

GOVERNMENT OF ODISHA

ODIA LANGUAGE, LITERATURE & CULTURE DEPARTMENT

ADVERTISEMENT

OLLC-OEI-MISC-0041-2021/

4871

OLLC ,

Dt-

13/09/2023

Applications are invited from the interested retired Government Officers/employees for engagement as Officer on Special Duty (OSD) on contractual basis for base level work for a period of one year in the Odia Language Literature & Culture Department, Lokaseva Bhavan, Bhubaneswar against **seven(07)** vacant posts of ASOs as per Finance Department concurrence following terms and conditions given below.

1. Officers who have retired from Government service on attaining the age of superannuation and below the age of sixty five years having good service records and physically fit shall be eligible to be considered for engagement.
2. Officers against whom departmental proceedings or criminal cases are pending or contemplated or who have been penalized for misconduct during the period of preceding five years of retirement are not eligible for consideration.
3. The engagement will be made as per terms and conditions laid down vide GA Department Resolution No. 23750/ Gen, Dt. 27.08.2014.
4. The consolidated remuneration of the OSDs will be fixed as per Finance Department O.M No. 24533/F dt. 29.09.2022.
5. The engaged officers are subject to the 'Odisha Government Servants Conduct Rules, 1959 and are liable to be proceeded against for their misconduct, omissions and commissions as per the provisions under the Odisha Civil Service Pension Rules, 1992.
6. The applicant must be well conversant with service matters i.e., Establishment matters/Accounts/Legal/Budget / policy matters etc. and he/she will deal with initiation of daks/ file works at the base level through OSWAS like an ASO as the applicant is to be engaged as OSD against the vacant posts of ASOs . He/She will deal with other official matters by orders of the authority as and when required.
7. The engagement can be terminated at any time by the competent authority due to unsatisfactory performance by giving one month's notice. On the contrary if any OSD desires to resign he/she shall do so by giving one month's prior written notice to the competent authority.
8. The authority reserves the right to reject any or all applications without assigning any reason thereof.

Interested retired Officers fulfilling the above criteria may apply in the enclosed format at Annexure-I duly filled up should reach this Department addressed to the Special Secretary to Govt., OLL& Culture Department or through e-mail id culturedepartment789@gmail.com on or before **5th October, 2023**. The envelope containing the application form should be clearly superscribed "**APPLICATION FOR ENGAGEMENT AS OSD IN ODIA LANGUAGE, LITERATURE AND CULTURE DEPARTMENT**".

By Order of the Additional Chief Secretary to Govt.


13.09.2023
Deputy Secretary to Government.



Memo No- 4672 /OLLC dt- 13/09/2023

Copy forwarded to the Sr. PS to Additional Chief Secretary to Govt., OLL& Culture Department for kind information of the Additional Chief Secretary to Govt., OLL& Culture Department.

Ajayak
13.09.2023
Deputy Secretary to Government

Memo No- 4673 /OLLC dt- 13/09/2023

Copy forwarded to the PA to the Director, Culture for kind information of the Director.

Ajayak
13.09.2023
Deputy Secretary to Government

Memo No- 4674 /OLLC dt- 13/09/2023

Copy along with a copy of the Application form forwarded to all Departments of Government, Lokseva Bhawan for information. It is requested to display the Advertisement along with application form in the Notice Board of respective Departments for information of all concerned.

Ajayak
13.09.2023
Deputy Secretary to Government

Memo No- 4675 /OLLC dt- 13/09/2023

Copy along with copy of the Application form forwarded to the PMU Cell for uploading the advertisement in the website.

Ajayak
13.09.2023
Deputy Secretary to Government

Application for engagement as osd in Oil&Culture Department.

1. Name of the applicant (in Block Letter):
2. Date of Birth:
3. Father's Name:
4. Permanent Address:
5. Present Address:
6. Contact No.:
7. Government Offices where he/she had worked:

Affix
passport
size photo

Sl. No.	Name of the Department / Office with Designation	Type of works done	Duration		Total Period
			From	To	

8. Educational Qualification:
9. Date of Retirement:
10. Post hold at the time of retirement:
11. Pay Level under ORSP Rules, 2017:
at the time of retirement.
12. Computer Knowledge (May attached separate sheet):
13. Whether willing to deal with base level work through OSWAS:
14. Pending of Departmental Proceeding (if any):
15. Pending Vigilance / Criminal Cases (if any):
16. Whether the applicant has been a member of any political party after retirement:
17. Period of engagement in any Department after retirement; detail thereof:
18. Contact details: (a) Ph No. (b) Email Id:

Note: Copy of the Retirement Notice / PPO / GPO / First Page of Pension Pass Book (if any) be enclosed for reference.

DECLARATION

I, Shri / Smt. _____ do hereby declare that the information / particulars furnished by me in this application form are true to the best of my knowledge and belief. In case, any information found to be incorrect, my candidature shall be liable to be summarily rejected.

Place:

Full Signature of the Applicant

Date: