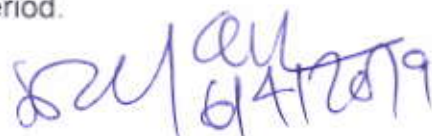


GOVERNMENT OF ODISHA  
REVENUE & DISASTER MANAGEMENT DEPARTMENT

OFFICE ORDER

No.RDM-OE(A)- N-Plan-0001/2015 11091 /RDM., Dated 06.04.2019


The Annual Establishment Review was conducted by the Head of Office of this Department in terms of Finance Department Resolution No.199/F., dated 03.1.2000 for the purpose of continuance of posts existing in Revenue & D.M. Department (Secretariat Establishment) during the financial year 2019-20 ( i.e. from 1.3.2019 to 29.2.2020). After such review, it is found that the list of posts appended hereto in Annexure-I and II are entitled to continue and the incumbents indicated against the said posts are authorized for drawal of their salary for the said period.



Additional Secretary to Government

Memo No. 11092 /RDM., Dated 06.04.2019

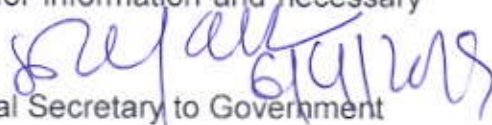
Copy along with copy of Annexure-I and II in duplicate forwarded to the Accounts (A) Br./Accounts(B) Br. for information and necessary action.



Additional Secretary to Government

Memo No. 11093 /RDM., Dated 06.04.2019

Copy along with copy of Annexure-I and II forwarded to the Deputy Secretary to Government (D.D.O.)/OE(B) Br./ NGE(B) Br./Confidential Br./ Budget(A) Br./F.A. Cell/Cash Unit/OE (A) Br. Guard File (3 copies) for information and necessary action.



Additional Secretary to Government

Memo No. 11094 /RDM., Dated 06.04.2019

Copy along with copy of the enclosures forwarded to the Joint Secretary, (I.M.U.Cell) for information and necessary action with a request to keep record in the web site of this Department for reference.



Additional Secretary to Government

## Sanctioned strength and Vacancy of posts of Revenue &amp; D.M. Department as on 1.3.2019

Sl. No.	Description of post	Scale of pay Grade Pay/LEV	Sanctioned post	Men in Position	Vacancy
1	2	3	4	5	6
1.	Principal Secretary	Rs.67000-79000/-G.P. Rs.10,000 -	1	1	0
2.	Special Secretary	Rs.37400-67000/-G.P.-Rs. 9000/- (Lev-17)	1 (Floating Post)	0	1
3.	Addl. Secretary(OAS)	Rs.37400-67000/-G.P.-Rs. 8800/ (Lev-16)	2	2	0
4	Addl. Secretary(OSS)	Rs.37400-67000 -G.P.-Rs. 8700/ (Lev-15)	1	0	1
5.	Director, R & R. & Ex-Officio Addl. Secretary	Rs.37400-67000/-G.P.- Rs. 8800 - ( Lev-16)	1	0	1
6.	E.A.-cum-Additional Secretary	Rs.37400-67000/-G.P.-Rs. 8800 - (lev-16)	1	1	0
7.	Joint Secretary(OAS)	Rs.15600-39100 -G.P. Rs.7600/-(Lev-14)	5	5	0
8.	Joint Secretary (OSS)	Rs.15600-39100 -G.P. Rs.7600/-(Lev-14)	1	0	1
9.	Deputy Secretary(OAS)	Rs.15600-39100/-G.P. Rs.6600 -(Lev-13)	4	4	0
10.	Deputy Director, R & R. & Ex-Officio Deputy Secretary (OAS)	Rs.15600-39100/-G.P. Rs.6600/- (Lev-13)	2	0	2
11.	Deputy Secretary(OSS)	Rs.15600-39100/-G.P. Rs.6600/- (Lev-13)	3	3	0
12.	Under Secretary (OSS)	Rs.9300-34,800/-G.P.- Rs.5400/-(Lev-12)	10	6	4
13.	A.O.-cum-Under Secretary O/S-I (JB)	Rs.15600-39,100 -G.P.- Rs.5400/-(Lev-12)	1	1	0
14.	O.S.D., Control Room & Ex- Officio Under Secretary, OAS-I(JB)	Rs.15600-39,100/-G.P.- Rs.5400/-(Lev-12)	2	0	2
15.	Audit Officer	Rs.9300-34,800/-G.P.- Rs.4800/-(Lev-11)	3	3	0
16.	Law Officer	Rs.9300-34,800/-G.P.- Rs.4600/-(Lev-10)	1	0	1
17.	Desk Officer	Rs.9300-34,800 -G.P.- Rs.4800/-(Lev-11)	17	14	3
18.	Section Officer	Rs.9300-34,800/-G.P.- Rs.4600/-(Lev-10)	35	33	2
19.	Asst Audit Officer	Rs.9300-34,800/-G.P.- Rs.4600/-(Lev-10)	9	9	0
20.	Issue Superintendent, Lev-I	Rs.9300-34,800 -G.P.- Rs.4600/-(Lev-10)	1	1	0
21.	Asst. Section Officer	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	83	57	26

22.	Oriya Translator	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	2	0	2
23.	Issue Superintendent, Lev.-II	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	4	4	0
24.	Auditor	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	26	7	19
25.	Diary Superintendent	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	1	1	0
26.	Sr. Gr. Typist	Rs.5200-20200/-G.P.- Rs.2400/-(Lev-7)	8	5	3
27.	Sr. Grade. Diarist	Rs.5200-20200/-G.P.- Rs.2400/-(Lev-7)	4	3	1
28.	Head Driver	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	2	0	2
29.	Sr. Driver	Rs.5200-20200/-G.P.- Rs.2200/-(Lev-6)	2	0	2
30.	Data Processing Officer	Rs.9300-34,800/-G.P.- Rs.4600/-(Lev-10)	1	0	1
31.	Asst.Data Processing Officer	Rs.9300-34,800/-G.P.- Rs.4200/-(Lev-9)	1	0	1
32.	Sr. Data Entry Operator	Rs.5200-20200/-G.P.- Rs.2400/-(Lev-7)	1	1	0
33.	Jr.Data Entry Operator	Rs.5200-20200/-G.P.- Rs.1900/-(Lev-4)	8	2	6
34.	Jr. Gr. Diarist/ Jr. Gr. Recorder	Rs.5200-20200/-G.P.- Rs.1900/-(Lev-4)	11	7	4
35.	Driver	Rs.5200-20200/-G.P.- Rs.1900/-(Lev-4)	5	5	0
36.	Record Supplier/ Zamadar/ Treasury Sarkar/ Daftary	Rs.4930-14,680/-G.P.- Rs.1800/-(Lev-3)	45	13	32
37.	Peon/ Choukidar	Rs.4750-14,680/-G.P.- Rs.1700/-(Lev-1)	53	26	27
	<b>TOTAL</b>		<b>358</b>	<b>212</b>	<b>146</b>

  
 Additional Secretary to Government

**SANCTIONED POST**

Sl No.	Name of Office Dept.	Description of posts	Scale of pay. (Rs.)	No. of sanctioned post		
				Permanent	Temporary	Total
1	2	3	4	5	6	7
1.	Revenue & D.M.Dept	Principal Secretary	67000-79000/(G.P. 10,000/-)	1	-	1
2.		Special Secretary	37400-67000/(G.P.-9000/- (Lev-17)	1	-	1
3.		Addl. Secretary(OAS)	37400-67000/ G.P.-8,800(Lev-16)	2	-	2
		Addl. Secretary(OSS)	37400-67000/(G.P.-8,700(Lev-15)	1	-	1
4.		Director, R & R. & Ex-Officio Addl. Secy.	37400-67000 -G.P.-8,800/-(Lev-16)	1	-	1
5.		F.A.-cum-Additional Secretary	37400-67000/-G.P.-8,800/-(Lev-16)	1	-	1
6.		Joint Secretary(OAS)	15600-39100 -G.P.-7600 - (Lev-14)	5	-	5
7.		Joint Secretary(OSS)	15600-39100 -G.P.-7600 - -(Lev-14)	1	-	1
8.		Deputy Secretary(OAS)	15600-39100/-G.P.-6600/- (Lev-13)	4	-	4
9.		Dy. Director, R.& R. and Ex-Officio Deputy Secretary.	15600-39100/-G.P.-6600/-(Lev-13)	2	-	2
10.		Deputy Secretary(OSS)	15600-39100/-G.P.-6600/-(Lev-13)	3	-	3
12.		Under Secretary(OSS)	9300-34,800/-G.P.-5400 -(lev-12)	9	1	10
13.		A.O.-cum-Under Secretary(O/S-IJB)	15600-39100 -G.P.-5400 -(lev-12)	1	-	1
14.		OSD, Control Room & Ex-Officio Under Secretary(OAS-IJB)	15600-39100/-G.P.-5400(Lev-12)/-	-	1	1
15.		OSD, Control Room-cum-Under Secretary OAS-IJB)	15600-39,100/-G.P.-5400/-(Lev-12)	-	1	1
		<b>TOTAL : GROUP-A</b>		<b>32</b>	<b>3</b>	<b>35</b>

1	2	3	4	5	6	7	8
16.		Audit Officer	9300-34800/- G.P.-4800/- (Lev-11)	-	3	3	
17.		Law Officer	9300-34800/- G.P.- 4600/- (Lev-10)	1	-	1	
18.		Desk Officer	9300-34800/- G.P.-4800/- (Lev-11)	16	1	17	
19.		Section Officer	9300-34800/- G.P.-4600/- (Lev-10)	16	19	35	
20.		Issue Supdt., Lev.-I	9300-34800/- G.P.-4600/- (Lev-10)	1	-	1	
21.		Asst. Audit Officer	9300-34800/- G.P.-4600/- (Lev-10)	4	5	9	
22.		Asst. Section Officer.	9300-34800/- G.P.-4200/- (Lev-9)	83	-	83	
23.		Oriya Translator	9300-34800/- G.P.-4200/- (Lev-9)	-	2	2	
24.		Auditor	9300-34800/- G.P.-4200/- (Lev-9)	26	-	26	
25.		Issue Supdt., Lev-II	9300-34800/- G.P.-4200/- (Lev-9)	4	-	4	
26.		Diary Supdt.	9300-34800/- G.P.-4200/- (Lev-9)	-	1	1	
27.		Data processing Officer	9300-34800/- G.P.-4600/- (Lev-10)	-	1	1	
28.		Asst. Data processing Officer	9300-34800/- G.P.-4200/- (Lev-9)	-	1	1	
29.		Head driver	9300-34800/- G.P.-4200/- (Lev-9)	-	2	2	
		<b>TOTAL:Group-B</b>		<b>151</b>	<b>35</b>	<b>186</b>	
30.		Sr. Gr. Typist	5200-20200/- G.P.-2400/- (lev- 7)	8	-	8	
31.		Sr. Gr. Diarist	5200-20200/- G.P.-2400/- (lev- 7)	4	-	4	
32.		Sr. Data Entry Operator	5200-20200/- G.P.-2400/-(lev- 7)	-	1	1	
33.		Jr.Data Entry Operator	5200-20200/- G.P.-1900/-(lev-4	8	-	8	

34	Jr. Gr. Diarist./ Jr. Gr. Recorder	5200-20200/- G.P.-1900/- (lev-4)	11	-	11	
35	Sr. Driver	5200-20200/- G.P.-2200/- (lev-6)	2	-	2	
36	Driver	5200-20200/- G.P.-1900/- (lev-4)	5	-	5	
37	Record Supplier /Treasury Sarkar/ Zamadar/ Daftary	4930-14680/- G.P.-1800/- (lev-3)	45	-	45	
	<b>TOTAL: GROUP-C</b>		83	1	84	
38	Peon/ Choukidar	4750 - 14680/- G.P.-1700/- (lev-1)	53	-	53	
	<b>TOTAL: GROUP-D</b>		53	-	53	
	<b>GRAND TOTAL:</b>		319	39	358	

  
6/4/2019  
Additional Secretary to Government

**ANNEXURE-II**

Head of Accounts	Name and nature of Permanent post.	Name of Incumbent whose pay will be drawn against permanent post.	Name and nature of temporary post	Name of Incumbent whose pay will be drawn against temporary post
1	2	3	4	5
03-2052- Secretariat General Services- Non-Plan- 090- Secretariat (208- Revenue & Disaster Management Department- 01003- Salaries.	1. Principal Secretary-1	1. Sri Nikunj Bihari Dhal, IAS,Principal Secretary to Government, Revenue & DM Deptt.		
	2. Special Secretary-1	1. Vacant		
	3. Addl. Secretary-2	1. Sri Sailendra Ku. Dwivedi 2. Sri Avhaya Ku.Nayak		
	4. Director, R.& R. Ex-Officio Addl. Secretary- 1	1. Vacant		
	5. F.A.-cum-Addl. Secretary - 1	1. Ajay Kumar Das ,OFS (SAG)		
	6.Addl. Secretary (OSS)-1	1. vacant		
	7. Joint Secretary-(OAS)- 5	1. Sri Manmohan Mishra, OAS(S) 2. Sri Sri Brahmananda Behera.OAS (S) 3. Sri Prakash Chandra Mohanty, OAS (S) 4. Sri Dr.Usharani Sahoo, OAS(S) 5. Sri Sailendra Kumar Samal, OAS (S)		
	8. Joint Secretary (OSS)- 1	1. vacant		
	9. Deputy Secretary (OAS) - 4	1. Sri B.B.Jagadev, OAS-I(SB) 2. Sri. Dhreendranath Kar, OAS-I(SB) 3. Ellora Samal, OAS-I(SB), 4. Puja Mishra, OAS-I(SB)		
	9. Dy. Director, R & R and Ex-Officio Deputy Secretary-2	1 to 2 vacant		
	10. Deputy Secretary (OSS)- 3	1. Sri Rabindra Kumar Mishra,OSS		

		2. Sri Bijaya Kumar Mohanty, OSS 3. Chandrakala Mohanty, OSS		
11. Under Secretary (OSS) - 9		1. Sri Biranchi Narayan Dash, 2. Sri Panduram Singh, 3. Sri Braja Kishore Giri 4. Sri Binay Kumar Singh 5. Sri Kamala Kanta Mohapatra 6. Sri Birendra Kumar Bhitria 7 to 9 vacant	1. Under Secretary (OSS)	1 Vacant
12. A.O.-cum-Under Secretary (OAS-IJB)- 1		1. Smt. Rajlaxmi Nayak	2. OSD- Control Room & Ex-Office Under Secy., OAS-IJB)-1 3. OSD-cum-Under Secretary, Control Room, OAS-IJB)-1	1 Vacant 1. Vacant
13. Law Officer- 1		1. Vacant		
14. Desk Officer-16		1. Sri Biswanath Panda 2. Sri Bijaya Kumar Mallick 3. Sri Mangat Murmu 4. Sri Bibekanda Mihsra 5. Sri Bhagabat Murmu 6. Sri Chandrapati Pradhan 7. Sri Dhaneswar Jhalia 8. Sri Subash Chandra Habada 9. Sri Sukanta Kumar Dash 10. Laxmidhara Topo 11. Sri Ashok Kumar Routray. 12. Sri Mahendra Kuma Mohanty 13. Sri Narayana Tripathy 14. Namita Mishra 15 to 16 - vacant	4. Desk Officer-1	1 - Vacant
15. Audit Officer-3		1. Sri Subash Chandra Behera 2. Sri Anand Charan Soreng 3. Sri Narayana Moharana		
16. Section Officer-16		1. Sri Amiya Mallick 2. Sri Goura Hari Sardar 3. Sri Kalpataru Routray 4. Sri Mani Sankar Pati 5. Sri Pratap Kumar Behera 6. Sri Tapan Kumar Dalai 7. Sri Manmohan Sethy 8. Smt. J. Padmini 9. Sri Bijay Ku. Das	5. Section Officer-19	1. Smt Arati Mallick 2. Sri Daitary Sethi 3. Sri Tarakswar Behera 4. Sri Akshya Kumar Rout 5. CH. Sudhakar 6. Sri Bana Bihari Sahoo



		10. Sri Ramakanta Champati Ray 11. Sri Umesh Ch. Nayak 12. Sri Shyam Sundar Nath 13. Sri Bhagaban Behera 14. Sri N.V.S Murty 15. Sri Chaila Nayak 16. Sri Pravakar Mohapatra.		7. Sri Daroba Charan Barik 8. Sri Siba Prasad Panda 9. Sri Nrusingh Pr. Mishra 10. Sri Bijay ku. Panda 11. Sri Susendodev Acharya 12. Smt. Chinmayee Priyadarshani 13. Harapriya Paikray 14. Smt. Dipika Shina 15. Smt. Dabushree Mohapatra 16. Surendra Kumar Behera 17. Smt. Santmayee Jena 18 to 19-vacant
	17. Issue Supdt., Lev.-1 - 1	1. Sri Gopinath Sethy		
	18. Asst Audi Officer - 4	1. Sri Bipin Bihari Tripathy 2. Sri Bhagirathi Joshi 3. Sri Uma Charan Kunar 4. Sri Ananta Charan Nayak	6. Asst. Audit Officer - 5	1. Sri Kishore Chandra Swain 2. Sri Amerendra Mohapatra 3. Sri Sunil Kumar Dash 4. Smt. Sushrengyata Mishra 5. Sri Mahendra Kumar Sahoo
	21. Asst. Section Officer-83	1. Sri Sanatan Behera 2. Sri Ramesh Ch. Dalei 3. Sri Pitabash Panda 4. Sri Arun Ku. Mandal 5. Sri Rajendra Ku. Barik 6. Sri Niranjan Mishra 7. Sri Badal Prakash Chandra 8. Sri Sanjay Kumar Ekka 9. Sri Sumant Kumar Kanhar 10. Sri Chandan Kumar Patra 11. Sri Jajati Kishore Majhi 12. Sri Paresk Kanta Biswal 13. Sri Vishal Dumdung 14. Sri Sidhartha Kumar Panda 15. Sri Biswanath Sethi 16. Sri Sashikanta Sethy 17. Sri Prasanna Kumar Sahoo 18. Sri Rashmiranjan Biswal	7. Oriya Translator - 2	1 to 2 Vacant.

19. Sri Jyoti Murmu
20. Sri Dukhla Hembram
21. Smt. Vijalaxmi Sethi
22. Sri Manoranjan Sethi
23. Smt. AdyasaPatra
24. Sri Srilokanath Dalai
25. Shanti Sheela Soreng
26. Sri Rajesh Sahoo
27. Sri Arun Kumar Nayak
28. Smt. Rutushree Pradhan
29. Sharmistha Dehury
30. Sri Mirja Murmu
31. Sri SatyaBhusanNayak
32. Mamata Majhi
33. Sri Dillip Kumar Sabar
34. Smt. Henritta Soreng
35. Sri Nilratna Singh
36. Kishore Kumar Ranasingh
37. Sri Sibasankar Debata
38. Rashmita Mallick
39. Sri Biswajit Pradhan
40. Sri Birendra Kumar Sahoo
41. Sri Pradeepta Kumar Routray
42. Sri Sasanka Sekhar Bhumij
43. Smt. Saroj Minj
44. ChinmayaChirasundarNayak
45. Sri Pratik Swaoup Swain
46. Sri Gangaram Sahu
47. Sri Sachin Hembram
48. Chitrarekha Behera
49. Sri Luguburu Tudu
50. Sri PranayaBallari Ganik
51. Sri Kamala Kanta Sethi
52. Sri Abhisikta Mohanty
53. Anuradha Sahu
54. Sri Ajit Kumar Sahoo
55. Sri Likal Kumar Mallick
56. Sri Suraj Kumar Behera
57. Sri Ameet Kumar Biswal
- 58 to to 83 - Vacant

22. Auditor-26	1. Sri Binod Ku. Sahoo 2. Sri Ekadashi Chhatra 3. Sri Pradeep Kumar Raiguru 4. Sri Santosh Kumar Rout 5. Smt. Madhumita Baskey 6. Smt. Bidyulata Moharana 7. K. Rehmat Ali 8 to 26 Vacant		
23. Data Processing Officer-1	1-vacant		
24. Asst. Data Processing Officer-1	1-vacant		
25. Issue Supdt. Lev-II- 04	1. Sri Niranjan Chhotray 2. Sri. Bhaskar Acharya 3. Sri Pabitra Mohan Mohapatra 4. Sri Sashant Kumar Sahoo	8. Diary Supdt.-1	1. Sri Sailabihari Dhal
24. Sr. Gr. Typist- 08	1. Sri Baikunthanath Muduli 2. Sri Narayan Ku. Sasmal 3. Sri Naranjan Sahoo 4. Smt. Aloka Rashmi Tripathy 5. Sri Dwarikanatha Barik		
26. Jr. Data Entry Operator-8	1. Sri Sibasis Balirsingh 2. Sri Partha Sarathi Das	9. Sr. Data Entry Operator-1	2. Sri Ramesh Chandra Mohapatra.
27. Sr. Gr. Diarist-4	1. Sri santosh Ku. Barik 2. Sri Sarangadhar Jani 3. Sri Gobinda Ch. Das 4. vacant		
28. Jr. Gr. Diarist/Jr. Gr. Recorder-10	1. Sri Paramananda Soy 2. Sri Surendra Ku. Sahoo 3. Sri Bikash Ch. Dixit 4. Sri Keraldin Pradhan 5. Sri Binoda Bihari Nayak 6. Sri Sabyasuchi Mohanty 7 to 10-Vacant	10. Jr. Gr. Diarist- 1	1. Sri Markanda Samantray
28. Record Supplier/Try. Sarkar/Daftary/Zamadar-45	1. Sri Gourang Ch. Parida 2. Sri Kulamani Palai 3. Sri Ramesh Ch. Nayak 4. Sri Benudhar Barik 5. Sri Kirti Sundar Sarangi		

		6. Sri Malaya Kumar Kanhar 7. C.H. Jyoti 8. Sri Krushna Ch. Khadanga 9. Sri Mrutyunjaya Malia 10. Sri Ashok Behera 11. Sri Anadi Ch. Jena 12. Sri Shakti Prasad Mohanty 13. Sri Nishamani Aluk 14 to 45- Vacant		
	29. Head Driver-2	1-2 Vacant		
	30. Sr. Driver-2	1.-2 Vacant		
	31. Driver-5	1. Sri Dolagobinda Samal 2. Sri Ajayananda Mallick 3. Sri Umakanta Mohanty 4. Sri Harihar Majhi 5. Sri Prafulla Ku. Parida 6. Sri Prahallad Barik 7. Sri Mahendra Ku. Swain 8. Sri Braja Kishore Bidhar		
	35. Peon /Choukidar-53	1. Sri Govinda Ch. Satapathy 2. Sri Raj Kishore Samantatray 3. Sri Krushna Ch. Parida 4. Smt. Sabitri Singh 5. Sri Brundaban Nayak 6. Smt. Manjulata Nayak 7. Smt. Tarsila Purty 8. Sri Ranjit Ku. Nayak 9. Sri Babrubahan Barik 10. Sri Sanatan Pradhan 11. Sri Brundaban Behera 12. Sri Ganeswar Tudu 13. Smt. Diptimala Mishra 14. Smt. Sulochana Das 15. Sri Santosh Ku. Majhi 16. Sri Suprava Mishra 17. Sri Gangadhar Barik 18. Sri Raghunath Mallick 19. Smt. Sulochana Suar 20. Sri Gandharba Ku. Jena 21. Smt. Subasini Dei 22. Smt. Minati Sahoo 23. Sri Anil Ku. Parida 24. Sri Millan Ku. Mohanty 25. Sri Sibaturam Marndi 26. MS. Lopamudra Bishoi 27 to 53- Vacant		

  
 Additional Secretary to Government