

GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

NGE-(B)-VIE-31/2016 - 39166 /R&DM Dated 20.11.17

From

Sri Manmohan Mishra,
Joint Secretary to Government.

To

All Collectors.

Sub: Purchase of basic Survey & Measurement Instruments.

Sir,

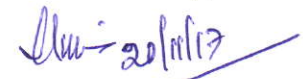
With reference to this office letter No.36166 dated 31.10.2017 on the subject cited above, I am directed to say that as per proceedings of the last review meeting on "Training programme of Revenue Field Officers" held on 26.10.2017 under the Chairmanship of Principal Secretary, Revenue & DM Department, you were instructed to take action to purchase basic Survey & Measurement Instruments like Chain, Suja, Gunia, Divider, Acre Comb/ Hectare Comb etc. for Revenue Inspector Circles to make the RIs/ ARIs/Amins work efficiently in discharging their duties primarily on preparation of Land Records, measurement and demarcation of plot, extraction of area. But no action taken report has been furnished by you till date.

Hence, you are again requested to take necessary steps to purchase the aforesaid Survey & Measurement Instruments for Revenue Inspector Circles as per actual need as per **Rule-20(d) of Delegation of Financial Power Rules, 1978** corrected up to 8th April, 2013 from open market and intimate the action taken in this regard by **10th December, 2017** positively for smooth delivery of public services under Revenue Administration.

Photo copy of the relevant Rule of DFR-1978 is enclosed for ready reference.

This may be treated as "**MOST URGENT**".

Yours faithfully,



Joint Secretary to Government

Memo No. 39167 /RDM Dated 20.11.17

Copy forwarded to Secretary, Board of Revenue, Odisha, Cuttack/ Director, Land Records, Surveys & Consolidation, Odisha, Cuttack/ All RDCs for information.



Joint Secretary to Government.

18. Insurance of Government property-

Government property, movable or immovable shall ordinarily not be insured. No subordinate authority shall undertake any liability of expenditure in connection with insurance of such property without prior concurrence of the Finance Department except to the extent indicated below:-

Where in the discretion of the Administrative Department or the Head of the Department expenditure on insurance is required to be incurred, the Administrative Department or the Head of Department as the case may be, shall have full powers to sanction such expenditure. Where for booking of goods by rail or road, there is only one set of rates and no alternative owners' risk rates, the charges for carriage of goods shall be treated as freight charges.

(F.D. Notification No. Codes – 9/81-9346-F; dated the 24th February 1981)

19. Trading Operations- Notwithstanding any contained in these rules all proposals-

- (a) for the purchase of commodities not intended for Government consumption, but for sale or issue to the Public or any other authority,
- (b) for the fixation of prices in respect of direct trading operations of Government and,
- (c) from Government companies and undertakings which may be referred to the Government for fixation of prices for their products or stocks shall be referred to the Finance Department for concurrence before approval.

Provided, however, that a proposal under clause (a) or (b) may not be referred to the Finance Department for concurrence if the value of the transaction in each case is below ₹10.00 lakhs.

(Notification No. Codes – 10/80-29482-F; dated the 4th August 1981)

(F. D. O.M. No. FIN-COD-RULE-0002-2013-13863/F., dated 08.04.2013)

20. Powers of subordinate authorities: - Head of Offices other than those in the Secretariat and Heads of Departments shall have powers to sanction contingent expenditure subject to the following conditions:-

- (a) No expenditure shall be incurred without valid appropriation or re-appropriation sanctioned by competent authority.
- (b) Rules for supply of articles required for public services contained in the Orissa General Financial Rules and subsidiary instructions and orders, if any, issued on the subject, shall be followed.
- (c) No contingent expenditure involving any departure from rules, orders, restrictions or scales shall be incurred nor shall any liability be under-taken in connection therewith except with prior concurrence of the Finance Department.

Subject to the conditions mentioned above, the general powers of the Head of the Offices/Sub-ordinate authorities to sanction contingent expenditure will be as follows :-

Authority	Existing limit vide FD Notification No.Code-14/2006-18256/F., dt.28.4.2006 w.e.f. 28.4.2006).		Revised limit vide FD Notification No.FIN-COD-RULE-0002-2012-22393/F., dt.8.6.2012 w.e.f.08.06.2012	
	Recurring	Non-Recurring	Recurring	Non-Recurring
(i) Collectors	37,500/- per annum in each case	₹1,50,000/- in each case	₹5,00,000/- per annum in each case	₹25,00,000/- in each case
(ii) Heads of subordinate offices in the rank of Sr. Class-I & above (Group "A" Officers)	₹37,500/- per annum in each case	₹1,50,000/- in each case	₹1,00,000/- per annum in each case	₹2,00,000/- in each case
(iii) Heads of subordinate offices in the rank of Jr. Class-I (Group "A" Officers)	₹25,000/- per annum in each case	₹1,00,000/- in each case	₹75,000/- per annum in each case	₹1,50,000/- in each case
(iv) Heads of subordinate offices in the rank of Class-II (Group "B" Officers)	₹15,000/- per annum in each case	₹60,000/- in each case	₹30,000/- per annum in each case	₹1,00,000/- in each case

- (e) In respect of the items mentioned in Annexure-'D' the restrictions/ clarifications/ monetary limits specified therein shall also be applicable.

(F.D. Notification No.Codes-10/80-4153-F., dated the 19th August 1980)

(F.D. Notification No. Codes-10/80-29482-F., dated 4th August 1981)

(F.D. Notification No.Codes-1/87-1053-F., dated the 12th January 1987)

(F.D. Notification No.Codes-16/89-9820-F., dated the 17th March 1989)

(F.D. Notification No. Codes-85/92-38595-F., dated the 7th September 1992)

(F.D. Notification No.Codes-13/99-29267-F., dated the 30th June 1999)

(F.D. Notification No.Codes-14/2006-18256/F., dated 28.4.2006)

(F.D. Notification No.FIN-COD-RULE-0002-2012-22393/F., dated 8.6.2012)

21. Miscellaneous-

- (a) The powers of Administrative Departments, Heads of Departments and subordinate authorities in regard to matters not specified in these Rules, shall be such, as may have been or may hereafter be specified by general or special orders issued with the concurrence of the Finance Department.
- (b) Any Administrative Department, Head of Department or Head of Office, who has been exercising higher powers in respect of any particular item, shall continue to exercise the powers.
- (c) The powers delegated under these rules can be exercised in respect of past cases also.

Note- Past cases mean, cases which were pending for decision on the date these rules came into force. Expenditure already incurred by an authority in excess of its powers should, however, be treated as irregular expenditure and regularized by ex-post facto sanction by the authority who was competent to incur the expenditure when it was actually incurred and not by the authority who became competent after it was incurred.