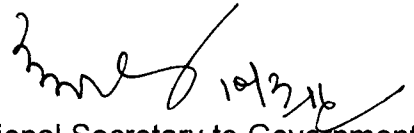


GOVERNMENT OF ODISHA
REVENUE & DISASTER MANAGEMENT DEPARTMENT

OFFICE ORDER

No. RDM-OEA-NPLAN-0001-2015--7909 /RDM. Dated 11.3.16

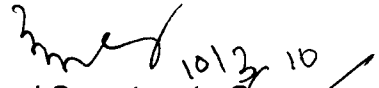
The Annual Establishment Review was conducted by the Head of Office of this Department in terms of Finance Department Resolution No.199/F., dated 03.01.2000 for the purpose of continuance of posts existing in Revenue & D.M. Department (Secretariat Establishment) during the financial year 2016-2017 (i.e. from 01.03.2016 to 28.02.2017). After such review, it is found that the list of posts appended hereto in Annexure-I and II are entitled to continue and the incumbents indicated against the said posts are authorized for drawal of their salary for the said period.



Additional Secretary to Government

Memo No. 7910 /RDM., Dated 11.3.16

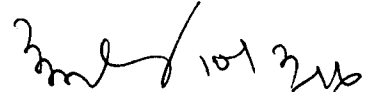
Copy along with copy of Annexure-I and II in duplicate forwarded to the Accounts (A) Br./Accounts(B) Br. for information and necessary action.



Additional Secretary to Government.

Memo No. 7911 /RDM., Dated 11.3.16

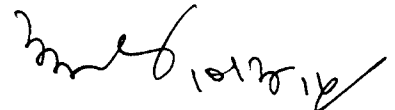
Copy along with copy of Annexure-I and II forwarded to the Deputy Secretary to Government (D.D.O.)/OE(B) Br./ NGE(B) Br./Confidential Br./ Budget(A) Br./F.A. Cell/Cash Unit/OE (A) Br. Guard File (3 copies) for information and necessary action.



Additional Secretary to Government.

Memo No. 7912 /RDM., Dated 11.3.16

Copy along with copy of the enclosures forwarded to the Deputy Secretary, (I.M.U.Cell) for information and necessary action with a request to keep record in the web site of this Department for reference.

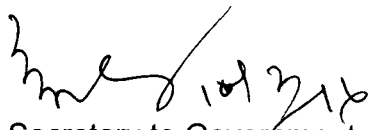


Additional Secretary to Government.

**Sanctioned strength and Vacancy of posts of Revenue & D.M. Department
as on 01.03.2016**

Sl. No.	Description of post	Scale of pay Grade Pay	Sanctioned post	Men in Position	Vacancy
1	2	3	4	5	6
1.	Principal Secretary	Rs.67000-79000/- G.P. Rs.10,000/-	1	1	-
2.	Special Secretary	Rs.37400-67000/- G.P.-Rs. 9000/-	1 (Floating Post)	-	1
3.	Addl. Secretary	Rs.37400-67000/- G.P.-Rs. 8700/-	2	2	-
4.	Director, R.& R. & Ex-Officio Addl. Secretary	Rs.37400-67000/- G.P.-Rs. 8800/-	1	-	1
5.	F.A.-cum-Additional Secretary	Rs.37400-67000/- G.P.-Rs. 8800/-	1	1	-
6.	Joint Secretary(OAS)	Rs.15600-39100/- G.P. Rs.7600/-	5	3	2
7.	Joint Secretary (OSS)	Rs.15600-39100/- G.P. Rs.7600/-	1	1	-
8.	Deputy Secretary(OAS)	Rs.15600-39100/- G.P. Rs.6600/-	4	4	-
9.	Deputy Director, R.& R. & Ex-Officio Deputy Secretary (OAS)	Rs.15600-39100/- G.P. Rs.6600/-	2	-	2
10.	Deputy Secretary(OSS)	Rs.15600-39100/- G.P. Rs.6600/-	3	3	-
11.	Under Secretary (OSS)	Rs.9300-34,800/- G.P.-Rs.5400/-	7	6	1
12.	A.O.-cum-Under Secretary OFS-I (JB)	Rs.15600-39,100/- G.P.-Rs.5400/-	1	1	-
13.	O.S.D, Control Room-cum-Under Secretary OAS-I(JB)	Rs.15600-39,100/- G.P.-Rs.5400/-	1	1	-
14.	O.S.D., Control Room & Ex-Officio Under Secretary OAS-I(JB)	Rs.15600-39,100/- G.P.-Rs.5400/-	1	1	-
15.	Internal Audit Officer.	Rs.9300-34,800/- G.P.-Rs.4800/-	1	1	-
16.	Law Officer	Rs.9300-34,800/- G.P.-Rs.4600/-	1	-	1
17.	Desk Officer	Rs.9300-34,800/- G.P.-Rs.4800/-	17	16	1
18.	Section Officer	Rs.9300-34,800/- G.P.-Rs.4600/-	32	27	5
19.	OSD, Control Room	Rs.9300-34,800/- G.P.-Rs.4600/-	3	1	2
20.	Asst Audit Officer	Rs.9300-34,800/- G.P.-Rs.4600/-	9	9	-
21.	Issue Superintendent, Lev-I	Rs.9300-34,800/- G.P.-Rs.4600/-	1	1	-
22.	Asst. Section Officer	Rs.9300-34,800/- G.P.-Rs.4200/-	104	21	83

23.	Oriya Translator	Rs.9300-34,800/- G.P.-Rs.4200/-	2	-	2
24.	Issue Superintendent, Lev.-II	Rs.9300-34,800/- G.P.-Rs.4200/-	4	4	-
25.	Auditor	Rs.9300-34,800/- G.P.-Rs.4200/-	26	14	12
26.	Diary Superintendent	Rs.9300-34,800/- G.P.-Rs.4200/-	1	1	-
27.	Sr. Gr. Typist	Rs.5200-20200/- G.P.-Rs.2400/-	8	6	2
28.	Sr. Grade. Diarist	Rs.5200-20200/- G.P.-Rs.2400/-	3	3	-
29.	Sr. Driver	Rs.5200-20200/- G.P.-Rs.2200/-	1	1	-
30.	Sr. Data Entry Operator	Rs.5200-20200/- G.P.-Rs.2400/-	2	1	1
31.	Data Entry Operator (Contractual)	Rs.5200/- (Consolidated)	2	2	-
32.	Jr. Entry Operator	Rs.5200-20200/- G.P.-Rs.1900/-	8	-	8
33.	Jr. Gr. Diarist	Rs.5200-20200/- G.P.-Rs.1900/-	6	6	-
34.	Jr. Gr. Recorder	Rs.5200-20200/- G.P.-Rs.1900/-	3	2	1
35.	Driver	Rs.5200-20200/- G.P.-Rs.1900/-	8	8	-
36.	Record Supplier	Rs.4930-14,680/- G.P.-Rs.1750/-	9	8	1
37.	Treasury Sarkar	Rs.4930-14,680/- G.P.-Rs.1750/-	1	1	-
38.	Daftary	Rs.4860-14,680/- G.P.-Rs.1600/-	9	8	1
39.	Zamadar	Rs.4860-14,680/- G.P.-Rs.1600/-	3	3	-
40.	Peon	Rs.4750-14,680/- G.P.-Rs.1500/-	76	30	46
41.	Choukidar	Rs.4750-14,680/- G.P.-Rs.1500/-	3	-	3
	TOTAL		374	198	176

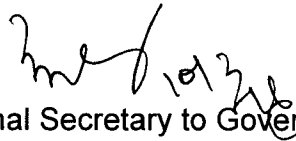

 Additional Secretary to Government

ANNEXURE-I**SANCTIONED POST**

Sl No.	Name of Office / Deptt.	Description of posts	Scale of pay. (Rs.)	No. of sanctioned post			Remarks.
				Perma- nent	Tempo- rary	Total	
1	2	3	4	5	6	7	8
1.	Revenue & D.M.Deptt	Principal Secretary	67000-79000/ G.P.10,000/-	1	-	1	
2.		Special Secretary	37400-67000/ G.P.-9000/-	1 (Floatin g Post)	-	1	
3.		Addl. Secretary	37400-67000/ G.P.-8,700	2	-	2	
4.		Director, R & R. & Ex- Officio Addl. Secy.	37400-67000/- G.P.-8,800/-	1	-	1	
5.		F.A.-cum- Additional Secretary	37400-67000/- G.P.-8,800/-	1	-	1	
6.		Joint Secretary(OAS)	15600-39100/- G.P.-7600/-	5	-	5	
7.		Joint Secretary(OSS)	15600-39100/- G.P.-7600/-	1	-	1	
8.		Deputy Secretary(OAS)	15600-39100/- G.P.-6600/-	4	-	4	
9.		Dy. Director, R. & R. and Ex-Officio Deputy Secretary.	15600-39100/- G.P.-6600/-	2	-	2	
10.		Deputy Secretary(OSS)	15600-39100/- G.P.-6600/-	3	-	3	
11.		Under Secretary(OSS)	9300-34,800/- G.P.-5400/-	6	1	7	
12.		A.O.-cum-Under Secretary(OFS-I JB)	15600-39100/- G.P.-5400/-	1	-	1	
13.		OSD, Control Room & Ex-Officio Under Secretary(OAS-I(JB))	15600-39100/- G.P.-5400/-	-	1	1	
14.		OSD, Control Room- cum-Under Secretary OAS-I(JB)	15600-39,100/- G.P.-5400/-	1	-	1	
15.		OSD, Control Room (ORS)	15600-39,100/- G.P.-5400/-	1	-	1	
		TOTAL : GROUP-A		30	2	32	

1	2	3	4	5	6	7	8
16.		Audit Officer	9300-34800/- G.P.-4800/-	-	1	1	
17.		Asst. Law Officer	9300-34800/- G.P.- 4600/-	1	-	1	
18.		Desk Officer	9300-34800/- G.P.-4800/-	16	1	17	
19.		Section Officer	9300-34800/- G.P.-4600/-	16	16	32	
20.		OSD, Control Room (ORS)	9300-34800/- G.P.- 4600/-	2	-	2	
21.		Issue Supdt., Lev.-I	9300-34800/- G.P.-4600/-	1	-	1	
22.		Asst. Audit Officer	9300-34800/- G.P.-4600/-	4	5	9	
23.		Asst. Section Officer.	9300-34800/- G.P.-4200/-	101	3	104	
24.		Oriya Translator	9300-34800/- G.P.-4200/-	-	2	2	
25.		Auditor	9300-34800/- G.P.-4200/-	26	-	26	
26.		Issue Supdt., Lev-II	9300-34800/- G.P.-4200/-	4	-	4	
27.		Diary Supdt.	9300-34800/- G.P.-4200/-	-	1	1	
		TOTAL: Group-B		171	29	200	
28.		Sr. Gr. Typist	5200-20200/- G.P.-2400/-	8	-	8	
29.		Sr. Data Entry Operator	5200-20200/- G.P.-2400/-	-	2	2	
30		Jr. Data Entry Operator	5200-20200/- G.P.-1900/-	8	-	8	
31.		Data Entry Operator (Consolidated)	Rs.5200/-	2	-	2	
32.		Sr. Gr. Diarist.	5200-20200/- G.P.-2400/-	3	-	3	
33.		Jr. Gr. Diarist.	5200-20200/- G.P.-1900/-	5	1	6	
34.		Jr. Gr. Recorder	5200-20200/- G.P.-1900/-	3	-	3	
35.		Record Supplier	4930-14680/- G.P.-1750/-	8	1	9	

36.		Sr. Driver	5200-20200/- G.P.-2200/-	1	-	1	
37.		Driver	5200-20200/- G.P.-1900/-	8	-	8	
38.		Treasury Sarkar	4930-14680/- G.P.-1750/-	1	-	1	
		TOTAL: GROUP-C		47	04	51	
39		Daftary	4860 – 14680/ G.P.-1600/-	9	-	9	
40.		Zamadar	4860 – 14680/ G.P.-1600/-	3	-	3	
41.		Peon	4750 – 14680/-/- G.P.-1500/-	76	-	76	
42.		Choukidar	4750 – 14680/-/- G.P.-1500/-	3	-	3	
		TOTAL: GROUP-D		91	-	91	
		GRAND TOTAL:		339	35	374	


 Additional Secretary to Government

ANNEXURE-II

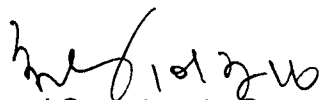
Head of Accounts	Name and nature of Permanent post.	Name of Incumbent whose pay will be drawn against permanent post.	Name and nature of temporary post	Name of Incumbent whose pay will be drawn against temporary post
1	2	3	4	5
03-2052-Secretariat General Services-Non-Plan-090-Secretariat 1208-Revenue & Disaster Management Department-01003-Salaries.	1. Principal Secretary-1	1. Dr. Mona Sharma, IAS, Principal Secretary to Government, Revenue & DM Deptt		
	2. Spl. Secretary-1	1. Vacant		
	3. Addl. Secretary-2	1. Julius Lakra, IAS 2. Sanatan Mallik, OAS(SAG)		
	4. Director, R. & R. and Ex-Officio Addl. Secretary- 1	1. Vacant		
	5. F.A.-cum-Addl. Secretary - 1	1. Niranjana Muduli ,OFS (SAG)		
	6. Joint Secretary-(OAS)- 5	1. Sri Manmohan Mishra, OAS(S) 2. Sri Avaya Kumar Nayak, OAS(S) 3. Sangaram Keshari Mohapatra, OAS(S) 4 to 5- Vacant.		
	7. Joint Secretary (OSS)- 1	1. Sri Ratnakar Mallick,OSS		
	8. Deputy Secretary (OAS) - 4	1. Sri Ananta Vijay Patnaik, OAS-I(SB) 2. Smt. Rajashree Singh, OAS-I(SB) 3. Dr. Usharani Sahoo, OAS-I(SB) 4. Vacant.		
	9. Dy. Director, R & R and Ex-Officio Deputy Secretary-2	1 to 2.-Vacant.		
	10. Deputy Secretary (OSS)- 3.	1. Sri Satchidananda Mishra,OSS 2. Sri Sudhansu Ranjan Mahapatra,OSS 3. Sri Sarbeswar Nanda, OSS		
	11. Under Secretary (OSS) - 7	1. Sri Samarendra Nayak, 2. Sri Panduram Singh, 3. Sri Braja Kishore Giri 4. Sri Binay Kumar Singh 5.Sri Bhubaneswar Mallick 6. Sri Manoranjan Jena	1.Under Secretary (OSS) -1	1. Vacant.
	12. A.O.-cum-Under Secretary (OFS-I JB)- 1	1. Sri Purna Chandra Jena	2. OSD-Control Room & Ex-Officio Under Secy., OAS-I(JB)-1	1. Vacant
	13. OSD-cum-Under Secretary, Control Room, OAS-I(JB)-2	1. Smt. Ellora Samal, OAS-I (JB) 2. Sri Ashok Kumar Mohanty, OAS-I(JB)		

	14. OSD, Control Room, ORS(Group-B) - 3	1.Sri Artatran Mallick, OAS-I (JB), OWD (Accommodated against the vacant post of OSD, Control Room ORS cadre) 2.Sri Mrutyunjay Tripathy, ORS 3-Vacant.		
	15. Asst. Law Officer- 1	1. Vacant	3. Audit Officer- 3	1.Sri Sasadhar Samal 2 to 3-Vacant
	16. Desk Officer-17	1. Sri Bimbadhar Pradhan 2. Sri Balaram Singh 3. Sri Mangat Murmu 4. Sri Kishore Ku. Naik 5. Sri Bhagabat Murmu 6. Sri Bibekananda Sahoo 7.Sri Dhirendranath Pradhan 8. Sri Subash Chanda Habada 9. Sri Narayan Tripathy 10. Sri Nityananda Parida 11. Sri Padyumna Ku. Mohapatra. 12. Sri Suresh Ch.Sahoo 13. Sri Gopal Ch. Das 14. Smt Puspa manjari Kar 15. Sri Priyaranjan Pradhan 16. Sri Prafulla Kuamr Sethy.	4.Desk Officer-1	1.Vacant
	17.Section Officer-16	1. Sri Pravat Ku. Behera 2. Sri Narayan Ch..Dalai 3. Sri Kasinath Sethi 4. Smt Kamala Mallick 5. Sri Tapan Kumar Dalai 6. Sri Manmohan Sethy 7. Smt. J. Padmini 8. Sri BijayKu. Das 9. Sri Jhatu Charan Das 10. Sri Umesh Ch.Nayak 11. Sri Adikanda Samantaray 12. Sri Bhagaban Behera 13. Sri Hrushikesh Mallick 14. Sri Chaila Nayak 15. Sri Bichitrananda Prusty. 16. - Vacant.	5. Section Officer- 16	1. Sri Haripad Chatterjee 2. Sri Durga Charan Sahoo 3. Sri Tarakswar Behera 4. Sri Gajendranath Ghadai 5.CH. Sudhakar 6. Sri Prasant Ku. Sahoo 7.Sri Satyabrat Samal 8. Sri Siba Prasad Panda 9. Sri Manas Ku. Acharya 10. Sri Nrusingh Pr. Mishra 11. Sri Bijay ku.Panda 12. Sri Suvendudev Acharya 13 to 16-Vacant
	18. Issue Supdt.- Level-I - 1	1. Abdul Rehman Khan		

	19. Asst. Audit Officer - 4	1. Sri Dillip Chandra Lenka 2. Sri Pranath Pradhan 3. Sri Dibakar Sahoo 4. Sri Gomeya Soy	6. Asst. Audit Officer - 5	1. Sri Kishore Chandra Swain 2. Sri Jayanta Ku. Bhattacharya 3. Sri Sunil Ku. Pattnaik 4. Sri Muktikanta Mohanty 5. Sri Amerendra Mohapatra
	20. Asst. Section Officer-101	1. Sri Premananda Jena 2. Sri Daitari Sethi 3. Sri Sushil Ku. Pradhan 4. Sri S. Jagannath Reddy 5. Sri Ramesh Ch. Dalei 6. Sri Pitabash Panda 7. Smt. Sandhyarani Nayak 8. Sri Sanjay Ku. Das 9. Sri Tusarkanta Swain 10. Sri Bibhudutta Sahoo 11. Sri Sudhir Ku. Biswal 12. Sri Arun Ku. Mandal 13. Sri Satyajit Harichandan 14. Sri Rajendra Ku. Barik 15. Sri Akshya Ku. Rout 16. Sri Niranjan Mishra 17. Bhanupriya Sabar 18. Badal Prakash Chandra 19. Sanjay Kumar Ekka 20. Krushna Chandra Naik 21. Sumant Kumar Kanhar 22 to 101 Vacant	7. Asst. Section Officer- 3 8. Oriya Translator - 2	1 to 3- Vacant. 1 to 2 Vacant.
	21-Auditor-26	1. Sri Ajaya Ku. Pradhan 2. Sk. Fazal Haque 3. Sri Brundaban Baisakh 4. Sri Dillip Kumar Das 5. Smt. Sushreengyata Mishra 6. Sri Sunil Kumar Das 7. Sri Akshaya Kumar Bhoi 8. Sri Ekadashi Chhatra 9. Sri Pradeep Kumar Rajguru 10. Sri Santosh Kumar Rout 11. Sri Binod Ku. Sahoo 12. Smt. Smita Mallick 13. Ms. Madhumita Baskey 14. Sri Chandrasena Pujari 15 to 26 Vacant		
	22. Issue Supdt. Lev-II- 04	1. Sri Prasanna Ku. Panda 2. Sri. Sashi .Bhusan Senapati 3. Sri Jayakrushna Panda 4. Sri Niranjan Chhotray	9. Diary Supdt.-1	1. Sri Sailabihari Dhal

	23.Sr. Gr. Typist- 08	1. Sri Baikunthanath Muduli 2. Sri Narayan Ku. Sasmal 3. Sri Niranjan Sahoo 4. Sri Bhaskar Acharya 5. Smt. Aloka Rashmi Tripathy 6. Sri Dwarikanatha Barik 7 & 8. - Vacant.		
	24. Jr. Data Entry Operator-8.	1 to 8- Vacant	10. Sr. Data Entry Operator-1.	1. Sri Ramesh Chandra Mohapatra.
	25. Data Entry Operator-2 (On contractual basis)	1. Service Provider 2. Service Provider		
	26. Sr.Gr.Diarist-3	1. Sri Bhikari Kanhar 2. Sri Artatran Kandi 3. Prafulla Kishore Mohanty		
	27.Jr.Gr.Diarist-5	1. Sri Santosh Ku. Barik 2. Sri Rabindra Das 3. Sri Niranjan Barik 4. Sri Sarangadhar Jani 5. Sri Surendra Ku. Sahoo	11. Jr.Gr.Diarist-1	1. Sri Markanda Samantray
	28.Jr.Gr.Recorder-3	1. Sri Gobinda Ch. Das 2. Sri Binoda Bihari Nayak 3. Vacant.		
	29.Record Supplier- 8	1. Sri Gourang Ch. Parida 2. Sri Keraldin Pradhan 3. Sri Paramananda Soy 4. Sri Bikash Ch. Dixit 5. Sri Sabyasachi Mohanty 6. Sri Ramesh Ch. Nayak 7. Sri Kulamani Palai 8. Sri Benudhar Barik	12. Record Supplier-1	1. Vacant
	30.Sr. Driver-1	1. Sk.Md.Mustaque		
	31.Driver-8	1. Sri Dolagobinda Samal 2. Sri Ajayananda Mallick 3. Sri Umakanta Mohanty 4. Sri Harihar Majhi 5. Sri Prafulla Ku. Parida 6. Sri Prahallad Barik 7. Sri Mahendra Ku. Swain 8. Sri Braja Kishore Bidhar		
	32.Treasury Sarkar-1	1. Sri Nishamani Aluk		
	33.Daftary-9	1. Sri Masia Pradhan 2. Sri Laxmidhar Bisoi 3. C.H. Jyoti 4. Sri Krushna Ch. Khadanga 5. Sri Mrutyunjaya Malia 6. Sri Ashok Behera 7. Sri Anadi Ch. Jena 8. Sri Shakti Prasad Mohanty		

	34. Zamadar-3	1. Sri Purusottam Dakua 2. Sri Kirti Sundar Sarangi 3. Sri Malaya Kumar Kanhar		
	35. Peon -76	1. Smt. Ahalya Mohanty 2. Sri Govinda Ch. Satapathy 3. Sri Raj Kishore Samantatray 4. Sri Krushna Ch. Parida 5. Smt. Sabitri Singh 6. Sri Brundaban Nayak 7. Sri Jadumani Jena 8. Smt. Manjulata Nayak 9. Smt. Tarsila Purty 10. Sri Ranjit Ku. Nayak 11. Sri Babrubahan Barik 12. Sri Sanatan Pradhan 13. Sri Brundaban Behera 14. Sri Ganeswar Tudu 15. Sri Biswanath Bhoi 16. Smt. Diptimala Mishra 17. Smt. Sulochana Das 18. Sri Santosh Ku. Majhi 19. Sri Suprava Mishra 20. Sri Gangadhar Barik 21. Sri Raghunath Mallick 22. Smt. Sulochana Suar 23. Sri Lal Mohan Nayak 24. Sri Gandharba Ku. Jena 25. Sri Partha Sarathi Das 26. Sri Sibasis Baliarsingh 27. Smt. Subasini Dei 28. Smt. Minati Sahoo 29. Anil Ku. Parida 30. Millan Ku. Mohanty 31 to 76 Vacant		
	36. Choukidar-3	1 to 3- Vacant.		


 Additional Secretary to Government