

GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

No. RDM-CON-PM-0031/2018 - 23586 /R&DM

Dated 30.06.2018

From

Sri M. M. Mishra,
Joint Secretary to Govt.

To

All Collectors

Sub:- Regarding District Training Programme of OAS Probationers (Direct Recruitment)

Madam/ Sir,

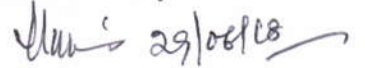
I am directed to invite a reference to the subject cited above and to say that 99 (Ninety-nine) candidates selected through OCS Examination, 2016 have been appointed as OAS-A(JB) officers and posted as Training Reserve Officers (TRO) in different districts vide this Department Notification No. 22241/ R&DM dated 22.06.2018. They have been instructed to join in the district by 30th June, 2018. Accordingly, their district training to commence from 1st week of July, 2018.

You are, therefore, requested to take note of the following aspects in order to provide effective training to the directly recruited OAS Officers posted as TROs in the districts.

1. The training schedule and module of directly recruited OAS-A(JB) officers have been revised and communicated to all concerned vide this Department letter No.14354/R&DM dated 20.04.2018 and No.15624/ R&DM dated 30.04.2018 respectively. Copy of the said letter alongwith the revised training module is attached herewith for reference.
2. Detailed training programme should be prepared as per the revised schedule and module with a view to provide focused and need based training to the Probationers.
3. During the training programme, daily attendance of the Probationers to be ensured and in case of leave / absence from the place of training, authority concerned should be intimated in advance.
4. On completion of 06 (six) days training in a week, evaluation of the Probationers undergoing training shall have to be made and results thereof to be intimated to the Department.

5. Probationer Officers will have to submit weekly report on training to Collector / ADM of the district and the same should be sent by the District to the Department by 15th & 30th of each month with their comments.
6. During district attachment, the personal entitlements of the OAS Probationers like opening up of Service Books and Permanent Retirement Account Number (PRAN), drawal of salary, sanction of GIS etc. should be made.
7. It is to be noted here that adequate funds have been allocated in financial year 2018-19 towards the salary of OAS officers during their attachment to districts as Training Reserve Officers (TROs). As such necessary steps may be taken for drawal of their salary in time.

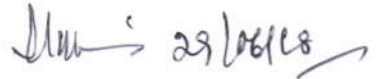
Yours faithfully



Joint Secretary to Govt.

Memo No. 23587 / R&DM Dated 30.06.2018

Copy forwarded to all Revenue Divisional Commissioners for information & necessary action.



Joint Secretary to Govt.

**GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT**

File No.RDM-CON-PM-0057-2017- *14354*/R&DM dated *20/4/2018*

From

Sri M.M. Mishra
Joint Secretary to Government

To

The Director General, TC,
Gopabandhu Academy of Administration,
Chandrasekharpur, Bhubaneswar

The Director,
Revenue Officers' Training Institute
Gothapatana, Bhubaneswar

Sub: Revised training schedule for OAS-A(Junior Branch) and ORS Group-B Officers.

Sir,

I am directed to say that Revenue & Disaster Management Department in their letter No.38912/R&DM dated 18.11.2017 and letter No.9855 dated 29.03.2016 had prescribed the training schedule for the OAS-A(J.B.) and ORS Group "B" Officers respectively appointed to the service by way of Direct Recruitment on being selected through OPSC.

2. So also, the training schedule for the Officers coming through Promotion to the posts of OAS A(J.B.) was prescribed and communicated in this Department Letter No. 2468/R(CS) dated 06.11.2007 and the training schedule for the officers coming through Promotion/Selection was prescribed in this Department letter No.10913/R&DM dated 31.03.2017.

3. The existing training schedule for both OAS A(J.B.) and ORS Group "B" officers were in active consideration of Government for some time past as regards to the present need of a compact and need based focused training .

Now, after careful consideration, Government have been pleased to revise the training schedule as mentioned below.

This Revised Training Schedule will be applicable to the newly recruited/promoted OAS/ORS Officers.

Detailed training module will be finalized soon.

TRAINING PROGRAMME OF OAS-A(JB) OFFICERS				
SL NO.	DIRECT RECRUITEE		PROMOTION RECRUITEE	
	EXISTING	REVISED	EXISTING	REVISED
	Period/Week	Period/Week	Period/Week	Period/Week
1	2	3	4	5
1	60 weeks	26 weeks	38 weeks	05 weeks

TRAINING PROGRAMME OF ORS-GROUP "B" OFFICERS						
SL NO.	DIRECT RECRUITEE		PROMOTION RECRUITEE		SELECTION RECRUITEE	
	EXISTING	REVISED	EXISTING	REVISED	EXISTING	REVISED
	Period/Week	Period/Week	Period/Week	Period/Week	Period/Week	Period/Week
1	90 days	8 weeks	120 Periods (30 Days)	2 Weeks	180 Periods (45 Days)	2 Weeks

Yours faithfully,

[Signature] 2/04/08

Joint Secretary to Government

Revised training module for OAS-I (JB) AT GAA, Bhubaneswar (Direct recruitment)

Sl No	Topic Name	Existing periods	Revised periods
1	Political & administrative history of Odisha during 20 th -21 st Centuries- a perspective	02	
2	Physical and economic geographic of Odisha	02	
3	Structure of Odisha's economy and recent economic growth	02	
4	Structure State Administration	02	02
	Sub -Total	08	02
Revenue Administration and Revenue Laws			
1	Structure of Odisha's revenue Administration	02	02
2	History of land tenure system and tenancy laws in different areas	06	04
3	Zamindari abolition – the Estate Abolition Act, OMTVOA Act and subsequent executive instructions introducing bebandobasta status	06	03
4	Land Reforms of sixties and seventies; OLR Act 1965	05	04
5	Prevention of alienation of land of ST & SC; Regulation of 1956 and Section 22,23,23-A of OLR Act.	02	02
6	Conversion of holding for non-agriculture use	01	01
7	Odisha Survey & Settlement Act & Rules; Record of Right and the Land Records Manual	04	04
8	Updating record of rights through mutation cases. Mutation Manual	02	03
9	Dealing with benandhobasta holdings	02	02
10	Odisha Govt. land Settlement Act and Rules	02	03
11	OPLE Act and Rules	03	02
12	Orissa Public premises Eviction Act	01	02
13	Odisha Cess Act	01	01
14	Irrigation Act and Rules	01	01
15	Manual of Tahasil Accounts	02	02
16	Settlement of Sairat under the Manual of Tahasil Accounts and Orissa Minor Minerals Concession Rules	02	02
17	Certificate cases and OPDR Act, Revenue recovery Act., Agricultural credit operations(by Banks) Act	03	03
18	Nizarat Manual	01	02
19	Issue of Miscellaneous certificates	01	
20	Practice and procedure of revenue codes, recording evidence and writing orders in revenue case and issue of certified copies	04	02
	Sub-total	54	45+2=47
Criminal Justice Administration and Criminal Laws			
Sl No	Topic	Existing	Revised periods
1	The Criminal Procedure Code (CRPC) with special	02	02

	reference to Sections 20-23, 37,44,58,81,167 & 174		
2	Preventive sections 107-124 of Chapter-VIII	04	04
3	CRPC Sections 129-132 relating to unlawful assemblies read with section 141-145 of IPC	04	04
4	Section 133-148 of Chapter-X of CRPC relating to removal of public nuisance and apprehended danger of breach of the peace	04	04
5	Mode of recording evidence during inquiries under CRPC	02	02
6	The Police Act (Special mention) of Odisha Urban Police Act	02	02
7	Provisions of the Indian Penal Code (IPC) Chapter CS – VIII XIV and XV	04	04
8	Arms Act and Rules; special reference to powers of SDMs and duties of police station about inspection/production/renewal	03	03
9	Explosive Act	02	01
10	Loud speak and fire works Act & Rules - Sound Pollution Laws	01	01
11	Orissa Cinema (Regulation) Act	01	01
12	Orissa Excise Act	02	02
13	Motor Vehicle Act and Rules	01	01
14	Motor Vehicle Taxes Act & Rules	01	
15	Respect for & obedience of courts and contempt of courts Act	01	01
16	National Securities Act/ESSMA	02	01
	Sub -Total	36	33
Mineral development, industrialisation, land acquisition and resettlement			
1	Need for Land Acquisition for Development Projects and for Companies- Pros & Cons of Private Acquisition	01	01
2	Provisions of the Land Acquisition Act	02	02(New LARR Act.
3	The Problems of the Involuntarily Displaced, Impoverishment and need for Rehabilitation Schemes	01	01
4	Govt. of Orissa's Rehabilitation Policies	02	02(ORR Policy 2006 and RFCTLARR Act.)
5	Industrial Promotion and Orissa's Industrial Policy	02	02
6	Industrialization & the Investment Climate	01	01
7	Regulation of Mineral Development & Extraction of Minerals; Mining Leases and Surface Permissions, Required Compliances	03	03
	Sub-Total	12	12
Forest & Environment Matters and Legal Provisions			
		Existing periods	Revised
1	Orissa's Forests, Flora & Fauna and Biodiversity hot-spots	01	
2	Sustainable Development and Global Warming Concerns	01	
3	Forest Act	02	

4	Forest Conservation Act 1980 & Diversion of Forest Lands	02	03
5	Environmental Laws Including CRZ Notification & Clearances	04	03
6	Forest Dweller's Rights Act & Settlement of Forest Lands	02	
7	Things to Comply with in establishing a Project	02	02
	Sub-Total	14	08
General & Civil Laws			
1	Jurisprudence	02	02
2	Interpretation of Statutes, General Clauses Act and OG Clauses Act	04	
3	Evidence Act	05	03
4	CPC (Section 27 to 32; Order V Rule 1-30; & Order XVI, Rule 1-21; VI-A Rules 1-7	05	
5	Affidavits & Verification; Perjury	02	
6	Limitations Act	02	
7	Court Fees & Stamp Act (Judicial / Non-Judicial Stamps	02	
8	Hindu Succession Act and Partition Act	02	01
9	Marriage Acts	02	
10	Transfer of Property Act	02	
11	Registration Act, Registration Fess & Stamp Duty	02	02
12	Contract Act	02	
13	Supplying Comments for filing Counters in Civil Suits	02	
	Sub-Total	34	08

Other matters (miscellaneous)

1	The idea of Good Governance	01	01
2	Human Rights Concerns In Governance	01	01
3	The PCR Act & the SC and ST (prevention of Atrocities) Act	01	01
4	IT intervention and e-governance		02
5	Freedom of Information and Right to Information Act	04	02
6	Orissa Service Code		02
7	Govt. Servant Conduct Rules ,CCA Rules, and DP		02
8	Orissa General Financial Rules	03	02
9	Procedure for procurement of Works ,Goods & Services	02	01
10	Delegation of Finacial powers Rules	02	02
11	Relevant Provisions of The Orissa Treasury Code	02	02
	Total		18

Grand Total - 126 periods

Revised Training programme for OAS-1(JB)(Through promotion**1. Revenue Administration and Revenue laws**

Sl No	Topic	periods
1	Structure of Odisha's Revenue Administration	02
2	History of land tenure system and tenancy laws in different areas	02
3	Zamindari abolition – the Estate Abolition Act, OMTVOA Act and subsequent executive instructions introducing bebandobasta status	03
4	Land Reforms of sixties and seventies; OLR Act 1965	03
5	Prevention of alienation of land of ST & SC; Regulation of 1956 and Section 22,23,23-A of OLR Act.	02
6	Conversion of holding for non-agriculture use	01
7	Odisha Survey & Settlement Act & Rules; Record of Right and the Land Records Manual	04
8	Updating record of rights through mutation cases. Mutation Manual	02
9	Dealing with bebandhobasta holdings	02
10	Odisha Govt. land Settlement Act and Rules	03
11	OPLA Act and Rules	02
12	Orissa Public premises Eviction Act	02
13	Odisha Cess Act	01
14	Irrigation Act and Rules	01
15	Manual of Tahasil Accounts	02
16	Settlement of Sairat under the Manual of Tahasil Accounts and Orissa Minor Minerals Concession Rules	02
17	Certificate cases and OPDR Act, Revenue recovery Act., Agricultural credit operations(by Banks) Act	03
18	Nizarat Manual	01
19	Issue of Miscellaneous certificates	02
20	Practice and procedure of revenue codes, recording evidence and writing orders in revenue case and issue of certified copies	04
	Sub-total	44

4.Criminal Justice Administration and Criminal Laws

1	The Criminal procedure code(CRPC)with special reference to Sections 20-23,37,44,58,81,167 &174	02
2	Preventive sections 107-124 of Chapter -VIII	02
3	CRPC sections 129-132 relating to unlawful assemblies read with sections 141-145 of IPC	02
4	Section 133-148 of Chapter –X of CRPC relating to removal of public nuisance and apprehend danger of breach of the peace	02
5	Mode of recording evidence during enquires under CRPC	01
6	The Police Act (Special mention) of Odisha Urban Police Act	01
7	Provisions of the Indian Penal Code (IPC) Chapter CS – VIII XIV and XV	02
8	Explosive Act	01
9	Loud speaker and fire works Act & Rules - Sound Pollution Laws	01
10	Orissa Cinema (Regulation) Act	
11	Orissa Excise Act	01
12	Motor Vehicle Taxes Act & Rules	
13	Respect for & obedience of courts and contempt of courts Act	01
14	National Securities Act/ESSMA	01
	Sub-Total	17

2.Land Acquisition and Resettlement, Industrialization and Mineral Development

Sl No	Topic	periods
1	Need for Land Acquisition for Development Projects and for Companies- Pros & Cons of Private Acquisition	01
2	Provisions of the RFCTLARR Act-2013	02
3	The Problems of the Involuntarily Displaced, Impoverishment and need for Rehabilitation Schemes	01
4	Govt. of Orissa's Rehabilitation Policies and Provisions of R&R in New Act.	01
5	Industrial Promotion and Orissa's Industrial Policy	01
6	Industrialization & the Investment Climate	
7	Regulation of Mineral Development & Extraction of Minerals; Mining Leases and Surface Permissions, Required Compliances	02
8	Sub-Total	08
1	Forest & Environment Matters and Legal Provisions	
2	Forest Conservation Act 1980 & Diversion of Forest Lands	03
3	Environmental Laws including CRZ Notification & Clearances	02
4	Forest Dweller's Rights Act & Settlement of Forest Lands	02
	Sub-Total	07

3.GOOD GOVERNANCE AND IT INTERVENTION

1	The idea of Good Governance	01
2	Human right Concerns in Governanace	01
3	Freedom of Information and Right to information Act	02
4	IT intervention and e-governance	02
	Sub-Total	06