

By e-Mail / FAX

GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

No. SM-30/2017-^{26285*****}/R&DM dated 9.8.17

From

Dr. Chandra Shekhar Kumar, IAS
Principal Secretary to Government.

To

All Revenue Divisional Commissioners.
Director, Land Records Survey and Consolidation, Odisha, Cuttack
All Collectors

- Ref: 1. Revenue Department Letter no. 9915 dated 08.07.2014
2. This Office Letter No. 11350 dated 05.04.2017

Sub: Institution of mutation Cases on automatic transmission of Form No.3 from Registration Offices through e-registration system.

Sir,

With reference to the above subject, I am directed to say U/R 34 OF Orissa survey & Settlement Rules, 1962, the Tahsildar is to order for change of ROR on receipt of notice from Sub-Register appointed under the Indian Registration Act, 1908. Accordingly, instructions were issued from time to time for institution of mutation cases by Tahsildar within 24 hours on receipt of Form No.3 from Registration Office through e-registration system. After the completion of registration process, the Form No.3 is automatically transmitted to the e-mail ID of the Tahsildar configured in the e-registration application. It is also available in Form-III download option of LRMS software where online mutation is operational. It was further emphasized that failure to process mutation proceedings in time after receipt of Form No.3 shall be viewed seriously as gross negligence of duties, attracting departmental action against the negligent Revenue Officer.

Perusal of MPRs on institution, disposal and pendency of mutation cases of different districts of the state for the month of March, April and May, 2017 reflects negligence on the part of Tahsildars in instituting the mutation cases on receipt of Form No.3. A total numbers of 185499 mutation cases have been reported to be instituted in the state during the current year till end of May. Out of this, 35222 numbers of cases have been instituted on Form No.3. Some districts have also reported nil institution of cases on this score. During this period of the current year, as ascertained from e-registration system, 56940 sale deeds have been registered. Thus the percentage of

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institution of mutation cases on Form No.3 is only 61 in current year till the end of May, 2017.

Non-institution of mutation case by Tahsildars on receipt of Form No 3 is detrimental to the timely Delivery of Public Services and violates the guidelines issued by the Government from time to time on the matter. It leads to avoidable delay and financial burden on part of the vendee. The process of updation of land records also gets delayed. After careful consideration, the Government has been pleased to decide as follows:

1. In respect of transfer of land through registered sale deeds, the Tahsildar shall Suo-motu institute the mutation case on basis of Form No.3 only received from Registration Office. In case this mutation case is rejected due to furnishing of insufficient information, the concerned Tahsildar shall intimate the vendee the fact of rejection of the case and then, the mutation for the above transferred land can be instituted on the basis of fresh application.
2. In respect of cases, where land has been transferred before issue of this instruction, the mutation case can be instituted on basis of application as usual. Prior to this, the Tahsildar shall have to institute mutation cases on all Form No. 3 pending with Tahsil.
3. The above procedure shall be applicable only in respect of transfer of land through registered sale deeds executed from the date of issue of this letter.

Yours faithfully,

Principal Secretary to Government

Memo No. 26286 dtd. 9-8-17

Copy forwarded to the All Sub-Collector / All Tahasildars for information and necessary action.

Additional Secretary to Government

Memo No. 26287 dtd. 9-8-17

Copy forwarded to the IMU Cell, Revenue and Disaster Management Department for uploading in the website.

Additional Secretary to Government