

GOVERNMENT OF ODISHA
REVENUE AND DISASTER MANAGEMENT DEPARTMENT

NGE-(B)-VIE-31/2016(PT)

1589

/R&DM Dated



9 JAN 2018

From

Sri Manmohan Mishra,
Joint Secretary to Government.

To

The Collector, Keonjhar.

Sub: To make functional Revenue Inspectors Training Institute, Bodapalasa, Keonjhar-Regarding.

Sir,

I am directed to say that 08 Districts namely Balasore, Bhadrak, Mayurbhanj, Jajpur, Kendrapara, Keonjhar, Dhenkanal & Angul have been tagged to the newly created Revenue Inspectors Training Institute, Bodapalasa, Keonjhar for provision of training program to the un-trained Revenue Field personnel like RIs, ARIs & Amins.

It has been decided during the visit of Joint Secretary of Revenue & D.M. Department to RITI, Bodapalasa, Keonjhar on 04.01.2018 to make functional the said Institute from 15.01.2018 in your presence as well as other officers of District Administration.

To make functional of the RITI, Bodapalasa, Keonjhar from 15.01.2018, 02 important items of work need to be expedited and their availability ensured i.e. (i) Purchase of cots, mattresses, blankets etc. for the trainees and (ii) to identify and deploy the resource persons/ guest faculties for training purpose.

Regarding purchase of cots, mattresses, blankets, bed sheets etc., the same may be purchased by following the provisions as said down in Letter No. 35243/F dated 30.11.2017 of Finance Department(Copy enclosed) which deals with "Procurement of Goods and services in Government e-Marketplace(GeM)".

Step is being taken for release of funds for purchase of required materials mentioned above quickly for provision of training facilities to 50 un-trained employees in the 1st Batch.

Yours faithfully,

Joint Secretary to Government.

(Cont...P-2)

Memo No. 1590

/R&DM Dated 9 JAN 2018

Copy forwarded to Secretary, Board of Revenue, Odisha, Cuttack for information & necessary action. He is requested to tag un-trained personnel to RITI, Keonjhar for impart of training programme from 15.01.2018.

[Signature] 9/01/18

Joint Secretary to Government

Memo No. 1591

/R&DM Dated 9 JAN 2018

Copy forwarded to Sub-Collector, Keonjhar-cum-Deputy Director, RITI, Keonjhar for information & necessary action.

[Signature] 9/01/18

Joint Secretary to Government.

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 35243 /F.,

Dated 30.11.2017

FIN-CODE-MISC-0004-2017

From

Shri. Tuhin Kanta Pandey, IAS
Principal Secretary to Government.

To

**Additional Chief Secretary to Government/
Principal Secretaries to Government/
Commissioner-cum-Secretaries/
All Heads of Department**

F. D. A.
Sub: **Procurement of Goods and Services in Government e-Marketplace(GeM)**

Ref: Letter no.14214/F dtd.28.04.2017

Sir,

Administrative Departments and all Government Offices were advised in the letter under reference not to make purchases through GeM till the finalization of modalities. After deliberation, State Government have now decided to onboard GeM for voluntary purchase by Administrative Departments / Government Offices/PSUs for common use goods and services, pending signing of MoU with Government of India.

2. The direct online purchases of following estimated value will be made by Government offices through GeM.

- a) Upto Rs. 50,000/- through any of the available suppliers on the GeM, meeting the requisite quality, specification and delivery period.
- b) Above Rs.50,000/- and up to Rs.30,00,000/- through the GeM Seller having lowest price amongst the available sellers, of at least three different manufactures, on GeM, meeting the requisite quality, specification and delivery period. The tools for online bidding and online reverse auction available on GeM can be used by the buyer if decided by the competent authority.

- c) Above Rs.30,00,000/- through the supplier having lowest price meeting the requisite quality, specification and delivery period after mandatorily obtaining bids, using online bidding or reverse auction tool provided on GeM.
- d) The invitation for the online e-bidding/reverse auction will be available to all the existing Sellers or other Sellers registered on the portal and who have offered their goods/services under the particular product /service category, as per terms and conditions of GeM.

The aforesaid monetary ceiling is applicable only for purchases made through GeM. For purchases, if any, outside GeM, relevant guidelines for procurement of goods and services issued vide FDOM No.4939/F dated 13.2.2012 and 42284/F dated 26.9.2011 shall apply.

3. The payment procedure in GeM:

Till the integration of GeM with State Treasury, an interim arrangement has been made for making payment to the Suppliers for GeM purchases through Treasury portal. Under this arrangement, the DDO will submit the bill to concerned Treasury within 2 days of generation of Consignee's Receipt and Acceptance Certificate (CRAC) with copy of the printouts of the invoice for the GeM purchase along with bank details, while submitting the claim to the Treasury. The bill will be processed in the treasury and the payment would be credited to the account of the vendor. The DDO can obtain the UTR (Unique Transaction Reference) against the payment made from the DDO interface of IFMS and submit the same in the GeM portal.

4. The total time limit for payment to the vendor being 10 days from the generation of CRAC, Government offices should scrupulously follow the timeline for submission of bills in the Treasury and Treasury Officers should make payments within 2 days of receipts of bills from the DDO. Director, Treasuries and Inspection, Odisha shall issue separate instruction to the Treasuries accordingly.

These instructions shall be deemed to be a part of Odisha General Financial Rules.

Yours faithfully



Principal Secretary to Government.

Memo No. 35244 /F. Dated 30-11-2017

Copy forwarded to all RDCs, Odisha/ all Collectors for information and necessary action.

Misra 30/11/17
Deputy Secretary to Government

Memo No. 35245 /F. Dated 30-11-2017

Copy forwarded to Private Secretaries to Chief Secretary/ D.C-cum-Additional Chief Secretary/ Principal Secretary, Finance Department for kind information of Chief Secretary/D.C-cum-Additional Chief Secretary/Principal Secretary, Finance Department

Misra 30/11/17
Deputy Secretary to Government

Memo No. 35246 /F. Dated 30-11-2017

Copy forwarded to Private Secretaries to all Special Secretaries/Additional Secretaries of Finance Department for kind information of the Special Secretaries/Additional Secretaries.

Misra 30/11/17
Deputy Secretary to Government

Memo No. 35247 /F. Dated 30-11-2017

Copy forwarded to Director, Treasuries and Inspection, Odisha Bhubaneswar for information and necessary action. He is requested to issue instruction to the Treasury Officers for advising the DDOs to superscribe on the GeM Bills " GeM payment-Top Priority" for payment of bills of purchases made in GeM within stipulated dateline.

Misra 30/11/17
Deputy Secretary to Government

Memo No. 35248 /F. Dated 30-11-2017

Copy forwarded to all Officers/ all Branches of Finance Department for information & necessary action.

Misra 30/11/17
Deputy Secretary to Government

Memo No. 35249 /F. Dated 30-11-2017

Copy forwarded to State Head Portal, Secretariat with a request to upload the above circular in finance Department website (www.odisha.gov.in/finance).

Misra 30/11/17
Deputy Secretary to Government