GOVERNMENT OF ODISHA
FINANCE DEPARTMENT
***

No. **22674** /F,   dated **11·08·2023**

FIN-OBFA-OB-0001-2023

From

Vishal Kumar Dev, IAS
Principal Secretary to Government.

To

The Additional Chief Secretary to Government/
Principal Secretary to Government/
Commissioner-cum-Secretary to Government/
Secretary to Government/
Special Secretaries to Government/
All Departments

Sub: **Online Outcome Budget Monitoring Module, 2023-24 in Budget Execution Technique Automation (BETA) System.**

Sir,

I am to say that the Departments have been requested to prepare Online Outcome Budget, 2023-24 in Budget Execution Technique Automation (BETA) System vide Finance Department letter No.13359/F, dated 02.05.2023 & letter No.17646/F, dated 21.06.2023 by 29th June, 2023.
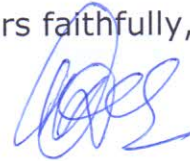
2.   The real value of Outcome budget lies in its utility as a policy tool to link allocation and disbursement of public fund with proper periodic monitoring of its outputs and outcomes. The online monitoring module in BETA system has been updated for the year 2023-24. The Departments are required to enter their quarterly achievement (both financial & physical) against the target so fixed for the financial year 2023-24 **latest by 10th of the subsequent month of the respective quarter**.

3.   The user manual indicating detail process flow for entering quarterly achievement (both financial & physical) against the annual target in the Online Outcome Budget Monitoring Module and approval of the same in BETA by the Departments has been prepared and enclosed at **Annexure** for reference and guidance of the Departments. This will help the Administrative Department Users to enter and update the information in the respective fields of the monitoring module in Budget Execution Technique Automation (BETA) System.

4. The technical team (BETA) and Programme Performance & Outcome Monitoring Unit (PPOMU) of Finance Department will provide necessary hand holding support and guidance to the Departments for the purpose.

I would, therefore, request you to kindly issue necessary instructions to the scheme handling officers, FAs/AFAs as well as the Budget Controlling Officers for timely completion of the process so as to monitor quarterly achievement of outputs and outcomes (both financial & physical) in the designed Monitoring Module in BETA for the financial year 2023-24.

Yours faithfully,

Principal Secretary to Government

Memo No. **22675** /F,   Dt. **11·08·2023**

Copy along with copy of the enclosure **(Annexure)** forwarded to all FAs/AFAs of all Departments for kind information and necessary action.

MKY 11/08/23

Joint Secretary to Government

Memo No. **22676** /F,   Dt. **11·08·2023**

Copy along with copy of the enclosure **(Annexure)** forwarded to all Budget Expenditure Branches of Finance Department for information and necessary action.

MKY 11/08/23

Joint Secretary to Government

Memo No. **22677** /F,   Dt. **11·08·2023**

Copy along with copy of the enclosure **(Annexure)** forwarded to the Team Leader, PPOMU, MDRAFM Campus, Chandrasekharpur, Bhubaneswar for information and necessary action.

MKY 11/08/23

Joint Secretary to Government

Online Outcome Budget Monitoring Module User Manual 2023-24
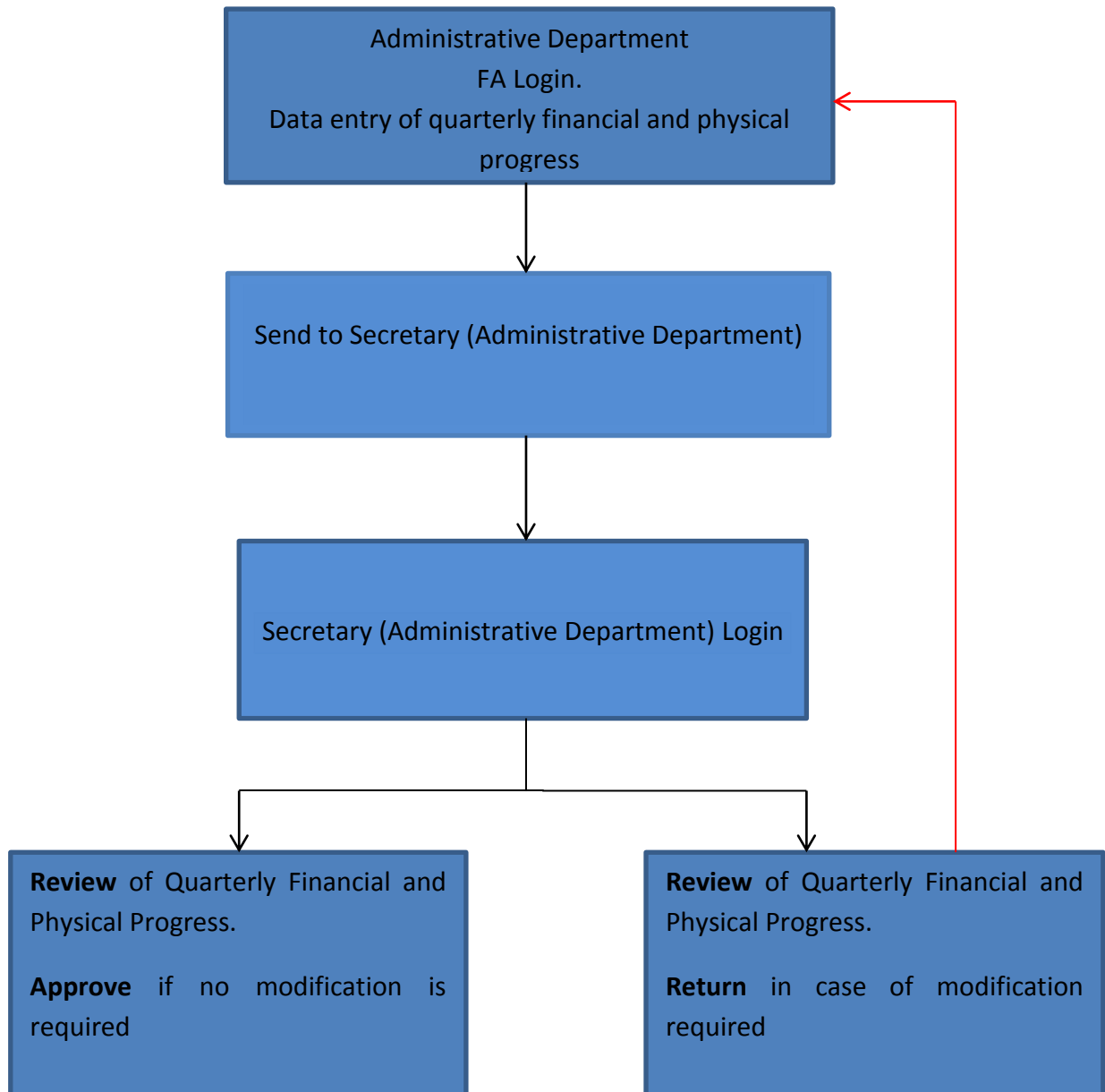
Data Entry Interface for Administrative Departments

About the Document

This document explains detail process flow for entering quarterly achievement (both financial & physical) against the annual target in the online outcome budget monitoring module and approval of the same in Budget Execution Technique Automation (BETA) System (http://onlinebudget.gov.in). This will facilitate the Administrative Department Users to enter and update the information in the respective fields of the developed outcome budget monitoring module in BETA System in accordance with the prescribed guideline.

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1. PROCESS FLOWCHART OF ONLINE OUTCOME BUDGET MONITORING MODULE

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┌─────────────────────────────────────────┐
│      Administrative Department           │
│              FA Login.                   │◄──────────┐
│  Data entry of quarterly financial and   │           │
│          physical progress               │           │
└─────────────────────────────────────────┘           │
                     │                                 │
                     ▼                                 │
┌─────────────────────────────────────────┐           │
│                                          │           │
│  Send to Secretary (Administrative       │           │
│           Department)                    │           │
│                                          │           │
└─────────────────────────────────────────┘           │
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┌─────────────────────────────────────────┐           │
│                                          │           │
│  Secretary (Administrative Department)   │           │
│               Login                      │           │
│                                          │           │
└─────────────────────────────────────────┘           │
          │                        │                   │
          ▼                        ▼                   │
┌────────────────────┐   ┌────────────────────┐        │
│ Review of Quarterly│   │ Review of Quarterly│        │
│ Financial and      │   │ Financial and      │────────┘
│ Physical Progress. │   │ Physical Progress. │
│                    │   │                    │
│ Approve if no      │   │ Return in case of  │
│ modification is    │   │ modification       │
│ required           │   │ required           │
└────────────────────┘   └────────────────────┘
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2. ENTERING QUATERLY PROGRESS AGAINST THE ANNUAL TARGET IN ONLINE OUTCOME BUDGET MONITORING MODULE BY ADMINISTRATIVE DEPARTMENT (FA)

2.1 *Login and Entering the Data*

2.1.1 The preparation of the Quarterly Progress of Outcome Budget is to be initiated by the FA of the Administrative Department on the BETA System. Open web browser and open the URL: http://onlinebudget.gov.in .

This can be accessed by concerned FAs with their user credentials. User id and password is case sensitive. The process for data entry by FA is outlined below.

2.1.2 After the successful login, following screen will be displayed:

2.1.3 Click the tab "Outcome Budget" to access the menu. Click "Quarterly Monitoring" from the dropdown list and then select "Data Entry for Monitoring" to enter details of Quarterly Progress of Outcome Budget.
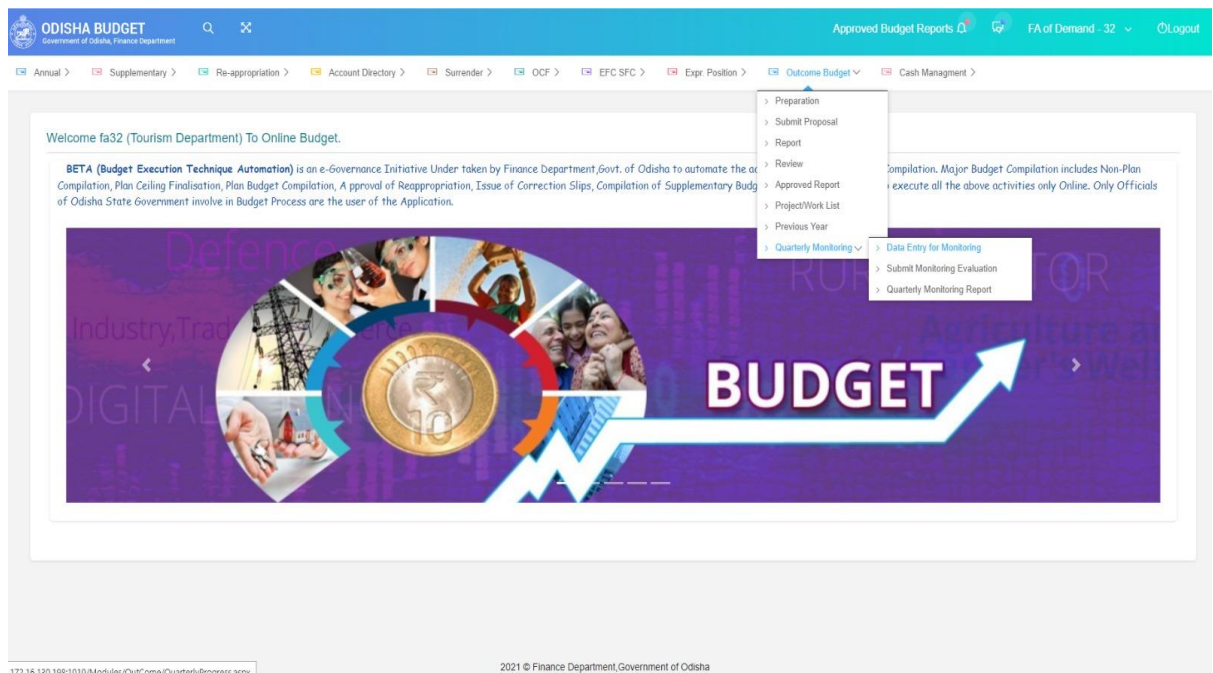
2.1.4 After selecting on "Data Entry for Monitoring", the following screen will be displayed. Select one from the "Classification" dropdown list as State Sector Schemes, Centrally Sponsored Schemes or Central Sector Schemes or SFC/UFC or EOM.
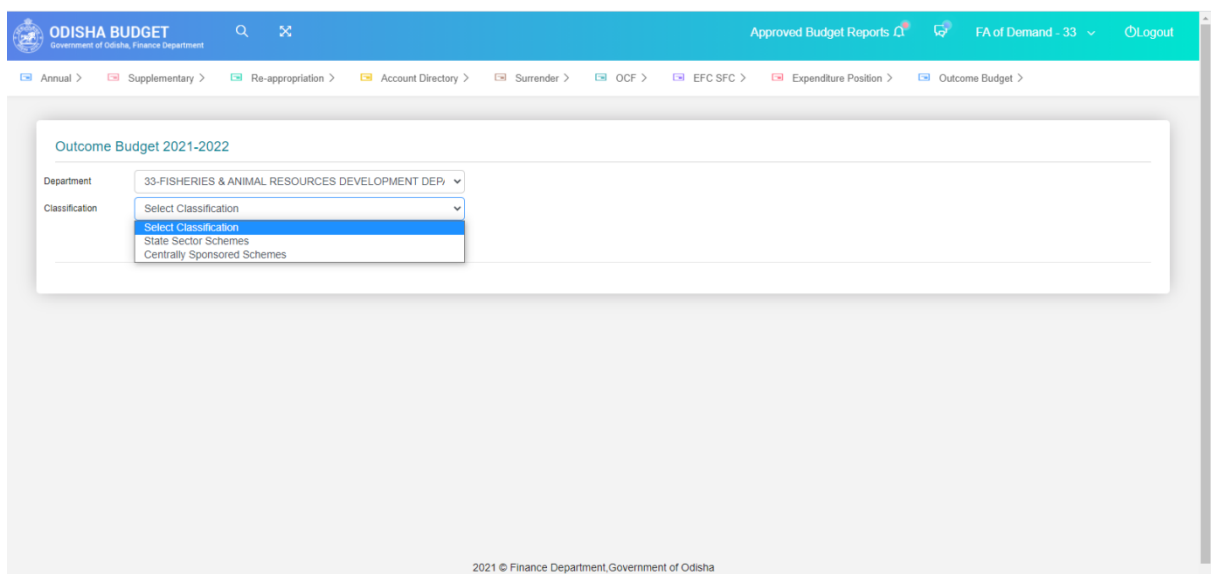
2.1.5 The following screen with the list of relevant schemes will be displayed. On selecting the scheme classification and clicking "View" button.

2.1.6 Click the "Financial" button on the right hand side to enter the quarterly financial progress against the listed scheme/sub-schemes. The following screen with quarterly financial progress input screen will be visible. The "IFMS expenditure" field will be auto–populated. FA to input data in the "Target Achieved" field.

2.1.7 In case, the target achieved financial data is same as IFMS auto populated data, then select the checkbox **"Same as Ifms Exp."**

2.1.8 After entering the quarterly financial progress information, Update and Close. This process is to be done for all the schemes.
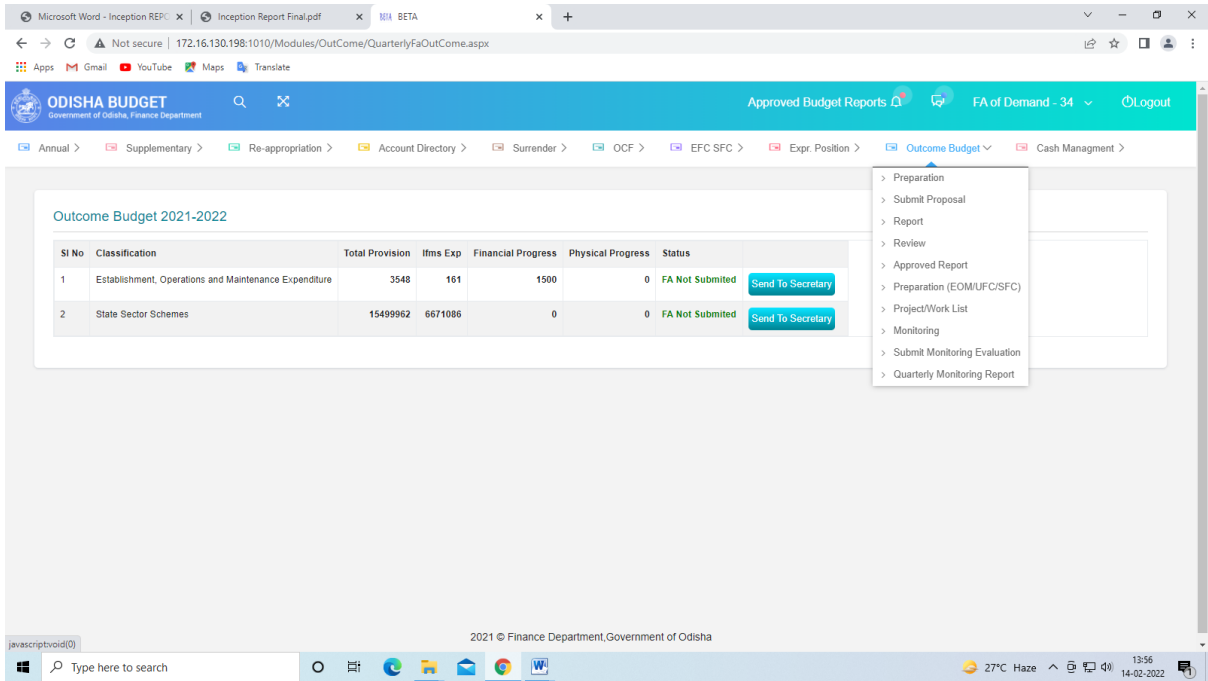
2.1.9 To input physical progress, click on "Physical" button from the scheme as mentioned at 2.1.5.
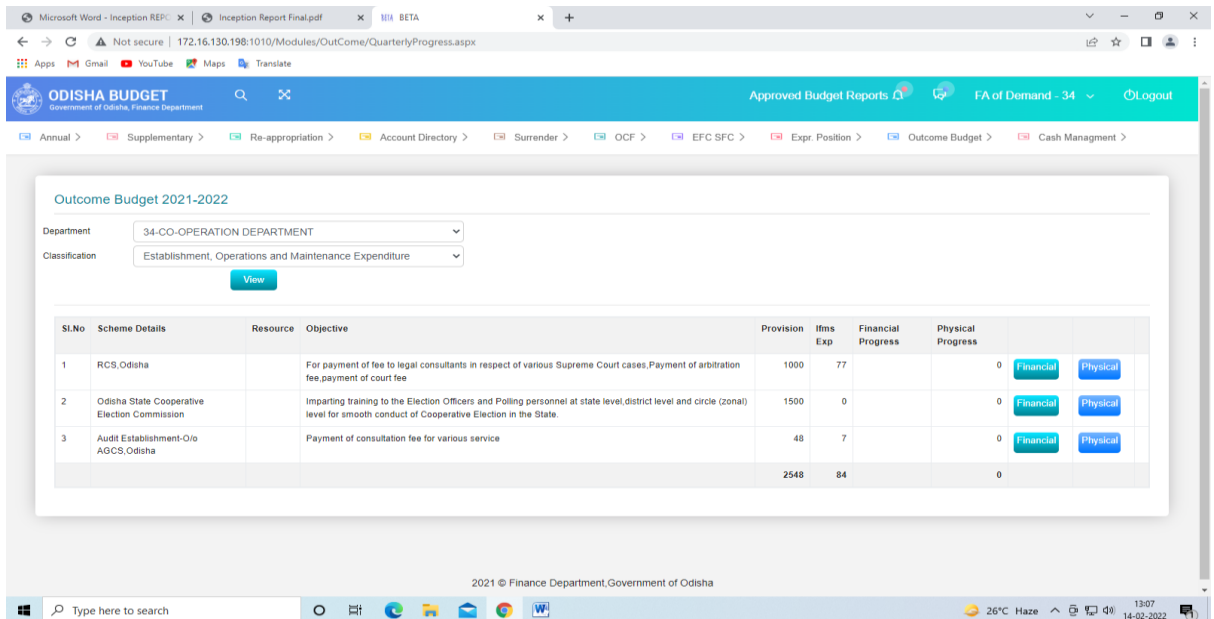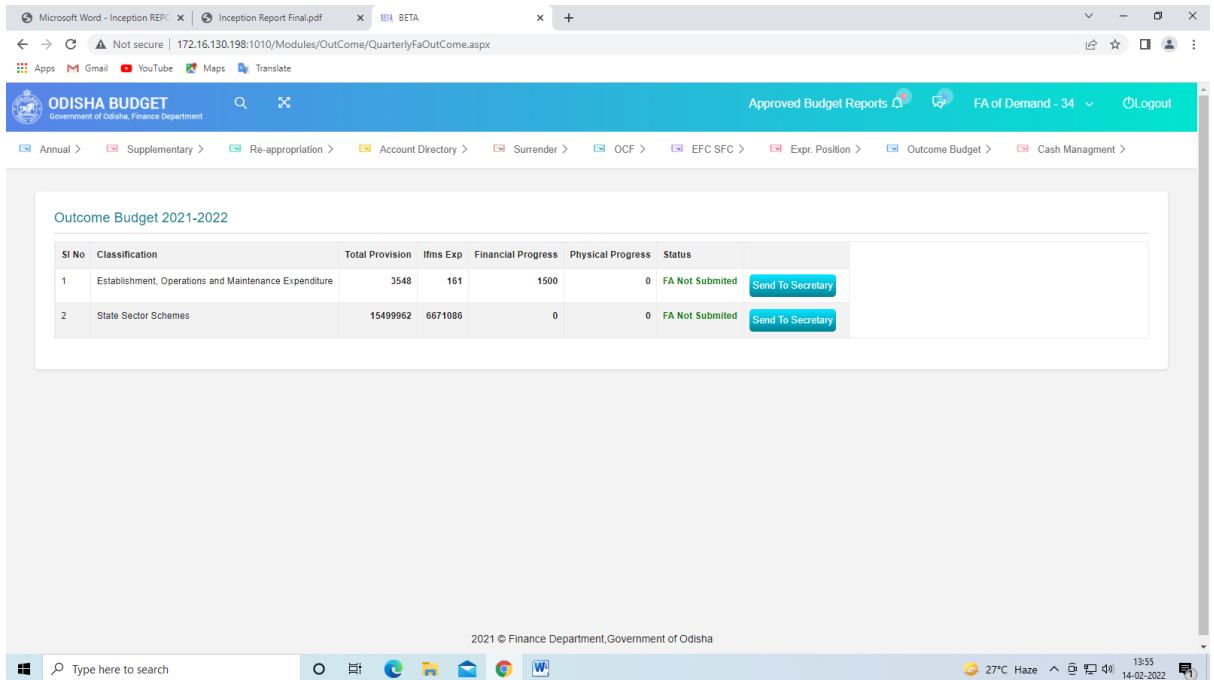

2.1.10 The following screen will be displayed. Data to be filled-in in the "Quarterly Achieved" field. Then "Update" and "Close". This is to be repeated for all the schemes.
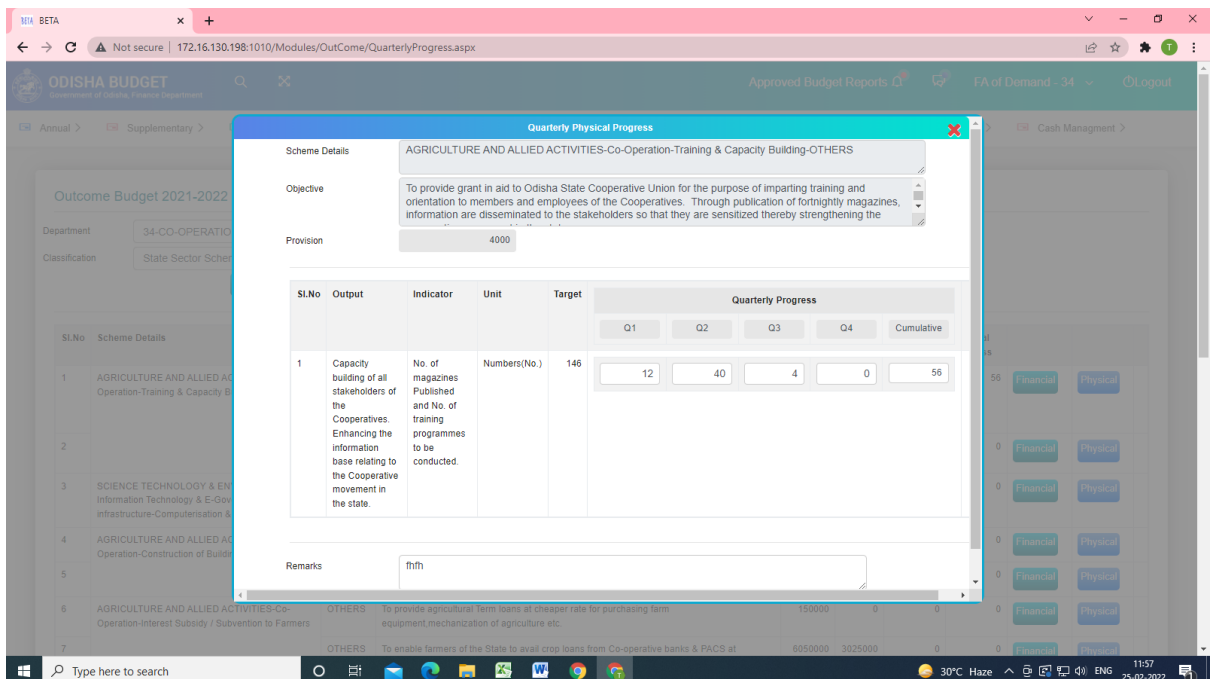
2.1.11 Click the "Outcome Budget". The following screen will be displayed.
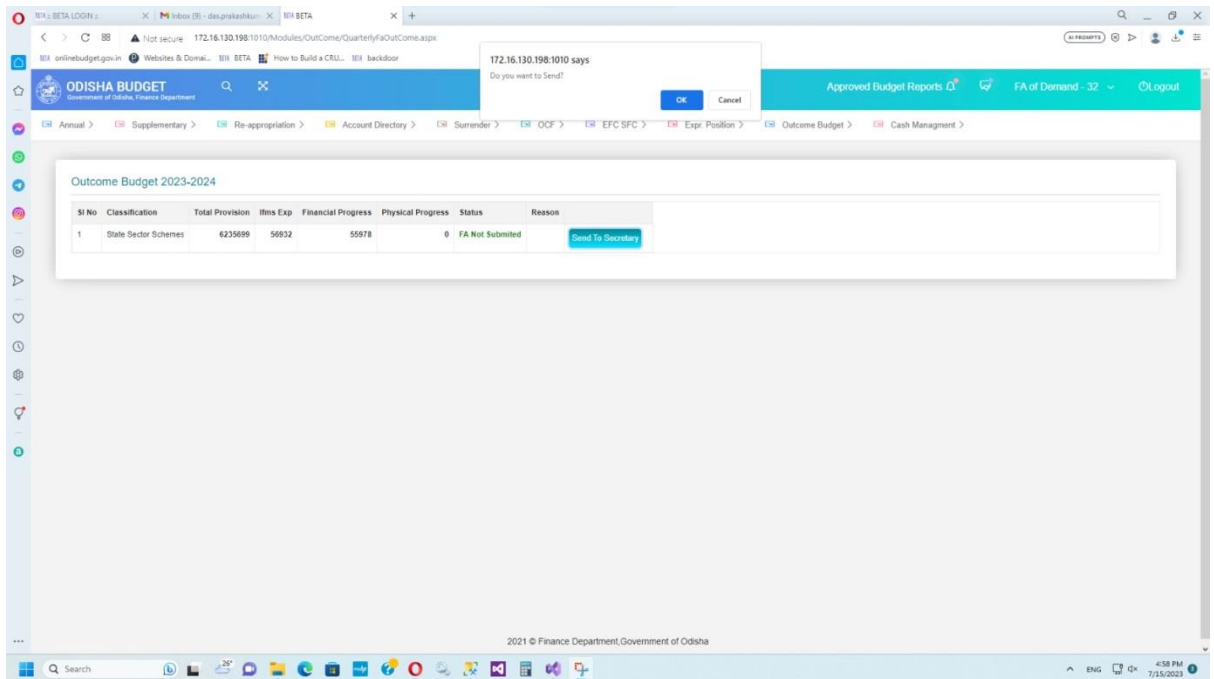
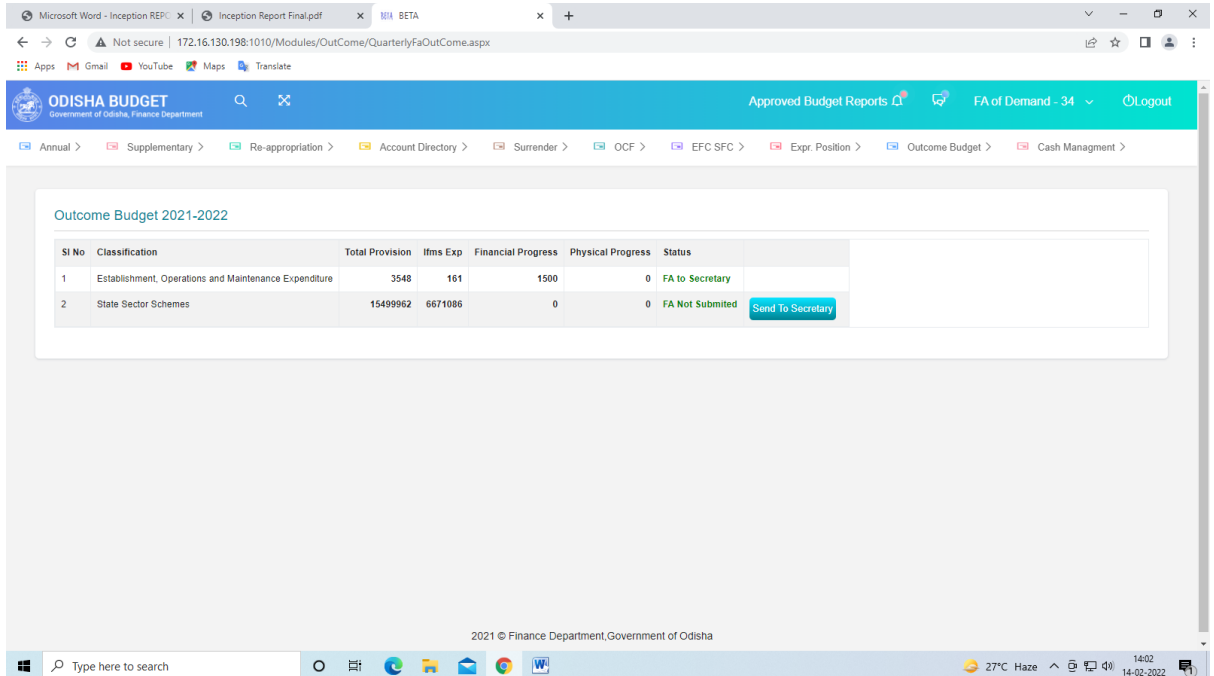**2.1.9** Select "Submit Monitoring Evaluation". The following screen will be displayed.

Then Click on "Send to Secretary"

2.1.12 The following screen will be displayed with dialogue box "Do you want to send?"
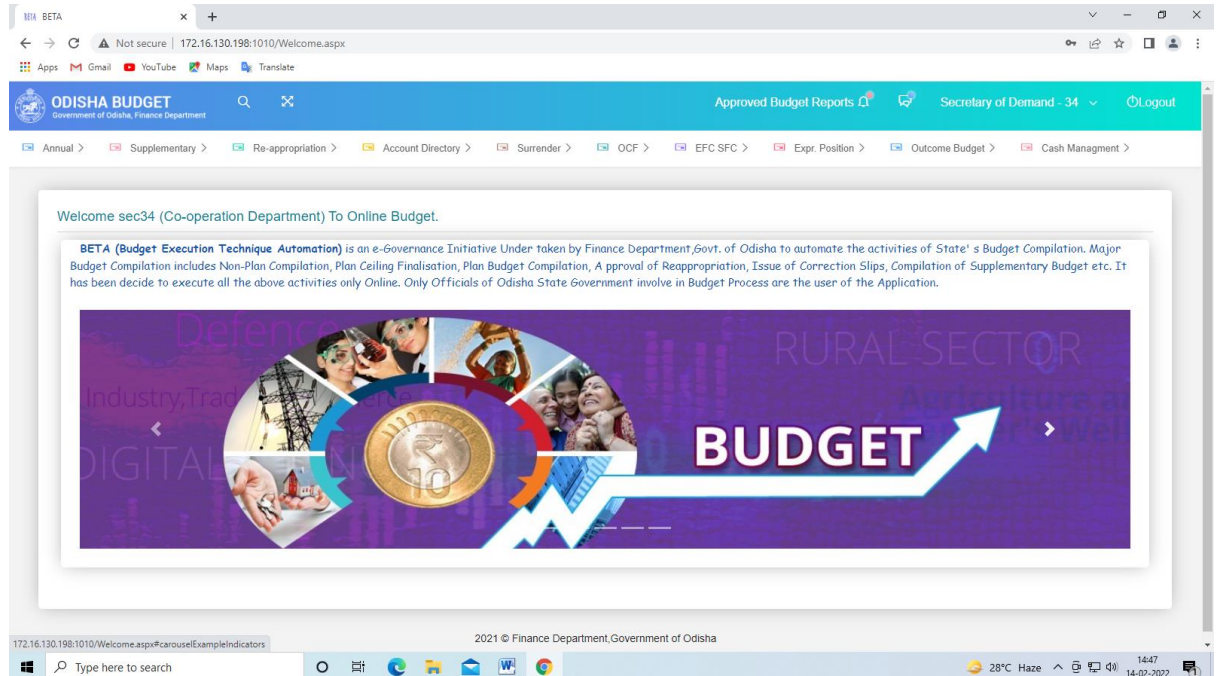
Click "OK"

2.1.13 After sending to Secretary the following status will be displayed.

Similarly, this process will be done for all applicable classifications.

# 3. APPROVAL BY ADMINISTRATIVE DEPARTMENT SECRETARY

3.1   The Administrative Department Secretary log in to the BETA System with the credentials.

3.2   Click on "Outcome Budget" tab and select "Quarterly Monitoring Report" from the dropdown list.
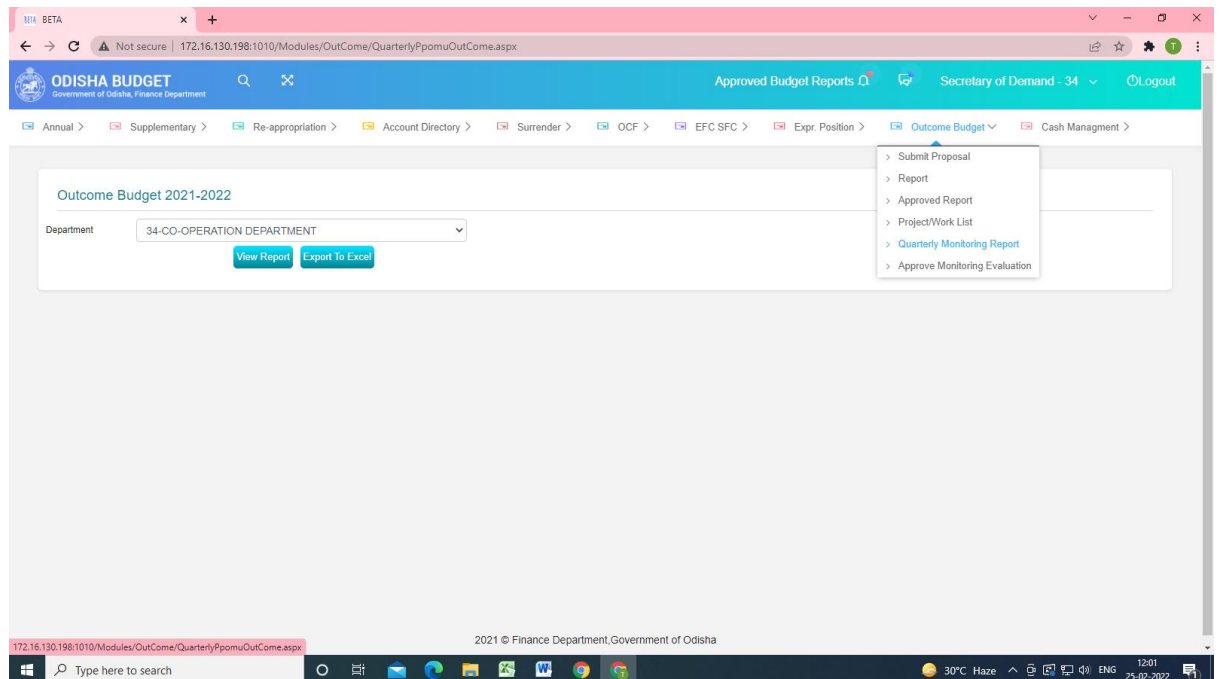
3.3   Click on "View Report" tab to review the detailed financial and physical progress of the schemes. The following screen will be displayed.
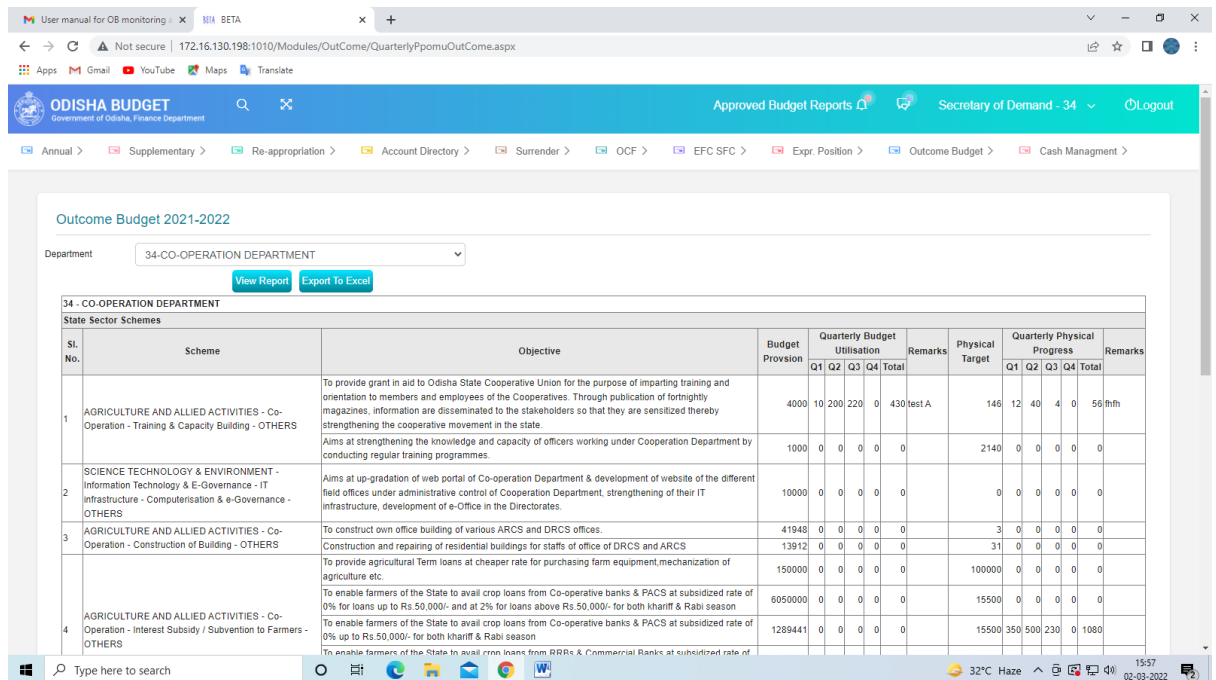
3.4   If the information is in order, then Click "Outcome Budget". The following screen will be displayed.
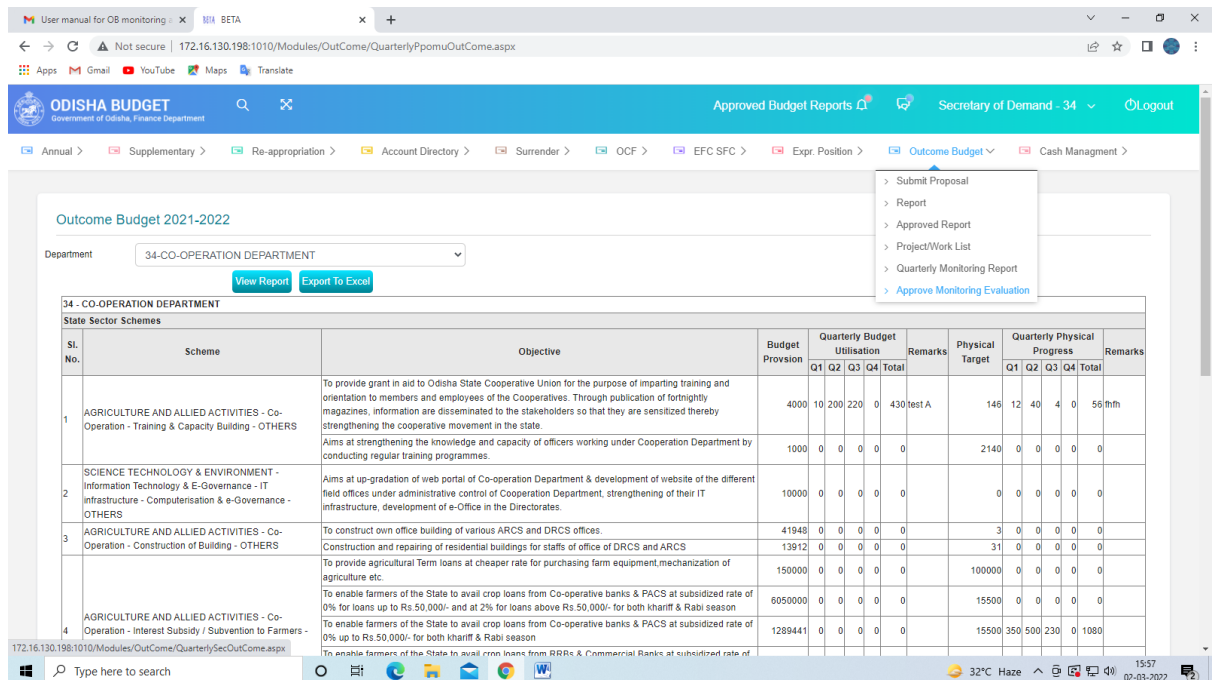
3.5   Then Click on "Approve Monitoring Evaluation". The following screen will be displayed.

  The status will be updated as "Approved by Secretary".

3.6   If the information is not in order, then click on **"Return"** to send back the report to "FA" for rework. The same step will be followed for submitting the report once again to Secretary for approval.

3.7   If the information is in order, then click on "Approve".

End Note:

These steps complete the quarterly monitoring progress data entry and approval processes. This monitoring module is purely for the purpose of internal monitoring of financial and physical progress relating to Outcome Budget. **The information contained must not be shared with others without the approval of the Competent Authority.**

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