

GOVERNMENT OF ODISHA  
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

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No. RDM-Reg-MISC-0010-2016-45058 /R&DM dated 27-12-17.

From

Dr. Chandra Shekhar Kumar, IAS  
Principal Secretary to Government

To

All Collectors

**Sub: Display of hoardings under the subject "Simplification of Property Registration" in the premises of Government Offices.**

Sir,

In inviting a reference to the above captioned subject, I am desired to say that Hon'ble Chief Minister always gives emphasis on the doctrine of 3Ts - **Teamwork, Transparency and Technology** to deliver the public services to citizens within given time limit. To register the documents in a hassle free manner Revenue and D.M Department have undertaken a lot of reforms in the field of property registration. The objective of the such reforms can only be fulfilled when the citizens register the documents and get those within the given time limit without involvement of middlemen.

For creating public awareness Revenue & DM Department has made advertisement under the caption "simplification of property registration" in leading English News paper (The Times of India) and Odia News paper (The Samaj, The Sambad and The Dharitri) in the publication dated 16.12.2017, the copy which are annexed herewith.


As a follow up measure, you are requested to take immediate steps for preparation and display of hoardings under the caption "simplification of property registration" in the office premises of Collector, Sub-Collector, Tahasildar, Sub-Registrar for information of citizens about the reforms under taken by Government.

Yours faithfully,

Principal Secretary to Government

Memo No. 45057 dtd. 27-12-17

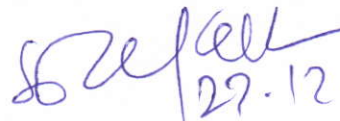
Copy forwarded to the PS to Hon'ble Minister, R&DM for kind information of Minister.

  
27-12-2017

Additional Secretary to Government

Memo No. 45058 dtd. 27-12-17

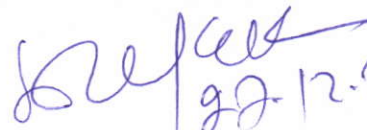
Copy forwarded to the OSD to Chief Secretary for kind information of Chief Secretary.

  
27-12-2017

Additional Secretary to Government

Memo No. 45059 dtd. 27-12-17

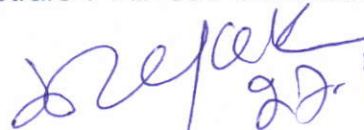
Copy forwarded to the IGR, Odisha, Cuttack for information and immediate follow up action.

  
27-12-2017

Additional Secretary to Government

Memo No. 45060 dtd. 27-12-17

Copy forwarded to all ADM-cum-District Registrars / All Sub-Collectors for information and immediate follow up action.

  
27-12-2017

Additional Secretary to Government



**ଓଡ଼ିଶା ସରକାର**  
**ରାଜସ୍ୱ ଓ ବିପର୍ଯ୍ୟୟ ପରିଚାଳନା ବିଭାଗ**

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**ଜମି ଜମା ପଞ୍ଜିକରଣ ପ୍ରକ୍ରିୟାର ସରଳୀକରଣ**

- ❖ ଜନସାଧାରଣ ଏଣିକି ନିଜ ଘରେ ବସି ଜମିର ସରକାରୀ ନିର୍ଦ୍ଧାରିତ ମୂଲ୍ୟ ଆଇ.ଜି.ଆର. ପୋର୍ଟାଲ (<https://igrodisha.gov.in/ViewFeeValue.aspx>) ରୁ ଜାଣିପାରିବେ ।
- ❖ ଜମି ଜମା ପଞ୍ଜିକରଣ ପାଇଁ ମଡେଲ ଦସ୍ତାବିଜର ନକଲ ଆଇ.ଜି.ଆର. ପୋର୍ଟାଲ (<https://igrodisha.gov.in/ModelDeed.aspx>) ରେ ଉପଲବ୍ଧ । ଏହାକୁ ଜନସାଧାରଣ ନିଜ ଚାହିଦା ମୁତାବକ ବ୍ୟବହାର କରି ଦସ୍ତାବିଜ ତିଆରି କରିପାରିବେ ।
- ❖ ଜମିର କ୍ରୟ ବିକ୍ରୟ ପଞ୍ଜିକରଣ ନିମନ୍ତେ, ନିର୍ଦ୍ଧାରିତ ଷ୍ଟାମ୍ପ ଦେୟ ଓ ରେଜିଷ୍ଟ୍ରେସନ ଫି ଦେୟ ବାବଦ ସମସ୍ତ ତଥ୍ୟ ଆଇ. ଜି. ଆର. ୱେବସାଇଟ (<https://igrodisha.gov.in/ViewFeeValue.aspx>) ରେ ଉପଲବ୍ଧ ।
- ❖ ଷ୍ଟାମ୍ପ ଦେୟ ପଇଠ କରିବା ପାଇଁ ସରକାର ଇ-ଷ୍ଟାମ୍ପ ସାର୍ଟିଫିକେଟର ପ୍ରଚଳନ କରିଛନ୍ତି, ଯେଉଁଥିରେ କି କ୍ରେତା, ବିକ୍ରେତାଙ୍କର ନାମ ସହିତ ସମ୍ପତ୍ତିର ସଂକ୍ଷିପ୍ତ ବିବରଣୀ ଓ ଏହାର ମୂଲ୍ୟ ଉଲ୍ଲେଖ ରହିଥାଏ । e-Stamp Certificate କେବଳ ଟ° ୧୦୦୦/- ବା ତଦୁର୍ଦ୍ଧ ଷ୍ଟାମ୍ପ ଦେୟ ପଇଠ ପାଇଁ ଉଦ୍ଦିଷ୍ଟ ।
- ❖ ଇ-ଷ୍ଟାମ୍ପ ସାର୍ଟିଫିକେଟର ସତ୍ୟାସତ୍ୟ ଯାଞ୍ଚ ପାଇଁ CRA ୱେବସାଇଟ (<https://www.shcilestamp.com>) କୁ ଯାଇ "Verify e-Stamp Certificate" ଉପରେ କ୍ଲିକ୍ କରି ଏବଂ ଆବଶ୍ୟକୀୟ ତଥ୍ୟ ପୂରଣ କରି ଜନସାଧାରଣ ଏହାର ସତ୍ୟତା ଜାଣିପାରିବେ ।
- ❖ ଇଲେକ୍ଟ୍ରୋନିକ ମାଧ୍ୟମରେ ରେଜିଷ୍ଟ୍ରେସନ ଫି ପଇଠ କରିବା ପାଇଁ ସରକାର ବ୍ୟବସ୍ଥା କରିଛନ୍ତି । ଏଥି ନିମନ୍ତେ ଜନସାଧାରଣ ଓଡ଼ିଶା ଟ୍ରେଜରୀ ପୋର୍ଟାଲ ([www.odishatreasury.gov.in](http://www.odishatreasury.gov.in)) କୁ ଯାଇ ନିର୍ଦ୍ଧାରିତ Heads of Account ରେ ଅନଲାଇନ (Net banking / Debit Card) କିମ୍ବା ଅଫଲାଇନ (Over the Counter) ରେ ପଇଠ କରି **challan** ସଂଗ୍ରହ କରିପାରିବେ ।
- ❖ ଏଣିକି ଜନସାଧାରଣ ସମ୍ପତ୍ତି ପଞ୍ଜିକରଣ ପୂର୍ବରୁ ଇଲେକ୍ଟ୍ରୋନିକ ବ୍ୟବସ୍ଥା ମାଧ୍ୟମରେ ଦସ୍ତାବିଜ ସମ୍ପୂର୍ଣ୍ଣ ରେଜିଷ୍ଟ୍ରି ଅପ୍ଡେଟକୁ online ଆଇ.ଜି.ଆର. ପୋର୍ଟାଲ (<https://igrodisha.gov.in>) ମାଧ୍ୟମରେ ପ୍ରେରଣ କରି, ଦସ୍ତାବିଜ ଦାଖଲ ଓ ପଞ୍ଜୀକରଣ ପାଇଁ ଆଗୁଆ ତାରିଖ ଓ ସମୟ ଧାର୍ଯ୍ୟ କରିପାରିବେ ।
- ❖ ଜନସାଧାରଣ ନିଜ ଘରେ ବସି ଇଲେକ୍ଟ୍ରୋନିକ ବ୍ୟବସ୍ଥା ମାଧ୍ୟମରେ Encumbrance Certificate ଆଇ.ଜି.ଆର. ପୋର୍ଟାଲ (<https://igrodisha.gov.in>) ମାଧ୍ୟମରେ ପାଇପାରିବେ । ଏଥି ପାଇଁ ସମସ୍ତ ସରକାରୀ ଦେୟ ଏବଂ ସେବା ଦେୟ ଓଡ଼ିଶା ଟ୍ରେଜରୀ ପୋର୍ଟାଲର SBI e-Pay ମାଧ୍ୟମରେ ପଇଠ କରିପାରିବେ ।
- ❖ ଇଲେକ୍ଟ୍ରୋନିକ ବ୍ୟବସ୍ଥା ଜରିଆରେ ଉପରଲିଖିତ ସେବା ସମ୍ବନ୍ଧୀୟ ସବିଶେଷ ତଥ୍ୟପାଇଁ ଜନସାଧାରଣ Helpline No. ୭୮୯୪୪୩୮୨୦୨ କିମ୍ବା ୭୮୯୪୪୩୮୨୨୦ କୁ ସରକାରୀ କାର୍ଯ୍ୟ ଦିବସ ଦିବା ୧୦ ଟାରୁ ୫ ଘଟିକା ମଧ୍ୟରେ ଯୋଗାଯୋଗ କରିପାରିବେ କିମ୍ବା ଇ-ମେଲ ([helpdesk.igrodisha@gmail.com](mailto:helpdesk.igrodisha@gmail.com)) ଜରିଆରେ ପ୍ରେରଣ କରିପାରିବେ ।

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**Simplification of Property Registration**

- ❖ General public can view the Government approved Market Value of land from the website of the IGR, Odisha (<https://igrodisha.gov.in/ViewFeeValue.aspx>).
- ❖ The model deeds of various types of documents to be registered are available in the website of IGR, Odisha (<https://igrodisha.gov.in/ModelDeed.aspx>). The general public can prepare documents by using those with necessary modifications as per their requirement.
- ❖ For registration of documents, the Stamp Duty and Registration Fees payable can be found from the website of IGR, Odisha (<https://igrodisha.gov.in/ViewFeeValue.aspx>).
- ❖ Government have extended the e-Stamping facility for payment of stamp duty through e-Stamp Certificate wherein the names of vendors and vendee and details of the property including its value are mentioned. The e-Stamp Certificates are issued for stamp worth of Rs. 1000/- or more.
- ❖ Citizens can verify the authenticity of e-Stamp certificates from the CRA website (<https://www.shcilestamp.com>) by clicking on the "Verify e-Stamp Certificate" menu and filling up necessary information.
- ❖ Government have facilitated the payment of Registration fees and fines both online and offline through Odisha Treasury Portal ([www.odishatreasury.gov.in](http://www.odishatreasury.gov.in)). Citizens can make payments online either through Net Banking or Debit Card or offline through Over the Counter mode.
- ❖ Registrant public can submit document online to the concerned registering officer visiting the website of IGR, Odisha (<https://igrodisha.gov.in>) and clicking on "Online Property/Document Submission" to take prior appointment (date & time) for presentation and registration of document.
- ❖ Citizens can apply online and obtain digitally signed Encumbrance Certificates visiting the website of IGR, Odisha (<https://igrodisha.gov.in>) and clicking on "Online Encumbrance Certificate". They can make payment of all applicable Government dues and User Fees through SBI e-Pay facility of the Odisha Treasury Portal.
- ❖ For details regarding above online services please contact **Helpline No. 7894438202** or **7894438220** on any working day between 10 AM to 5 PM or e-mail to the [helpdesk.igrodisha@gmail.com](mailto:helpdesk.igrodisha@gmail.com)

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