

Top Priority

By Fax / e-Mail

Government of Odisha

Revenue & Disaster Management Department

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RDM-CHS-POLICY-0011-2018-L. No. 1373 /R & DM dated, 10/1/2019

From

Sailendra Dwivedi,

Additional Secretary to Government

To

1. The Secretary, Board of Revenue, Odisha, Cuttack
2. All Collectors

**Sub:- Regarding collection of user fees for mutation RoR and delivery through Speed Post etc.**

Ref: This Deptt. Resolution No.26916, dt.21.7.2018, Notification No. 27367, dt.25.7.2018, and Resolution No.43050, dt.20.11.2018 and L.No.43525, dated 28.11.2018.

Madam/Sir,

I am directed to say that the Registering Officers were instructed to collect user fee of Rs.40/- per document towards delivery of RoR through Speed Post with effect from 1.8.2018. They were further advised to deposit the money so collected from the users in the account of DLRS&C, Odisha, Cuttack on weekly basis without fail, and maintain a separate Cash Book for collection of such user fees and remittance to the account of DLRS&C.

Now, the Govt. vide L.No.754, dt.08.01.2019 have allowed filing of mutation application through Single Widow Operator (SWO) in Tahasils, from 19.12.2018 until further orders. In view of this, the Tahasildars are required to collect user fees @ Rs.40/- per mutation case for postal delivery of RoR through Speed Post by issuing appropriate money receipt. They are further advised to maintain separate account for the purpose and remit the collected amount every week to the account of DLRS&C, who has been authorized by the Govt. to pay for the Speed Post, centrally.

The R & DM Deptt. vide Resolution No.43050, dt.20.11.2018 have also instructed the Registering Officers to collect Rs.80/- per mutation RoR per khata out of which Rs.50/- is to be utilized by the concerned Tahasildar and Rs.30/- to be credited to the Govt. account (0029-Land Revenue – 800 - Other Receipts – 0097 - Misc. Receipts – 01047 - User Charge / Application Fee). The Registering

Officers were also instructed to collect Rs.20/- per plot as demarcation fee and deposit the amount in Govt. account (0029-Land Revenue – 800 - Other Receipts – 0097 - Misc. Receipts – 01075 -Demarcation Fee).

Now the Govt. have extended time of mutation application through Single Window Operator in Tahasil until further orders and therefore, the Tahasildars are instructed to collect Rs.80/- per mutation RoR per khata out of which Rs.50/- can be utilized by the Tahasildars and Rs.30/- will be deposited in the Govt. account as indicated above. Similarly, the demarcation fee of Rs.20/- per plot will also be collected by the Tahasildars and the amount will be deposited in the Govt. account as indicated above.

These instructions will be applicable for mutation applications, received over the counter in Tahasil Offices.

Yours faithfully,

Additional Secretary to Govt.

Memo No. 1374 / Dt 10/11/2019

Copy forwarded to the DLRS&C, Odisha, Cuttack for information and necessary action.

Additional Secretary to Govt.

Memo No. 1375 / Dt 10/11/2019

Copy forwarded to all Sub-Collectors / Tahasildars for information and necessary action.

Additional Secretary to Govt.

Memo No. 1376 / Dt 10/11/2019

Copy forwarded to the IMU Cell of R & DM Deptt. for information and uploading in the Deptt. website.

Additional Secretary to Govt.