

By FAX/e-Mail

GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

RDM-DILRMP-MEET-0001-2017 32590 / Dated 26.9.2017

From

Shri Sangram Keshari Mohapatra
Joint Secretary to Government

To

All Collectors

Sub:- The list of frequently asked questions(FAQs) for Tahasildars for smoothening of day to day working in their offices

Madam/Sir,

I am directed to enclose a copy of list of sixteen (16) no. of frequently asked questions (FAQs) on different issues pertaining to Revenue & DM Department for Tahasildars in order to smoothening of day to day work in their offices for your kind information and necessary follow up action.

Yours faithfully,

Sangram
26.9.17.

Joint Secretary to Government

Memo No. 32591 / Dated. 26.9.2017

Copy along with copy of the enclosures forwarded to all RDCs for information and necessary action.

Sangram
26.9.17

Joint Secretary to Government

Memo No. 32592 / Dated. 26.9.2017

Copy along with copy of the enclosures forwarded to all Sub-Collectors/all Tahasildars for information and necessary action.

Sangram
26.9.17

Joint secretary to Government

- Contd. -

Memo No. 32593 / Dated. 26.9.2017

Copy along with copy of the enclosures forwarded to the Secretary, Board of Revenue, Odisha, Cuttack for information and necessary action.

Sarpm
26.9.17.

Memo No. 32594 / Dated. 26.9.2017
Joint Secretary to Government

Copy along with copy of the enclosures forwarded to IGR, Odisha, Cuttack for information and necessary action.

Sarpm
26.9.17.

Memo No. 32595 / Dated. 26.9.2017
Joint Secretary to Government

Copy along with copy of the enclosures forwarded to all SR/DSR for information and necessary action.

Sarpm
26.9.17.

Memo No. 32596 / Dated. 26.9.2017
Joint Secretary to Government

Copy along with copy of the enclosures forwarded to NIC to direct the DIOs of all districts to upload the FAQs in all district websites.

Sarpm
26.9.17.

Memo No. 32597 / Dated. 26.9.2017
Joint Secretary to Government

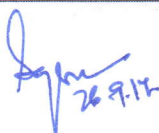
Copy along with copy of the enclosures forwarded to IMU Cell, Revenue & DM Department to upload into the Department website.

Sarpm
26.9.17.

Joint Secretary to Government

Frequently Asked Questions (FAQ)

| Sl No. | Questions | Answer |
|--------|--|---|
| 1 | The RoR stands in my father's/ mother's name. Father/ Mother is dead. How can I make the RoR in my name? | Tahsildar will correct the RoR under Rule 34(a) under OS&S Rules, 1964. |
| 2 | My name is misspelt in RoR. How can I correct it? <i>Illustration:-</i> My name is Ram Behera. It is written as Dam Behera in RoR and all other information of the RoR remains the same. | Tahsildar can correct it under rule 34(a) of OS&S Rules, 1964. |
| 3 | The HAL RoR is in Government khata. I have got patta prior to settlement in Sabik. To whom I should apply? | You have to apply to the Board of Revenue under Rule 15(b) of OS&S Act, 1958 for filing Revision Case to correct the RoR. The Government has notified other Revisional Courts to carry out the functions of powers of BoR. (The detail list is enclosed at <i>Annexure-1</i>) |
| 4 | I have got lease patta in HAL RoR in Government land. But the possession of the land is not given to me. To whom I should apply? | You should apply to Tahsildar for giving possession of your land as per RoR. Government has given detail Circular vide letter No. 3776 dated 02.02.2017. |
| 5 | I have got patta plot, but the area is different in the map. That means the area of the map and RoR is not tallying. To whom I should apply? | You should apply before the Member, Board of Revenue, u/s 15(b) of 1958 for filing Revision Case. The Government has notified other Revisional Courts to carry out the functions of powers of BoR. (The detail list is enclosed at <i>Annexure-1</i>) |
| 6 | I want to apply caste, income, residence certificate. To whom I should apply? | You will apply in CSC to Tahsildar through e-district portal. |
| 7 | I have a Bebandobasta RoR in my name. To whom I should apply? | You should apply before the Tahsildar. Government has given detail Circular vide letter No. 3776 dated 02.02.2017 for disposal of Bebandobasta cases. |


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| | | |
|----|---|--|
| 8 | I want my plot to be demarcated. How can I apply and to whom? | You will apply before the Tahsildar. Government has given guideline vide letter no SM-2016/38869 dated 13.12.2016 |
| 9 | In my area, I want to convert my agricultural land to non-agricultural purpose. To whom I will apply? | You will apply before the Tahsildar under section 8-A of OLR Act. The Government has fixed rates of conversion area wise. |
| 10 | I am a homesteadless/ landless person. How to get Govt. land and to whom I should apply? | You have to apply to Tahsildar in a prescribed Form-I of Rule-5 of OGLS Rules, 1983. Tahsildar will forward it under Rule-5 (6) to the Sub-Collector. |
| 11 | I am residing outside Odisha. Can I register my property outside Odisha? If I go to Odisha can I do online registration why going to Sub Registrar Office | No, you can't register your property which exists in Odisha in any Sub-Register office outside Odisha. You have to visit the concerned Sub-Register Office where your property is located. |
| 12 | I am going to sell/ register property. I am carrying cash for Registration. What amount I should carry & to whom I should deposit? | No need of carrying cash. It can be paid through DD, Cheque, RTGS to the concerned Sub-Register. Government has allowed cashless transaction beyond Rs. 10,000/. Transaction upto Rs. 10,000/- is permissible. |
| 13 | I want to sell my property. What is the consideration value? What should be the Stamp Duty & Registration Fees? | It is available in the IGR site www.igrodisha.gov.in . The benchmark value of each plot is mentioned including the stamp duty and registration fees. |
| 14 | I want to construct a house. Where should I get construction materials i.e. Sand & Chips? | You can contact Tahsildar to know the person who has got the lease of Sairat Sources. |
| 15 | I am a S.T. person and residing in forest area. I have got FRA patta. How can I demarcate and whom I will contact? | You have to contact the Tahsildar. Local R.I./Amin will demarcate the area. |
| 16 | I am a S.T. person/other traditional Forest dweller residing in the forest area. Whom should I contact to get patta? | You can contact Tahsildar, sub-collector, DWO for getting FRA patta. |

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N.B.-1. For any updates on circulars, notifications, resolutions please visit the Revenue & DM Department website (revenue.odisha.gov.in)

N.B. 2. List of courts as per point no. 3 & 5 is enclosed in Annexure-1.

Annexure-1

List of courts as per point no. 3 & 5

| Sl.no. | Revisional Authority | District(s)/ extent of jurisdiction |
|--------|---|--|
| 1 | Member, Board of Revenue | Gop Tahasil & Bhubaneswar Sub-Division |
| 2 | Commissioner, Land Records and Settlement, Cuttack | Jajpur |
| 3 | Commissioner, Consolidation, Cuttack | Kendrapara |
| 4 | Commissioner, Consolidation and Settlement, Bhubaneswar | Khurda(except Gop Tahasil & Bhubaneswar Sub-Division), Nayagarh |
| 5 | Commissioner, Consolidation, Bhubaneswar | Puri (except Gop Tahasil) |
| 6 | Land Reforms Commissioner, Odisha, Cuttack | Jagatsinghpur |
| 7 | RDC(Central Division), Cuttack | Mayurbhanj |
| 8 | RDC(Northern Division), Sambalpur | Angul, Dhenkanal |
| 9 | RDC(Southern Division), Berhampur | Kandhamal, Gajapati |
| 10 | Commissioner/ Addl. Commissioner, Consolidation and Settlement, Cuttack | Cuttack |
| 11 | Commissioner/ Addl. Commissioner, Consolidation and Settlement, Balasore | Balasore, Bhadrak |
| 12 | Commissioner/ Addl. Commissioner, Consolidation and Settlement, Sambalpur | Bolangir, Jharsuguda, Deogarh, Keonjhar, Bargarh, Sundargarh, Sambalpur and Subarnapur |
| 13 | Commissioner/ Addl. Commissioner, Consolidation and Settlement, Berhampur | Ganjam, Boudh |
| 14 | Addl./ Joint Commissioner, Land, Koraput | Koraput, Rayagada |
| 15 | Collector | Nabarangpur, Nuapada, Malkangiri, Kalahandi |


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