

**GOVERNMENT OF ODISHA**  
**REVENUE AND DISASTER MANAGEMENT DEPARTMENT**

By Fax / e-Mail

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RDM-IMU-MISC-0004-2018 - 5713

/R&DM Dated

12.2.18

From

Dr. Chandra Shekhar Kumar, IAS  
Principal Secretary to Government

To

The IGR, Odisha, Cuttack  
The Collector, Khordha  
Senior Technical Director, NIC, Bhubaneswar

**Sub: Implementation of online mutation in Jatni Tahasil.**

*Ref: This Department Letter No. 36110/R&DM dated 31.10.2017, No. 43092/R&DM dated 14.12.201, No. 44689 dated 23.12.2017 and 3397 dated 24.01.2018*

Sir,

In inviting reference to the subject cited above, I am desired to say that Dr. Usharani Sahoo, Joint Secretary to Govt., R&DM Department visited Jatani Tahasil on 06.02.2018 along with Sub-Collector, Bhubaneswar, Senior Technical Director, NIC, Project Head, e-Registration, SDE, BSNL and DIO, NIC, Khordha. From the feedback, I found the following actionable points which need your personal intervention for quick disposal of mutation cases in Jatni Tahasil through online mutation software (LRMS).

**Action points for Tahasildar, Jatni**

1. The backlog entry in 4675 cases [both mutation & OLR 8(A)] is to be completed by 15<sup>th</sup> March, 2018.
2. Out of 1685 online mutation cases pending, maximum number of cases i.e. 793 is pending with Sri Biswajit Mishra, Addl. Tahasildar. 180 cases are pending with OIC, Record Room, 277 pending with RI Jatni and 167 with RI Pradhansahi. Steps shall be taken to dispose the pending cases within 15 days for which the given time limit under ORTPS is over.
3. The cases pending at Record Keeper level is to be segregated on the basis of action to be taken. The record verification and final correction of RoR for which appeal period is over are to be done promptly.
4. To ensure that there shall not be any proxy setting in the internet browser to get the full speed of MPLS VPN connectivity to LRMS server.
5. To take steps to procure the computer and peripherals immediately. Collector, Khordha has approved for purchase of 7 Desktops, 5 printers, 4 scanners & 2 inverters to facilitate the disposal of online mutation cases which was communicated to the Tahasildar, Jatni vide Memo No. 65 dated 01.2.2018.
6. To submit proposal for diversion of funds out of user fees from Bhubaneswar Tahasil to Jatni Tahasil for procurement of computers and peripherals to Collector, Khordha through Sub-Collector, Bhubaneswar due to inadequacy of the funds with the Tahasildar, Jatni.

7. To verify the detail position of user fees collected and expenditure incurred since the date of collection of user fees as the amount available under this head (about 4.8 lakhs) is quite low as comparison to the potential of the Tahasil. .
8. To take immediate steps for obtaining VPN certificate for all RIs of Jatni Tahasil. Proposal to this effect to be submitted to NIC within 2 days.

**Action points for NIC, Bhubaneswar**

1. To upload the finally published settlement RoRs of villages Belpada & Ogarsuan in the Bhulekh website.

**Action points for Project Head, e-Registration**

1. To allow the viewing of all registration offices of the State in Tahasildar login to verify the old scanned registered deeds of all offices of the State so that Tahasildar can view the interim deeds and dispose the cases on merit. This will drastically reduce the number of drop cases.
2. To capture the date of scanning & uploading of documents instead of date of registration and provide the same in the search option through web service in the date range in LRMS application for downloading the Form-3.

Yours faithfully

Principal Secretary to Government

Memo No. 5714 /R&DM dated 12.2.18

Copy forwarded to Sub-Collector, Bhubaneswar with a request to take weekly review meeting with the stakeholders of LRMS for timely disposal of mutation cases through LRMS.

Joint Secretary to Government

Memo No. 5715 /R&DM dated 12.2.18

Copy forwarded to Project Head, e-Registration, OCAC Building, Acharya Vihar, Bhubaneswar for information and necessary action.

Joint Secretary to Government

Memo No. 5716 /R&DM dated 12.2.18

Copy forwarded to Shri Sashadhar Nayak, Additional Secretary / Shri Sangram Keshari Mohapatra, Joint Secretary for kind information and necessary action.

Joint Secretary to Government