

GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

RDM-CHS-MISC-0023-2021- 11587 /R&DM Dated 06.04.2021

From

Shri Bishnupada Sethi, IAS
Principal Secretary to Government

To

All Collectors

Sub: Revised guidelines for issue of miscellaneous and caste certificates.

Madam/ Sir,

For quick delivery of certificate services to citizens and to bring transformational changes in citizen-centric governance, Government have been pleased to issue the following guidelines in respect of issuance of miscellaneous and caste certificates.

1. Resident, Income and Income & Asset Certificates which are presently issued within 15 days as per the extant rules shall be issued within 10 days, henceforth.
2. ST, SC, SEBC and OBC Certificates shall be issued within 15 days instead of 30 days.
3. Solvency, Legal Heir and Guardianship Certificates shall continue to be issued within 30 days.
4. Legal Heir Certificate shall be issued for all purposes so that citizens will not be required to apply more than once for different purposes.

These instructions shall be given immediate effect to pending amendment of the relevant Act/ Rules by Revenue and DM Department and ST&SC Development, Minorities & Backward Classes Welfare Department.

Yours faithfully,

Bishnupada Sethi
Principal Secretary to Government
6/7/2021

Memo No. 11588 /R&DM Dated 06.04.2021

Copy forwarded to the Secretary, Board of Revenue, Odisha, Cuttack for information and necessary action.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government

Memo No. 11589 /R&DM Dated 06.04.2021

Copy forwarded to all RDCs for information and necessary action.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government

Memo No. 11590 /R&DM Dated 06.04.2021

Copy forwarded to all Sub-Collectors and Tahasildars for information and necessary action.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government

Memo No. 11591 /R&DM Dated 06.04.2021

Copy forwarded to Additional Secretary to Hon'ble Chief Minister for information and necessary action.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government

Memo No. 11592 /R&DM Dated 06.04.2021

Copy forwarded to Private Secretary to Hon'ble Minister, Revenue and Disaster Management for kind information of Hon'ble Minister.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government

Memo No. 11593 /R&DM Dated 06.04.2021

Copy forwarded to the OSD to Chief Secretary for kind information of Chief Secretary.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government


Memo No. 11594 /R&DM Dated 06.04.2021

Copy forwarded to the Principal Secretary, ST&SC Development, Minorities & Backward Classes Welfare Department for kind information and necessary action.

S.endra D. Singh. 6/4/2021
Additional Secretary to Government

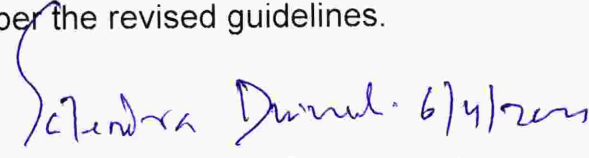
Memo No. 11595 /R&DM Dated 06.04.2021

Copy forwarded to the Special Secretary, E&IT Department / CEO, OCAC for information and necessary action.


Additional Secretary to Government

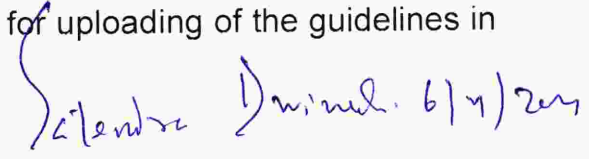
Memo No. 11596 /R&DM Dated 06.04.2021

Copy forwarded to the DDG&SIO, NIC, Bhubaneswar for information and necessary modification of the application software as per the revised guidelines.


Additional Secretary to Government

Memo No. 11597 /R&DM Dated 06.04.2021

Copy forwarded to the e-Governance Branch for uploading of the guidelines in the Department website.


Additional Secretary to Government