

CHAPTER-I GENERAL

1.	Short title and commencement
	These rules may be called the Orissa Survey and Settlement Rules, 1962.
(2)	They shall come into force at once.
2.	Definitions
	In these rules unless the context otherwise requires
(a)	"The Act" means the Orissa Survey and Settlement Act, 1958 (Orissa Act 3 of 1959)
(b)	"Form" means a form appended to these rules;
(c)	"Section" means a section of the Act.
1[(d)	"Tahasildar" means the Chief Officer-in-charge of revenue administration of a Tahasil and includes an Additional Tahasildar and any other Officer whom the Board of Revenue may appoint to discharge any of the functions of Tahasildar under these rules in any area specified in that behalf.]
(e)	All words and expressions used in these rules but not defined therein shall have the same meanings as are respectively assigned to them in the Act.
1.	Substituted by O.G.E No.658/D16—4-1964- Notification No.23960-5 5/64 R Dt.1.4.1964
3.	Conduct of proceedings under the Act
	2[The proceedings conducted by every officer under Act and these Rules shall unless otherwise provided in these Rules be summary and shall be governed so far as may be practicable by the provisions of the Civil Procedure Code, 1908 : Provided that the fine, if any, imposed under the Order XVI, Rules 12 and 17 shall in no case exceed fifty rupees.]
	2. Substituted by O.G.E No. 1328D/24.9.1977
4.	Notice and mode of their service
(1)	All notices required under the Act or these rules be in writing.
(2)	Where no other mode of service of notice is prescribed by the Act or by these Rules service shall be effected in the manner prescribed for the service of summons on a defendant under the Code of Civil Procedure, 1908, if the notice is addressed to only one person. If it is addressed to a number of persons or to persons in general, it shall be served in the manner prescribed for the service of summons on a defendant under the Code of Civil Procedure, 1908 or by proclamation and beat of drum and by posting it, in the presence of not less than two persons in some conspicuous place in the village.
(3)	In the case of an uninhabited village, the service of any general notice shall be by proclamation and beat of drum and by posting it, in the presence of not less than two persons in some conspicuous place in the nearest inhabited village.

CHAPTER-II

SURVEY

5.	Submission of application, execution of agreement and deposit of amount towards the expenses of survey
	The application under Sub-section (3) of Section 3 shall be made to the Collector of the district, the agreement to be executed under Clause (a) (ii) and the security bond to be given under Clause (b) of Sub-section (3) of the said section shall be expressed to be made by the Governor and executed on his behalf by the Officer authorised in that behalf in accordance with the provisions of Article 299 of the Constitution of India.
6.	Proclamation
(1)	The proclamation under Sub-section (1) of Section 5 shall be in Form No.1.
(2)	It shall be addressed to persons in general occupying or owning land under survey shall be published in every village in which such land is situated by beat of drum and by posting a copy of it in the presence of not less than two persons in some conspicuous place in the village and in case of an uninhabited village, the publication of the proclamation shall be made in the aforesaid manner in the nearest inhabited village: Provided that when the tract under survey is not included in any village, publication of the proclamation shall be made in a neighboring inhabited village.
7.	Local enquiry
	On expiry of thirty days from the date of publication of the proclamation under Rule 6, the Survey Officer or any of his subordinates or any other Officer acting under his authority shall conduct a local enquiry and take such measurements as may be necessary to prepare the map and such other record as may be ordered by the Board of Revenue to form a part of the survey record under Sub-section (1) of Section 6.A.
8.	Survey marks
(1)	Survey marks of the following description shall be set up by the Survey Officer while preparing the draft survey record, namely:
(a)	stones or masonry pillars two feet long, cut for a length of six inches at the top into a prism of triangular cross section each side of the triangle being five inches in length at each tri-junction point, that is to say, at each point where boundaries of three or more villages or other units of survey meet; and
(b)	stones or masonry pillars, two feet long, cut for a length of six inches at the top into a prism of square cross section each side of the square being five inches in length at each such point as the Survey Officer considers necessary for facilitating demarcation of boundaries or the ground points of aerial survey in future: Provided that the Board of Revenue may direct that survey marks of any other description may be set up at any of the points mentioned in Clauses (a) and (b) of an inter-State boundary or any tract liable to inundation or tidal action.
(2.)	The existing survey marks which had been set up under authority of law before the date of coming into force of these rules shall be deemed to have been set up under these rules.
9.	Attestation of the draft survey record
(1)	After completing preparation of the draft survey record, the Survey Officer shall, in the presence of as many of the parties as

	attended at a place and on a date to be specified in the notice under Sub-rule (2) attest a copy of the map and such other record as may have been ordered by the Board of Revenue to form the part of the survey record.
(2)	Not less than seven days from before the date of attestation a notice in Form No.2 shall be published in the manner provided in Rule 6.
10.	Appeals
	An appeal under Sub-section 3 of Section 6 shall lie to the Chief Survey Officer or any other officer specially empowered by Government in this behalf.
11.	Publication of the draft survey record and receiving of objections
(1)	The Survey Officer shall publish the attested copy of the map and other record, if any, by placing them for public inspection free of charge for a period of 1[Sixty days] at such a convenient place as he may determine.
(2)	Not less than seven days from before the date of publication under Sub-rule (1) a notice in Form No.3 shall be published in the manner provided in Rule 6.
(3)	Objections, if any to any entry in or omission from the draft survey record shall be made in Form No.4 during the period of publication specified in Sub-rule (1) and shall be received and considered by the Survey Officer in accordance with the provisions of Rule 12 and the objector shall within such time as the Survey Officer may direct, file as many copies of the original objection as may be necessary to be served on every person whose interest may, in the opinion of the Survey Officer, be affected.
1.	Substituted by Orissa Gazette Extraordinary No.94-A/22.1.1965
12.	Disposal of objections
(1)	When an objection is received under Sub-rule (3) of Rule 11, notice thereof in Form No.5 along with a copy of the objection shall be served on every person whose interest may, in the opinion of the Survey Officer be affected thereby and all such persons shall be called upon to attend at such time and place as the Survey Officer may fix for the disposal of the objection.
(2)	On the date fixed for hearing of the objection or any other date to which the hearing may stand adjourned, the Survey Officer shall after making such enquiries as he considers necessary and after giving the parties present an opportunity of being heard, pass such orders as he deems proper: Provided that if the correctness of any entry in the draft survey record is objected by any party and fresh inspection or measurement is prayed for, the party shall deposit the prescribed fee for such measurement or inspection. If after such measurement or inspection by the Survey Officer or any subordinate deputed by him in that behalf, it shall appear that the original entry is inaccurate and the Survey Officer is satisfied that the said inaccuracy was not due to any omission on the part of the said party in pointing out boundaries, furnishing information or producing records in proper time, he may order the amount deposited or any portion thereof to be refunded to the objector.
13.	Final framing of the survey record
	The Survey Officer shall finally frame the survey record in conformity with the draft survey record as corrected in accordance with orders made on objections under Section 6-A and appeals under Section 6-B.

14.	Final publication of the survey record
(1)	A copy of the map and other record, if any, finally framed shall be finally published by the Survey Officer, by placing them for public inspection, free of charge, for a continuous period of seven days at such convenient place as he may determine and the seventh day of such publication shall be deemed to be the date of final publication.
(2)	Not less than seven days from before the final publication of the survey record in accordance with Sub-rule (1), the Survey Officer shall issue a notice in Form No.6 to be published in the manner provided in Rule 6.
(3)	On the expiry of the period of seven days specified in Sub-rule (1), the Survey Officer shall record a proceeding certifying the final publication of the survey record. The copy of the map and every page of the other record, if any, which are finally published under Sub-rule (1) shall bear a certificate of such publication under, the seal and signature or facsimile signature of the Survey Officer. The map, a copy of which is finally published under Sub-rule (1), shall also bear a certificate of such publication under the signature of the Chief Survey Officer.
(4)	The finally published survey record shall remain in the custody of the Tahasildar
(5)	A copy of the survey record as finally published bearing a certificate under the Survey Officer's signature or facsimile signature and seal shall be made over to the Collector.
15.	Repairs to and renewal of survey marks
(1)	A survey mark shall be deemed to require repair when it is-
(i)	out of its correct position; or
(ii)	entirely covered with earth or overgrown with vegetation so as to be invisible or inaccessible for purpose of measurement.
(2)	A survey mark shall be deemed to require renewal when it missing or damaged: Provided that where survey marks have been set up at corners and bends of fields in any previous survey, the repair to and renewal of such survey marks shall not be made.
16.	Liability for renewal or repair shall be joint and several
	Every person interested in the land shall take all reasonable care and exercise due diligence in maintaining, renewing and repairing the survey marks on or within the boundaries of his holding and this liability shall be joint and several.
17.	Cost of repair or renewal of survey marks
	The extent of the aforesaid liability shall be limited to such cost of repairing or renewing, missing or damaged survey marks as may be fixed by Government for each district or part thereof by notification from time to time. The cost to be recovered by the Collector in accordance with Rule 16 I. shall not exceed the said limit
18.	Manner of service of notice for repair or renewal of survey marks
	The notice under Sub-section (2) of Section 8 shall be issued by such officer as the Collector may, by general or special order made in this behalf direct and such notice shall be served in the manner provided in Rule 4.
19.	Manner of assessment of cost of survey

(1)	<p>The cost ,of survey under Sub-section (2) of Section 9 shall be assessed by the Survey Officer in the following manner, namely:</p> <p>The village or tract notified for survey under Sub-section (3) of Section 3 shall be the unit for assessment and the cost of survey shall include-</p>
(i)	<p>all direct charges involved in conducting the survey operation including the cost of preparing copy or copies of the survey record supplied to the parties who apply for such survey; under Sub-section (3) of Section 3;</p>
(ii)	<p>over head charges in full on account of supervision and control of the entire area taken up for survey, forms one unit and in any other case; the same shall be apportioned among the different units according to the area of operation.</p>
(2)	<p>After assessment is made by the Survey Officer, he shall communicate the same with detailed calculation sheets to the for apportionment and recovery of cost.</p>
<p>CHAPTER-III</p> <p>PREPARATION OF RECORD-OF-RIGHTS</p>	
20.	<p>Submission of application, execution of agreement and deposit of amount towards the expenses of preparation of record-of-rights</p>
	<p>The submission of application, execution of agreement and deposit of amount towards the expenses of preparation of record-of-rights of an area under Sub-section (2) of Section 11 shall be made in the same manner as prescribed under Rule 5.</p>
21.	<p>Particulars to be recorded</p>
	<p>When an order is made under Section 11, the particulars to be recorded shall be specified in the order and may include either without or in addition to other particulars, all or any of the following, namely:</p>
(i)	<p>the name of each tenant or occupant,</p>
(ii)	<p>the class to which each tenant belongs,.</p>
(iii)	<p>the situation and extent of the land held by each tenant occupant</p>
(iv)	<p>the name of the landlord of each tenant,</p>
(v)	<p>the name of each proprietor and landlord,</p>
(vi)	<p>the rent and charges for irrigation payable by each proprietor or landlord, tenant or occupant,</p>
(vii)	<p>if the rent is a gradually increasing rent, the time at which and the steps by which it increases,</p>
(viii)	<p>the use of water for agricultural purposes whether obtained from a river, tank or well or any other source of supply and the repair and maintenance of works for securing supply of water for the cultivation of the land held by each proprietor, landlord, tenant or occupant whether or not such works be,situated within the boundaries of such land, lift</p>
(ix)	<p>the special conditions or incidents, if any, of the tenancy,</p>
(x)	<p>any right of way or other easement attached to the land,</p>
(xi)	<p>if the land is claimed to be held rent. free whether or not rent is actually paid, and if not paid, whether or not the occupant is entitled to hold the land without payment of rent, and if so entitled, under what authority.</p>
22.	<p>Khatian</p>

	<p>For every interest in land, there shall be a separate Khatian for each person interested or each group of persons jointly interested and not recorded Khewat and each such Khatian shall show such particulars of rights and liabilities of each person or group of persons, as the case may be, as are required to be recorded under all clauses of Rule 21 except under Clause (viii) of the said rules:</p> <p>Provided that the particulars covered by the said clause shall be shown in separate Khatian to be prepared for each source of irrigation.</p>
23.	Map
	The map under Sub-section (6) of Section 11 prepared in the manner provided in Rules 7 and 8.
24.	Local Enquiry
(1)	<p>The preparation of Records-of –Rights shall begin with the preparation of a draft record after local enquiry and checkof the existing record if any:</p> <p>Provided that local enquiry may be dispensed with under orders of the Board of Revenue.</p>
(2)	Not less than thirty before the date of commencement of the local enquiry under Sub-rule (1), the Assistant Settlement Officer shall cause a proclamation in Form No.1 to be published in the manner prescribed in Sub-rule (2) of Rule 6.
(3)	The Assistant Settlement Officer may either conduct the local enquiry himself or cause the same to be conducted by any of his subordinates.
25.	Attestation of the draft record-of-rights
(1)	After completing preparation of the draft record-of-rights the Assistant Settlement Officer shall, in presence of as many of the parties as attend at the place and on a date to be specified in the notice under Sub-rule (2) attest a copy of the map and the record-of-rights.
(2)	Not less than seven days from the date of attestation, a notice in Form No.2 shall be published in the manner provided in the Rule 6.
26.	Publication of the draft record-of-rights and receiving of objection
(1)	The Assistant Settlement Officer shall publish the attested copy of the map and the draft record-of-rights by placing them for public inspection, free of charge for a period of 1[sixty days] at such convenient place as he may determine.
(2)	Not less than seven days from before the date of publication under Sub-rule (1), a notice in Form No.3 shall be published in the manner provided In Rule 6.
(3)	Objections, if any, to any entry in or omission from the draft record-of-rights shall be made in Form No.4 during the period of publication specified in Sub-rule (1) and shall be received and considered by the Assistant Settlement Officer in accordance with provisions of Rule 27 and the objector shall, within such time as the Assistant Settlement Officer may direct file as many copies of the objection as may be necessary to be served on every person whose interest may, in the opinion of such Officer be affected.
27.	Disposal of objection
(1)	When an objection is received under Sub-rule (3) of Rule 26, notice thereof in Form No.5 along with copy of the objection shall be

	<p>served on every person whose interest may, in the opinion of the Assistant Settlement Officer, be affected thereby and all such persons shall be called upon to attend at such time and place as the Assistant Settlement Officer may fix for the disposal of the objection.</p>
(2)	<p>On the date fixed for hearing of the objection or on any other date to which the hearing may stand adjourned, the Assistant Settlement Officer shall, after making such enquiries as he considers necessary and after giving the parties present an opportunity of being heard, pass such orders as he deems proper:</p> <p>Provided that if the correctness of any entry in the draft record-of-rights is objected to by any party and fresh inspection of measurement is prayed for, the party shall deposit the prescribed fee for such measurement or inspection. If after such measurement or inspection by the Assistant Settlement Officer any subordinate deputed by him in that behalf, it shall appear that the original entry is inaccurate and the Assistant Settlement Officer is satisfied that the said inaccuracy was not due to any omission on the part of the said party in pointing out boundaries, furnishing information or producing records in proper time, he may order the amount deposited or any portion thereof to be refunded to the objector.</p>
28.	Final framing of the record-of-rights
	<p>The Assistant Settlement Officer shall finally frame the record-of-rights in conformity with the draft record-of-rights and map as corrected in accordance with orders made on objections under Section 12 and appeals under Section 12-A.</p>
29.	Final publication of the record-of-rights
(1)	<p>A copy of the map and record-of-rights finally framed shall be finally published by the Assistant Settlement Officer by placing them for public inspection, free of charge, for a continuous period of seven days at such convenient place as he may determine at the seventh day of such publication shall be deemed to be the date of final publication.</p>
(2)	<p>Not less than seven days from before the final publication of the record-of-rights in accordance with Sub-rule (1) the Assistant Settlement Officer shall issue a notice in Form No.6 to be published in the manner specified in Rule 6.</p>
(3)	<p>On the expiry of the period of seven days specified in Sub- rule (1) the Assistant Settlement Officer shall record a proceeding certifying the final publication of the record-of-rights. The copy of the map and every page of the record-of-rights which are finally published under Sub-rule (1) shall bear a certificate of such publication under the seal and signature of facsimile signature of the Assistant Settlement Officer. The map, a copy of which is finally published under Sub-rule (1) shall also bear a certificate of such publication under the signature of the Settlement Officer.</p>
(4)	<p>The copy of the map and the record-of-rights published under Sub-rule (1) shall remain in the custody of the Tahasildar.</p>
30.	Distribution of copies of record-of-rights
(1)	<p>A copy of or a relevant extract from the record-of-rights as finally published bearing a certificate under the Assistant Settlement Officer's signature or facsimile signature and seal shall be made over to the landlord tenant or occupant concerned, if such landlord, tenant or occupant, as the case may be, attend to receive it on the date and at the place notified by the Assistant Settlement Officer in this behalf in Form No.7 at least 7 days before such date.</p> <p>Provided that where there are more than one such person concerned in respect of the copy or extract, it shall be made over to</p>

	their agent or manager or anyone of the persons concerned as the Assistant Settlement Officer may deem fit.
(2)	A copy of the map and record-of-rights as finally published bearing a certificate under the Assistant Settlement Officer's signature or facsimile signature and seal shall be made over to the Collector.
31.	Assessment of cost of preparation of record-of-rights
(1)	The cost of preparation of the record-of-rights under Section 11 (2) shall subject to the provisions of Sub-rule (2) be assessed by the Assistant Settlement Officer in the manner prescribed in Rule 19.
(2)	The cost of preparation of copies of the record or of extracts there from for supply to landlords, tenants or occupants under Rule 30 shall be included in the cost of the preparation of record-of-rights and no separate charges shall be levied on the landlords, tenants or occupants in respect of such copies.
CHAPTER -IV	
MAINTENANCE OF RECORD-OF-RIGHTS AND MAP	
32.	Maintenance of the record-of-rights and map
	The record-of-rights and the copy of the map as finally published in accordance with the provisions of the Act or deemed to be the record-of-rights and map finally published under the provisions of the Act and supplied to the Tahasildar shall be maintained and kept up-to-date in accordance with rule hereinafter provided.
1[33].	Abatement and suspension of proceedings under this Chapter
	When an order is made under Sections 11, 18 or 36 with respect to any local area-
(1)	all proceedings for maintenance of the record-of-rights and the map under the rules of this Chapter in respect of the said local area and pending as on the date of such order shall abate; and
(2)	Rule 34 and all subsequent rules of this Chapter shall remain inoperative with effect from the date of such order till the expiry of three months form the date of final publication of record-of-rights.]
1.	Substituted by S.R.O No.357/73-D/22-3-1973-Orissa Gazette Extraordinary No.598-D/1-5-1973.
34.	Grounds on which correction of the record-of-rights and map is to be made
	The Tahasildar may on application in that behalf of any person interested or on receipt of a report from any of his subordinate officers or on receipt of a notice from the Registrar or Sub-Registrar appointed under the Indian Registration Act, 1908, or from a Court or on his own motion, order 1[xxx] any charge of any entry in the record-of-rights according to the rules hereinafter prescribed on anyone or more of the following grounds, namely:
(a)	that all persons interested in any entry in the record-of-rights wish to have it changed;
(b)	that by a decree in a civil suit, any entry therein has been declared to be erroneous;
(c)	that being founded on a decree or order of a Civil Court or on the order of any competent authority, the entry therein is not in accordance with such decree or order.
(d)	that such decree or order has subsequently been varied on appeal, revision or review;

(e)	that any entry therein has no relationship with the existing facts; and
(f)	that by preparation of a survey record under Chapter 11 of the Act, any change is necessitated in the record-of- rights.
1.	Substituted by S.R.O No.229/81-D/11-3-1981
2(35).	Registration of proceedings
	All proceedings commenced on a report, application or otherwise under this Chapter shall be registered as mutation cases and each such case shall be numbered and entered in register in Form No.8 to be called the Mutation Register: Provided that changes in any entry of the record-of-rights arising out of an order to decree of a Revenue or a Civil Court or the order of a Tribunal constituted under any law for the time being in force shall be numbered and entered in the Register as separate cases and carried out by the Tahasildar immediately on receipt of such order or decree, as the case may be, and it shall not be necessary to commence a Mutation Proceeding for that purpose.]
2.	Substituted by Orissa Gazette Extraordinary No. 1541-D/23-9-74.
36.	Application fees
	Fees on every application for mutation and on the petition of objection, if any, shall be one rupee and shall be realised in the shape of court-fee stamps: 1[Provided that where proceedings are commenced otherwise than on an application, no application fees shall be realised from the party.]
1.	Substituted by S.R.O No.197 of 12-2-1976-O.G.E. No.299of 1976
37.	Process fees
	2[Process fee for the service of notice shall be realised in the shape of court fee stamp from the party applying for mutation and where proceedings are commenced otherwise than on an application the process fee shall be realised from the party]. Process fees shall also be realised from the party who applies for issue of summons to a witness for examination in course of a mutation proceeding. The rates of process fee shall be regulated in the following manner, namely:
(i)	in every case in which personal or substituted service of any process on parties or witness is required, a fee of Rs 1.50 np shall be charged, for service of the same document of not more than four persons and an additional fee of Re-0.25 np. shall be charged for every such in excess of four; and
(ii)	for issue of general notice, a fee of As. 1.50 np. shall be charged Provided that where the fee charged is payable by Government such fee shall not be realised.
2.	Substituted ibid
38.	Measurement
	Where a measurement or field enquiry is claimed, fees shall be realised at the rate of two rupees for every plot of land covered by such measurement or enquiry: Provided that the fees shall be calculated on the number of plots that are made after the said measurement or enquiry:

	3[Provided further that no measurement fee shall be realised for measurement or field enquiry necessitated in any proceedings commenced otherwise than on an application.]
3.	Inserted by S.R.O No. 197-Dt.12-2-1976
1[38-A].	Exemption
	No fees shall be realised under Rules 36, 37 and 38 in respect of lands distributed in accordance with the provisions of the Orissa Bhoodan Yagna Act, 1953 (Orissa Act 16 of 1953).
1.	Inserted by Orissa Gazette Ext. No.1513-Dt.27-9-1965
39.	Consent of parties for subdivision of holdings
	The subdivision of a holding shall not be allowed unless all the parties interested in the holding, give consent for the same or such a subdivision has been ordered by a competent Court or authority.
40.	Service of notice
	While acting under Rule 34, the Tahasildar shall issue a general notice in Form No.9, inviting objections from persons interested within a period of 2[Fifteen] days from the date of service of such notice. The Tahasildar, if he deems it necessary, may issue individual notices in Form No.10.
2.	Substituted by S.R.O No. 197-Dt.12-2-1976
41.	Manner of disposal of mutation applications
	The mutation applications and the petitions of objection, if any, shall be disposed of after giving the parties an opportunity of being heard and the enquiry to be so held shall be summary in nature.
3[42].	Appeal
(1)	An appeal from any final order made under Rule 41 shall lie-
(i)	if the original order was made by an Assistant Settlement Officer exercising the powers of the Tahasildar under those rules and working under the administrative control of the Settlement Officer, to the Settlement Officer; and
(ii)	if the original order was made by any other officer exercising the powers of the Tahasildar under these rules, to Subdivisional Officer.
(2)	Every such appeal must be presented within thirty days from the date of the order appealed against.]
3.	Substituted by S.R.O No.357/73-O.G.E No598-Dt.1-5-1973
43.	Review
	Any person considering himself aggrieved by any decision under this Chapter may apply within thirty days from the date of the decision for a review of the order to the Officer, who passed the said order on the ground of any mistake or error apparent on the face of the record and the Officer may, after giving to the parties interested a reasonable opportunity of being heard, pass such order thereon as he thinks fit.

44.	Entry of corrections in the record-of-rights and map
	The changes in the entries in the record-of-rights shall be carried out under attestation by the Tahasildar. The copy of the map finally published or deemed to be finally published under the Act shall be corrected so as to be in conformity with the changes carried out in the record-of-rights.
45.	Re-writing of the record-of-rights
	When the Collector considers that due to incorporation of numerous changes in the record-of-rights or any part thereof, it has become unfit for further use, he may cause the record or the part to be re-written. The record-of-rights so re-written and brought up-to-date shall bear a certificate under the facsimile signature or signature and seal of the Collector or any other Officer duly empowered by him in this behalf and shall replace the original record or the relevant part thereof, as the case may be, in the custody of the Tahasildar. A copy thereof duly certified by the Tahasildar shall be transmitted to the Collector.
46.	Replacement of the map
	Where the Collector considers that due to incorporation of numerous changes or for any other reasons the map or any part thereof has become unfit for further use, he may cause a copy thereof to be prepared. Such copy shall bear a certificate under the facsimile signature or signature and seal of the Collector or any other Officer duly empowered by him in this behalf, and shall replace the original map or the relevant part thereof, as the case may be, in the custody of the Tahasildar. A copy thereof duly certified by the Tahasildar shall be transmitted to the Collector.
CHAPTER-V	
SETTLEMENT OF RENT	
47.	Submission of application, execution of agreement and deposit of amount towards the expenses of settlement of rent
	The filing of applications, execution of agreement, and deposit of amounts towards the expenses of settlement of rent of an area under Sub-section (2) of Section 18 shall be made in the same manner as prescribed in Rule 5.
48.	Classification of villages and lands
(1)	Before proceeding to fix fair and equitable rent in respect of land situated in any local area the Assistant Settlement Officer may group the villages of the local area into different classes by taking into consideration the following factors, namely
(i)	situation of the village;
(ii)	communication and marketing facilities;
(iii)	depredation by wild animals; and
(iv)	liability to vicissitudes of season.
(2)	The Assistant Settlement Officer shall group the lands in the village 1[used for agriculture according to the Sub-section (1) of Section 19] into as many different classes as he deems fit and assign every plot of land to one such class having regard to the following factors, namely:
(i)	crop or crops grown on the land;

(ii)	nature of the soil;
(iii)	situation of the land in the village; and
(iv)	sources of irrigation.
2(3)	The Assistant Settlement Officer shall group the lands in the village used for residential purpose other than agriculture according to Sub-section (2) of Section 19 into as many different classes as deemed fit and assign every plot of land to one such class having regard to the following factors, namely
(i)	proximity of the land to markets and means of communication;
(ii)	the prevailing market value of the land; and
(iii)	extent of the development of the locality in which the land is situated.]
49.	Consideration of benefits from crop or crops normally grown
(1)	In taking into consideration the crop or crops normally grown on a land for the purpose of fixation of fair and equitable rent as provided under Clause (b) of Sub-section(1) of Section 19,the Assistant Settlement Officer shall take into account the following, namely:
(i)	the kind and quantity of the crop or crops that can be grown during a year;
(ii)	the number of crops grown in a year; and
(iii)	the profit that can be derived from the land with due diligence and reasonable means.
(2)	For ascertaining the quantity of crop or crops grown, the Assistant Settlement Officer may himself conduct or cause to conducted by any of his subordinates as many experiments as he considers necessary on different classes of lands in each village and in respect of each kind of crop grown.
(3)	The result of the crop experiments may be considered along with the available statistics of production in respect of the area concerned.
50.	Consideration of benefits in relation to the situation of the land and the nature of the soil
	The Assistant Settlement Officer shall, while considering the situation of any land and the nature of the soil under Clause (c) of Sub-section (1) of Section 19 take the following factors into consideration, namely :
(i)	availability of irrigation by flow or lift;
(ii)	liability to floods or protection there from in flood affected areas;
(iii)	salinity;
(iv)	silt deposit;
(v)	general fertility of lands; and
(vi)	any other advantages or disadvantages which bear upon the productivity of the land.
51.	Fixation of Fair and Equitable Rent

	The Assisstant Settlement Officer shall in accordance with the provision of the preceding rules in this chapter and in the light of the factors specified in clauses (a) to (d) of Sub-Sections(1) 1[and] 2 of Section 19 fix fair and equitable rent in respect of every person interested or every group of persons jointly interested in land, if they are not entitled to hold such interest without payment of rent.
1.	Inserted by S.R.O No. 344-Dt. 23.5.1976
52.	Settlement Rent Roll
	The Settlement Roll shall comprise the copy of the Record of Rights as finally published abnd maintained under Sub-Section (2) of Section 16 with the rent fixed under Section 20 incorporated therein: Provided thsat it may not show the rent payable immediately before the fixation of such rent under Section 20.
53.	Preliminary publication of Settlement Rent Roll and filing of objections
(1)	The Assisstant Settlement Officer shall publish the Settlement Rent Roll and a copy of the map maintained under chapter-IV by placing them for public inspection, free of charge , for a period of 1[sixty days] at such convenient place as he may determine.
(2)	Not less than seven days before the date of publication under sub-rule(1) a notice in Form No.3 shall be published in the manner provided in Rule 6.
(3)	Objections, if any to any entry in or omission from the Settlement Rent Roll shall be made in Form No.4 during the period of publbcation specified in Sub-rule (1) and shall be received and considered by the Assisstant Settlement Officer in accordancxe with the provisions of Rule 54 and the objectors shall within such time as the Assisstant Settlement Officer direct, file as many copies ofthe original objection as may be necessary to be served on every person whose interest may, in the opinion of the Assisstant Settlement Officer, be affected thereby.
1.	Substituted by Orissa Gazzette Extraordinary No. 94-A-Dt.22-1-1965
54.	Disposal of objections
(1)	When an objection is receibved under Sub-rule (3) of Rule 53, notice thereof in Form No. 5 along with copy of the objection shall be served on every person whose interest may, in the opinion of the Assisstant Settlement Officer be affected thereby and such person shall be called upon to attend at such time and place as the Assistant Settlement Officer may fix for the disposal of the objection.
(2)	On the date fixed for hearing of the objection or any other date to which the hearing may stand adjourned , the Assisstant Settlement Officer shall , after making such enquiries as he considers necessary and after giving the parties present an oppurtunity of being heard pass such orders as he may deem proper: Provided that the correctness of any entry in the Settlement Rent Roll is objected to by any party and fresh inspection or measurement is prayed for, the party shall deposit the prescribed fee for such measurement or inspection. If after such measurement or inspection by the Assisstant Settlement Officer or any sub-ordinate deputed by him in that behalf , it shall appear that the original entry is inaccurate and the Assisstant Settlement Officer is satisfied that the said inaccuracy was not due

	to any omission on the part of the said party in pointing out boundaries, furnishing information or producing records in proper time, he may order the amount deposited or any portion thereof to be refunded to the objector.
55.	Final Publication of record-of-rights with the settled rent incorporated
(1)	A copy of the corrected or amended map and the fresh copy of the record-of-rights prepared under the sub-section(1) of section 23 shall be finally published by the Assistant Settlement Officer by placing them for public inspection, free of charge, for a continuous period of seven days at such convenient place as he may determine and the seventh day of such publication shall be deemed to be the date of final publication.
(2)	Not less than seven days from the date of final publication of the record-of-rights in accordance with sub-rule(1), the Assistant Settlement Officer shall issue a notice in Form No. 6 to be published in the manner provided in Rule-6.
(3)	On the expiry of the period of seven days specified in Sub-rule(1) the Assistant Settlement Officer shall record a proceeding certifying the final publication of the record-of-rights. The copy of the map and every page of the record-of-rights which are finally published under Sub-rule(1) shall bear a certificate of such publication under the seal and signature or facsimile signature of the Assistant Settlement Officer.
(4)	The copy of the map and the record-of-rights finally published under Sub-rule(1) shall remain in the custody of the Tahsildar.
56.	Distribution of copy of record-of-rights with settled rent incorporated
	The distribution of copies or of relevant extracts from the record-of-rights as finally published under Rule 55 shall be made in the manner specified in Rule 30.
57.	Assessment of cost of settlement of rent
(1)	The cost of settlement of rent as directed under Sub-Section (2) of section 18 shall, subject to the provisions of Sub-Rule(2), be assessed by the Assistant Settlement Officer in the manner prescribed in Rule 19.
(2)	The cost of the Preparation of copies of the record or of extracts therefrom for supply to landlords, tenants or occupants under Rule 56, shall be included in the cost of settlement of rent and no separate charge shall be levied on the landlords, tenants, or occupants in respect of such copies.
	CHAPTER-VI SIMULTANEOUS PROCEEDING
58.	Simultaneous proceedings relating to survey, preparation of record-of-rights and settlement at rent
	Where an order has been made under Clause (c) of Sub-section (1) of Section 36, the provisions of the Chapter II and III of the Act shall, subject to the following modifications, apply for the preparation of the survey, record and record-of-rights namely:
(a)	Provisions of the Chapter III of the Act shall be read and construed as providing for the preparation of survey record along with the record-of-rights.
(b)	The map prepared for the purpose of the record-of-rights shall, notwithstanding anything to the contrary in Chapter-II of the Act, shall constitute the survey record for the purposes of the said chapter.
(c)	Grounds for filing of objections and appeals under Sections 6-A and 6-B may be taken, heard and disposed of in proceedings

	respectively under Sections 12 and 12-A and no separate proceedings shall lie for purposes of such objections and appeals.
(d)	Provisions of Section 15 shall be read and construed as also providing for applications or directions that may be made under Section 6-D and no separate proceedings shall lie therefore under the said section.
	Explanation-Clauses (b), (c) and (d) shall have effect without prejudice to the generality of the provisions of Clause (a).
(2)	Proceedings relating to the simultaneous preparation of survey record and record-of-rights shall be in accordance with the provisions of Rules 21 to 30.
59.	Simultaneous proceedings relating to preparation of record-of-rights and settlement of rent-
	When an order has been made under Clause (b) of Sub-section (1) of Section 36, there shall be the preparation of record-at-rights and settlement of rent in accordance with the provisions of Chapters III and IV of the Act and the rules made thereunder as modified in the manner and to the extent required by the following further rules of procedure herein specified, namely:
(a)	The proceedings shall begin with the preparation of the draft record-of-rights and shall continue up to the attestation of the same in the manner prescribed in Rules 21 to 25.
(b)	The Assistant Settlement Officer shall thereafter fix fair and equitable rent in the manner prescribed in Rules 48 to 51 and shall incorporate the rent so fixed in the attested draft record-of-rights which shall thereafter be a combined draft record-of-rights and Settlement Rent Roll:
	Provided that it may not show the rents payable immediately before the fixation of such rent.
(c)	Proceedings relating to publication of the combined draft record-of-rights and Settlement Rent Roll, filing of objections to any entry therein or omission therefrom, disposal of such objections, revision of rent by the Assistant Settlement Officer, sanction of the settled rent and modification of order of the Assistant Settlement Officer, by the Settlement Officer shall be carried on in accordance with provisions of Sections 21 and 22 and Rules 26 and 27 :
	Provided that an application under Clause (b) of Sub-section (2) of Section 22 shall be deemed to be an appeal under Section 12-A and I no separate appeal shall lie under the said section.
(d)	The Assistant Settlement Officer shall thereafter finally frame the record-of-rights in conformity with the combined draft record-of-rights and Settlement Rent Roll as corrected in accordance with orders made by him or by the Settlement Officer before sanction of the settled rent.
(e)	Proceedings relating to final publication of the record-of-rights and distribution of copies thereof shall be carried on in accordance with provisions of Rules 29 and 30
(f)	An application made or a direction issued under any of the Sections 15 or 25 shall always be deemed to have been made or issued, as the case may be, under the other section also.
60.	Simultaneous proceedings relating to survey, preparation of record-of-rights and settlement of rent
	Where an order has been made under Clause (c) of Sub-section (1) of Section 36 there shall be the survey preparation of record-of-rights and settlement of rent in accordance with the provisions of Chapters II, III and IV of the Act and the rules made

	thereunder as modified in the manner and to the extent required by the following further rules of procedure herein specified, namely:
(a)	The proceedings shall begin with the preparation of the draft record-of-rights and shall continue up to the attestation of the same in the manner prescribed in Rules 21 or 25 and the map prepared under Rule 23 shall constitute the survey record.
(b)	The Assistant Settlement Officer shall thereafter fix fair and equitable rent in the manner prescribed in Rules 48 to 51 and shall incorporate the rent so fixed in the attested draft record-of-rights which shall thereafter be a combined dra record-of-rights and Settlement Rent Roll:
	Provided that it may not show the rents payable immediately, before the fixation of such rent.
(c)	Proceedings relating to publication of the draft survey record , and of the combined draft record-of-rights and Settlement Rent Roll, filing of objections to any entry, therein or omission there from, disposal of such objections, revision of rent by the Assistant Settlement Officer, sanction of the settled rent and modification of orders of the Assistant Settlement Officer, by the Settlement Officer shall be carried on in accordance with provision of Sections 21 and 22 and Rules 26 and 27 :
	Provided that any objection preferred under Section 21 shall ill deemed to be also an objection to the draft survey record under Section 6-A if it has the effect of affecting the map and no separate objection to the draft survey record shall be necessary in such a case:
	Provided further that an application under Clause (b) of 1Sub- section (2)] of Section 22 shall be deemed to be an appeal under Section 12-A, and shall be deemed to be also an appeal under Section 6-B, if such application has the effect of affecting the map and no separate appeal under Section 6-B or 12-A shall lie in such a case.
(d)	The Assistant Settlement Officer shall thereafter finally frame the survey record in conformity with the draft survey record as corrected in accordance with the orders made by him and by the Settlement Officer before sanction of settled rent. He shall also finally frame the record-or-rights in conformity with the combined draft record-of-rights and Settlement Rent Roll so corrected.
(e)	Proceedings relating to final publication of the survey record and of the record-of-rights and distribution of copies thereof shall be carried on in accordance with the provisions of Rules 29 and 30.
(f)	An application made or a direction issued under anyone of the Section 15 or 25 shall always be deemed to have been made or issued, as the case may be, under the other section also:
	Provided that any such application made or direction issued shall be deemed to be also an application or direction, as the case may be, under Section 6-D, if it has the effect of affecting the map and no ,separate application or direction under Section 6-D, shall lie in such a case.
1.	Substitued by S.R.O. No. 357/78-Dt.22-3-1973
	CHAPTER-VII MISCELLANEOUS
61.	Procedure for declaration of villages-(1) Where proceedings in pursuance of an order made under Section 11,18 or 36 are in progress, the Settlement Officer may, if he deems fit, start proceedings for effecting changes in the boundaries of an existing

	village or for constitution of a new village:
	[Provided that when a portion of the village has been declared or will be declared to be a reserved forest under the provisions of Section 20 of the Indian Forest Act 16 of 1927 or Section 16 of the Madras Forest Act, 1882 (Madras Act 5 of 1882) or when a portion of the village has been deemed to be a reserved forest under Section 20-A of the Indian Forest Act 16 of 1927. The changes in the boundaries of the village shall be effected according to such declaration or the deeming provisions, as the case may be, and it shall not be necessary to start proceedings under this rule for affecting such changes
(2)	Such proceedings shall be started before attestation of the draft record-of-rights or fixation of fair and equitable rent, as the case may be.
(3)	At the commencement of the proceedings, the Settlement Officer or any other officer authorised by him in this behalf, shall issue a general notice in Form No. 11 inviting objections to the proposed changes in the boundaries of an existing village or to the constitution of a new village, as the case may be, such notice shall be published in the manner provided in Rule 6 and a copy of the notice shall be transmitted to the Collector.
(4)	Objections, if any, received within the period specified in the notice, which shall not be less than thirty days from the date of service of the notice, shall be considered by the Settlement Officer along with opinion of the Collector, if any, received during the said period. He shall then forward his proposals with a summary of the objections and opinion of the Collector, if any, to the Board of Revenue for orders:
	Provided that when the proceedings are conducted by an officer other than the Settlement Officer under Sub-rule (3), the objections and opinions of the Collector, if any, shall be considered by him and he shall thereafter submit his proposals to the Settlement Officer who shall formulate and forward his proposals with a summary of objections and opinions of the Collector to the Board of Revenue for orders.
1[(5)	On receipt of the proposals from the Settlement Officer, the Board of Revenue may sanction it with or without amendment or may return the same for revision by the Settlement Officer or for further enquiry:
1	Substitued by S.R.O. No. 357/78-Dt.22-3-1973
	Provided that before passing final orders on the proposal of the" Settlement Officer, the Board of Revenue may, if it considers necessary give a hearing to any person or persons who have filed objections in response to the notice under Sub-rule (3).]
(6)	The attestation of the draft record-of-rights and fixation of fair and equitable rent, as the case may be, shall be taken up only after giving effect to the orders of the Board of Revenue in the map and the draft record-of-rights or the record-of-rights, as the case may be.
(7)	The aforesaid powers of the Settlement Officer shall be exercised by the Collector when proceedings in pursuance of an order made under Section 11, 18 or 36 are not in progress:
	Provided that no notice required to be issued to the Collector in Sub-rule (3) shall be necessary in such a case:
	Provided further that on receipt of orders of the Board of Revenue the Collector shall transmit a copy thereof to the Tahasildar for effecting necessary corrections in the map and record under Chapter IV of these rules.

1[61-A	Agricultural year for certain parts of the State -The agricultural year in respect of the district of Ganjam the Tahasils of G. Udayagiri and Baliguda in the district of Boudh and all Tahasils except Kashipur Tahasil in the district of Koraput, means the year commencing on the first day of July.]
1.	Inserted by Orissa Gazette Extraordinary No.670-Dt.27.9.1963
62.	General powers of Settlement Officers, Chief Survey Officer, Assistant Settlement Officers, Survey Officers and Tahasildars
	When a person is appointed as a Settlement Officer, a Chief Survey Officer, an Assistant Settlement Officer, a Survey Officer, or a Tahasildar by or under the Act, he shall have the following powers, namely:
(a)	all powers exercisable by a Civil Court in a trial of suits;
(b)	power to enter upon any land to survey, demarcate, and make a map or record of the same;
(c)	power to cut and thrash crop on any land and weigh the produce thereof with a view to estimate the capabilities of its soil; and
(d)	power to take down evidence with his own hand in the English language in proceedings under the Act or under these rules in accordance with the procedure laid down in the Code of Civil Procedure, 1908 for trial of suits.
63.	Power to compel attendance of persons for pointing out boundaries and supplying information in connection with proceedings under the Act
	Any Survey Officer, Assistant Settlement Officer, Chief Survey Officer or Settlement Officer may, by a special notice, require any person to appear before him or before any person authorised by him in this behalf, within a specified time and at a specified place for the purpose of pointing out boundaries or supplying information necessary for the purposes of carrying out proceedings under the Act or these rules. Every such person, on whom such special notice is served, shall be legally bound to attend as required by the notice and point out boundaries and supply information which may be required, so far as the case may be able to supply it. If the issue of the special notice has been necessitated by the failure of the person to respond to any general notice that may have been issued earlier, then such person shall be liable to pay a process fee of Rs. 1.50 np. The fee shall be realised in shape of court-fee stamps.
64.	Fees
	The fees to be levied in course of proceedings under the Act or the rules other than those prescribed in Rules 36, 37, 38 and 63 shall be as mentioned in Schedule I. All the fees shall be realised in shape of court-fee stamps except those mentioned at serial 15 of the Schedule which shall be realised in cash.
65.	Forms
(1)	A register for appeals and revisions filed under the Act or the rules shall be maintained in Form No. 12.
(2)	All the forms prescribed in these rules shall be used with such modifications as the officer or authority using them may deem necessary but not so to affect the substance or merit in any way.
66.	Savings
(1)	All proceedings pending on the date of coming into force of these rules shall be deemed to be proceedings under these rules and shall be continued there under.

(2)

All persons, who on the date of issue of these Rules are discharging the functions of a Tahasildar under Chapter IV of Orissa Survey and Settlement Rules, 1960, shall be deemed to have been appointed as Tahasildars under these Rules.

Sl. No.	Nature of document, claim, etc.	Stage of proceeding	Officer before whom to be filed or person to whom to be given	Fees to be charged
1	2	3	4	5
1	Application or petition generally not otherwise provided for in this Schedule	Any stage	(a) Board of Revenue (b) All other officers and authorities mentioned in the Act and in these Rules.	1[Rs. np. 1(2-25 1-10
1.	Substituted by S.R.O No. 171-Dt.3-2-1976- OGE No.172 of 1976 w.e.f Dt. 10.2.1976.			
2.	Applications under Section 3,11, or 18.	Any time	Collector	1-10]
3.	Objection to any entry made or proposed to be made in a draft survey record or draft record- of-rights Settlement Rent Roll or combined draft record-of-rights and Settlement Rent Roll.	Before publication under Section 6-A, 12 or 21 or in pursuance of proceedings ordered under Section 36.	Assistant Settlement Officer or Survey Officer, as the case may be.	2-20
4.	Objection to any entry in or omission from the draft survey record, draft record-of-rights or Settlement Rent Roll or combined draft record-of-rights and Settlement Rent Roll.	During the period of publication under fee Section 6-A, 12 or 21 or in pursuance of proceedings order under Section 3	Ditto	No fee
5.	Application for	Before the	Assistant Settlement	1-10

		revision under Sub section (2) of Sec21.	Settlement Rent Roll is submitted to the Settlement Officer under Section 22	Officer.	
6.		Application under Clause b) of Sub section (2) of Section22	Before sanction of the Settlement Rent Roll by the Settlement Officer under Sub-section (3) of Section 22.	Settlement Officer	Rs. np 4-00
7.		Appeals from an order of a Survey Officer or an Assistant Settlement Officer filed under Section 6,6-B, or 12-A or in pursuance of proceedings ordered under Section 36.	Thirty days from the date of the order appealed against.	Chief Survey Officer or Settlement Officer, as the case may be.	4-00
8.		Application for revision under Section6-D,15 or 25	Two years from the date of final publication of the record sought to be revised	Board of Revenue	6..00
1[8A		Application for revenue revision under Section 32.	Ninety days from the date of the proceeding sought to be revised.	Board of Revenue	6-00

1.	Inserted by S.R.O No. 357-Dt.22-3-1975			
9.	Certified copies of or extract from the record- of-rights	Distribution under Rule 30, 56, 58, 60 or 63	Landlords, tenants and occupants	No fee
10.	Certified copies other than those mentioned at serial 9 above.	Any stage	Any person.	2[No fee when copy is , required on behalf of the State Government. In other cases fee as laid down in the Court-fees Act, 1870 and Rules and orders issued thereunder and provisions of Orissa Records Manual, 1964 for the time being in force.]
2	Substituted <i>ibid</i>			
11.	Application for copies or for inspection of record or for information.	Any stage	All Officers and authorities mentioned in the Act.	1[No fee when made on behalf of the State Government. No fee where Inspection of any record is to be permitted free of charge under these rules. In all other cases fee as laid down in the Court fees Act,1870 the rules and orders

				issued there under and the provisions of the Orissa Records Manual,1964 for the time being in force.]
1.	Substituted by S.R.O No. 357-Dt.22-3-1975.			
12.	Appeals under Rule 42	Within thirty days from the date of the orders appealed against.	Sub-divisional Officer2[xxxx]Collector or any other officer authorised by the Collector under Rule 42 to act as an appellate authority under the said rule	4-00
2	Omitted <i>ibid</i>			
13.	Application for review under Rule 43	Thirty days from the date of the order sought to be reviewed	The Officer who made the original order	4-00
14.	Fees for service of notices on opposite parties respondents and defendants or for summoning witness in proceedings arising out petitions, applications or appeals, as the case may be mentioned at serials 1,3,4,5,6, 8, 12 and 13 above	At the time of the initiation of the proceedings or at such time thereafter as may be allowed by the officer or- the authority before whom the prayer is made.	The Officer or authority before whom the petitions, applications or appeals mentioned in Column 1is filed.	No fee in case coming under serial 4 above. In all other cases, fees at the same rates as provided in Rule 37
15.	Fees for measurement	Disposal of	Survey Officer or Assistant	No fee where the

		of inspection under Rule 12, 27, or 54.	objections under Sec 6 A, 12 or 21 or in pursuance of proceedings ordered under Section 36	Settlement Officer.	claim is made on behalf of Government .In other cases Rs. 2 for the first four plots and 50 paise for every additional plot made after measurement or inspection and forming the subject matter thereof.
16.	Mukhtarnama and Vakalatnama	Any time	a) Board of Revenue (b) Other Officers and authorities mentioned in this Act.	1[(a) Rs. 6.00 1[(a) Rs. 6.00	
1	Substituted by S.R.O. No.171-Dt.3-2-1976-O.G.E No. 172 of 1976 w.e.f 10.2-1976.				

Form No.1

[See Rules 6. 24 (2), 58, 59 (a) and 60 (a)]

Proclamation for local enquiry for the purpose of preparation of draft survey record and/or draft record-of-rights under Section 6-A/(1) II, (4)/36 of the Orissa Survey and Settlement Act, 1958.

To landlords tenants, occupants and other persons claiming to be interested in the lands of-

Village	District
Thana	Thana No.
Tahasil	Tahasil No.

Whereas the Government of Orissa have been pleased to order in Notification No. dated the making of a survey/preparation of record of-rights/conduct of simultaneous proceedings relating to survey and preparation of record-of-rights and settlement of rent. Survey, preparation of record-of-rights and settlement of rent for the above mentioned village, tract of land under the Orissa Survey and Settlement Act, 1958 and a local enquiry will be conducted for the purpose of preparing a draft survey record and/or a draft record-of-rights:

You are hereby required-

- (i) to clear within fifteen days all obstructions to existing survey marks, to white-wash the said marks, to drive into the ground white-washed pegs. Indicate your individual rights and occupations; and**
- (ii) to attend when called upon to do so either in person or by agent to point out boundaries, supply information for the purpose of preparing the draft record as aforesaid, to produce evidence in support of your rights, and to provide labour and survey marks when required.**

Survey Officer

Assistant Settlement Officer

FORM No.2

[See Rules 9 (2), 25 (2), 58, 59 and 60].

Notice for attestation of draft survey record ,and or draft record-of rights.

To landlords, tenants, occupants and other persons claiming to be interested in the lands of-

Village	District
Thana	Thana No.
Tahasil	Tahasil No.

It is hereby notified that the draft survey record and/or draft record-of-rights will be taken up for attestation under Rule 9 (2) and or Rule 25 (2) read with Rule 58/59/60 of the Orissa Survey and Settlement Rules, 1962 at on or on any subsequent date or dates to which the proceedings may stand adjourned. All persons interested are hereby called upon to attend.

Survey Officer

Assistant Settlement Officer

FORM No.3

[See Rules 11 (2), 53, 58, 59 and 60]

Notice for publication of the draft survey record and/or the draft record-of-rights/Settlement Rent Roll and/or combined draft record-of-rights and Settlement Rent Roll.

Notice to landlords, tenants, occupants, and other persons claiming to be interested in the lands of-

Village	District
Thana	Thana No.
Tahasil	Tahasil No.

It is hereby notified that the draft survey record and/or draft record-of-rights/Settlement Rent Roll and/or combined record-of-rights and Settlement Rent Roll has been prepared under provisions of the Orissa Survey and Settlement Act, 1958 and the Rules made there under. The same will be published at..... by being placed for public inspection, free of charge for a period (sixty days) from..... during office hours on working days.

Objections. if any, to any entry in or omission from the aforesaid record may be made in the prescribed form during the aforesaid period of publication after which no objection will be entertained.

Survey Officer ,
Assistant Settlement Officer

FORM No.4

[See Rules 11 (3), 26 (3), 53 (3), 58, 59 and 60]

Objection under Sections 6-A (2)/12112 (1), 36 of the Orissa Survey and Settlement Act, 1958.

Case No.	Camp
Village	District
Thana	Thana No.
Tahasil	Tahasil No.

(1) Name of the objector with father's name, caste and address.....

(2) Name, Father's name, caste and address of the person or persons in whose favour the entry objected to has been made and whose interests are affected or are likely to be affected by the objection...

(3) Detailed particulars of the entry or the omission objected to.....

(4) Statement or relief sought with reasons thereof.....

(5) Signature of the objector with date of filing.....

FORM No.5

[See Rules 12 (1),27 (1),58,59 and 60]

Notice fixing the date for the hearing of an objection under Sections 6-A (2)/12 (1)/21 (1)/36 of the Orissa Survey and Settlement Act, 1958.

In the Court of the Survey Officer/Assistant Settlement Officer, at

.....,district..... Case No..... Camp..... Process Register
No.....

Whereas an objection (copy of which is annexed) under Sections 6-A (2)/12/21 (1)/36 of the Orissa Survey and Settlement Act, 1958 has been filed and the date of its disposal has been

fixed for the.....19you are hereby informed that you should on the day fixed appear personally or by authorised agent in this Court at0' clock and produce any evidence you have. In case of your failing to appear at the time, date and place fixed, orders will be passed according to law. ;

Survey Officer .

Assistant Settlement Officer

FORM No.6

[See Rules 14 (2), 29 (2), 55 (2), 58, 59 and 60]

Notice of the date of final publication of the survey record and/or record-of-rights.

Notice to landlords, tenants, occupants and other persons' claiming to be interested in the lands of-

Village	District
Thana	Thana No.
Tahasil	Tahasil No

It is hereby notified that the survey record and/or record-of-rights as finally framed under Sections 6-C (1)/12-B(1) /23 (1) /36 of the Orissa Survey and Settlement Act, 1958 will be finally published at.....by being placed for public inspection free of charge, for a period of seven days from..... during office hours on working days.

Survey Officer .

Assistant Settlement Officer

FORM No.7

(See Rules 30 (1), 56,58,59 and 60]

Notice for distribution of copies of or extracts from the record-of-rights as finally published under Section 12-B/23/39.

Notice to landlords, tenants, occupants and other persons claiming to be interested in the lands

of-

Village	District
Thana	Thana No.
Tahasil	Tahasil No.

It is hereby notified that copies of or extract from the record-of- rights as finally published shall be made over free of charge to persons interested at..... on..... or on any subsequent date or dates to which the proceeding may stand adjourned.

All persons interested are called upon to attend.

Assistant Settlement Officer

FORM No.8

See Rule 35

Mutation Register

Sl. No.	Name of the petitioner or nature of document occasioning the case	Abstract of the case	date of institution	Date of order	Abstract of order	Remark
1	2	3	4	5	6	7

--	--	--	--	--	--	--	--	--

FORM No.9

See Rule 40

<p>General notice inviting objections of Mutation cases</p>
<p>General notice inviting objections of Mutation cases</p>
<p>In the Court of the TahasildarMutation Case No..... of 19.....</p>
<p>It is hereby notified for general information that the aforesaid mutation case instituted by..... for correction of Khata/Khewat No..... of village..... ThanaTahasilDistrict..... Thana No..... has been posted for hearing on..... Any person having any objection to the proposed change of the record as mentioned below may file an objection petition before the undersigned on or before..... which will be duly considered before the disposal of the mutation case. No objection petition will be entertained after the aforesaid date.</p>
<p>Tahasildar</p>
<p>Changes proposed to be made</p>

FORM No. 10

[See Rule 40]

Individual notice having objection in Mutation cases

In the Court of the Tahasildar.....Mutation Case No..... of 19 Take notice that the aforesaid mutation case instituted for correction of Khata/Khewat No.....

Village	Thana	Tahasil
District .	Thana No	

has been posted for hearing on

If you have any objection to the proposed change of the record as mentioned below, you may file an objection petition before the under signed on or before which will be duly considered before disposal of the mutation case. No objection will be entertained after the afore- said date.

Tahasildar

Changes proposed to be made

FORM No. 11
[See Rule 61]

Notice for inviting objections for changing boundaries of existing villages or constitution of new villages.

In the Court of Settlement Officer

It is hereby notified that it is proposed to make changes in the boundaries of the following village in the manner indicated in the below or to constitute the following tract not included in any village into a new village in the manner indicated in the Schedule below. Any person claiming to be interested in the lands of the aforesaid village/tract may within thirty days from the date of service of this notice file objection to the said proposal with reasons for such objection before the undersigned.

Settlement Officer\Collector
Officer authorised under Rule 61 {3} of the Orissa Survey and Settlement Rules, 1962

SCHEDULE
FORM No. 12
[See Rule 65]
Register of Appeals and Revisions

Sl. No	Name of parties	Name of office or officer against whose decision the appeal or revision is made	Date of decision of lower Court	Date of institution of appeal or revision	Date of order in appeal or revision and by what officer passed	Purport of order	Remarks
1	2	3	4	5	6	7	8