
- The total cost may be increase or decrease which shall be intimated in the work order (subject to actual based on number of participants).

Date:  
Place:

Signature of Tenderer/Authorized person  
Name:  
Seal



**DECLARATION**

1. I, \_\_\_\_\_, Son/Daughter/Wife of Shri \_\_\_\_\_  
Proprietor/Partner/Director/authorized signatory of M/S  
\_\_\_\_\_ and competent to sign this declaration and execute this  
tender document.
2. I/any member of the agency or organization is not blacklisted by any  
Government/Public Undertaking.
3. I have carefully read and understood all the terms and conditions of the  
tender and undertake to abide by them.
4. The information/documents furnished along with the above application are  
true and authentic to the best of my knowledge and belief. I/we/am/are well  
aware of the fact that furnishing of any false information/fabricated document  
would lead to rejection of my tender at any stage besides liabilities towards  
prosecution under appropriate law.

I/We hereby declare that I/We have not been penalized/ blacklisted by any  
Government Department or undertaking.

Place:  
Date :

Signature of Tenderer /Authorized person  
Full Name:  
Seal:

