

**GOVERNMENT OF ODISHA
REVENUE & DISASTER MANAGEMENT DEPARTMENT**

OFFICE ORDER

No. OE(A)-IV-MISC-02/2014 8562 /RDM., Dated 19.03.15

The Annual Establishment Review was conducted by the Head of Office of this Department in terms of Finance Department Resolution No.199/F., dated 03.1.2000 for the purpose of continuance of posts existing in Revenue & D.M. Department (Secretariat Establishment) during the financial year 2015-2016 (i.e. from 1.3.2015 to 28.2.2016). After such review, it is found that the list of posts appended hereto in Annexure-I and II are entitled to continue and the incumbents indicated against the said posts are authorized for drawal of their salary for the said period.


Additional Secretary to Government

Memo No. 8563 /RDM., Dated 19.03.15

Copy along with copy of Annexure-I and II in duplicate forwarded to the Accounts (A) Br./Accounts(B) Br. for information and necessary action.


Additional Secretary to Government

Memo No. 8564 /RDM., Dated 19.03.15

Copy along with copy of Annexure-I and II forwarded to the Deputy Secretary to Government (D.D.O.)/OE(B) Br./ NGE(B) Br./Confidential Br./ Budget(A) Br./F.A. Cell/Cash Unit/OE (A) Br. Guard File (10 copies) for information and necessary action.


Additional Secretary to Government

Memo No. 8565 /RDM., Dated 19.03.15

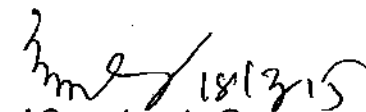
Copy along with copy of the enclosures forwarded to the Under Secretary, (I.M.U.Cell) for information and necessary action with a request to keep record in the web site of this -Department for reference.


Additional Secretary to Government

**Sanctioned strength and Vacancy of posts of Revenue & D.M. Department
as on 01.03.2015**

Sl. No.	Description of post	Scale of pay Grade Pay	Sanctioned post	Men in Position	Vacancy
1	2	3	4	5	6
1.	Principal Secretary	Rs.67000-79000/- G.P. Rs.10,000/-	1	1	-
2.	Special Secretary	Rs.37400-67000/- G.P.-Rs. 9000/-	1 (Floating Post)	1	-
3.	Addl. Secretary	Rs.37400-67000/- G.P.-Rs. 8700/-	2	1	1
4.	Director, R.& R. & Ex-Officio Addl. Secretary	Rs.37400-67000/- G.P.-Rs. 8800/-	1	-	1
5.	F.A.-cum-Additional Secretary	Rs.37400-67000/- G.P.-Rs. 8800/-	1	1	-
6.	Joint Secretary(OAS)	Rs.15600-39100/- G.P. Rs.7600/-	5	5	-
7.	Joint Secretary (OSS)	Rs.15600-39100/- G.P. Rs.7600/-	1	1	-
8.	Deputy Secretary(OAS)	Rs.15600-39100/- G.P. Rs.6600/-	2	2	-
9.	Deputy Director, R.& R. & Ex-Officio Deputy Secretary (OAS)	Rs.15600-39100/- G.P. Rs.6600/-	2	2	-
10.	Deputy Secretary(OSS)	Rs.15600-39100/- G.P. Rs.6600/-	2	2	-
11.	Under Secretary (OAS)	Rs.15600-39,100/- G.P.-Rs.5400/-	2	-	2
12.	Under Secretary (OSS)	Rs.9300-34,800/- G.P.-Rs.5400/-	7	7	-
13.	A.O.-cum-Under Secretary OFS-I (JB)	Rs.15600-39,100/- G.P.-Rs.5400/-	1	1	-
14.	O.S.D, Control Room-cum-Under Secretary OAS-I(JB)	Rs.15600-39,100/- G.P.-Rs.5400/-	1	-	1
15.	O.S.D., Control Room & Ex-Officio Under Secretary OAS-I(JB)	Rs.15600-39,100/- G.P.-Rs.5400/-	1	-	1
16.	OSD, Control Room	Rs.15600-39,100/- G.P.-Rs.5400/-	3	3	-
17.	Internal Audit Officer.	Rs.9300-34,800/- G.P.-Rs.4800/-	1	1	-
18.	Law Officer	Rs.9300-34,800/- G.P.-Rs.4600/-	1	1	-
19.	Desk Officer	Rs.9300-34,800/- G.P.-Rs.4800/-	16	15	1
20.	Section Officer	Rs.9300-34,800/- G.P.-Rs.4600/-	32	24	8
21.	Asst Audit Officer	Rs.9300-34,800/- G.P.-Rs.4600/-	9	9	-

22.	Issue Superintendent, Lev-I	Rs.9300-34,800/- G.P.-Rs.4600/-	1	1	-
23.	Asst. Section Officer	Rs.9300-34,800/- G.P.-Rs.4200/-	104	22	82
24.	Oriya Translator	Rs.9300-34,800/- G.P.-Rs.4200/-	2	-	2
25.	Issue Superintendent, Lev.-II	Rs.9300-34,800/- G.P.-Rs.4200/-	4	3	1
26.	Auditor	Rs.9300-34,800/- G.P.-Rs.4200/-	28	14	14
27.	Diary Superintendent	Rs.9300-34,800/- G.P.-Rs.4200/-	1	1	-
28.	Sr. Gr. Typist	Rs.5200-20200/- G.P.-Rs.2400/-	8	8	-
29.	Sr. Grade. Diarist	Rs.5200-20200/- G.P.-Rs.2400/-	3	3	-
30.	Sr. Driver	Rs.5200-20200/- G.P.-Rs.2200/-	1	1	-
31.	Sr. Data Entry Operator	Rs.5200-20200/- G.P.-Rs.2400/-	2	2	-
32.	Data Entry Operator (Contractual)	Rs.5200/- (Consolidated)	2	2	-
33.	Jr. Gr. Diarist	Rs.5200-20200/- G.P.-Rs.1900/-	6	5	1
34.	Jr. Gr. Recorder	Rs.5200-20200/- G.P.-Rs.1900/-	3	3	-
35.	Driver	Rs.5200-20200/- G.P.-Rs.1900/-	8	8	-
36.	Record Supplier	Rs.4930-14,680/- G.P.-Rs.1750/-	9	5	4
37.	Treasury Sarkar	Rs.4930-14,680/- G.P.-Rs.1750/-	1	1	-
38.	Daftary	Rs.4860-14,680/- G.P.-Rs.1600/-	9	7	2
39.	Zamadar	Rs.4860-14,680/- G.P.-Rs.1600/-	3	2	1
40.	Peon	Rs.4750-14,680/- G.P.-Rs.1500/-	76	35	41
41.	Choukidar	Rs.4750-14,680/- G.P.-Rs.1500/-	3	3	-
	TOTAL		366	203	163


 Additional Secretary to Government

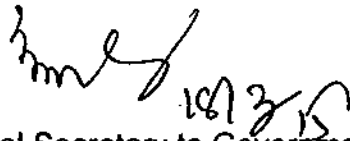
ANNEXURE-I

SANCTIONED POST

Sl No.	Name of Office / Deptt.	Description of posts	Scale of pay. (Rs.)	No. of sanctioned post			Remarks.
				Perma- nent	Tempo- rary	Total	
1	2	3	4	5	6	7	8
1.	Revenue & D.M.Deptt	Principal Secretary	67000-79000/ G.P.10,000/-	1	-	1	
2.		Special Secretary	37400-67000/ G.P.-9000/-	1	-	1	
3.		Addl. Secretary	37400-67000/ G.P.-8,700	2	-	2	
4.		Director, R & R. & Ex-Officio Addl. Secy.	37400-67000/- G.P.-8,800/-	1	-	1	
5.		F.A.-cum- Additional Secretary	37400-67000/- G.P.-8,800/-	1	-	1	
6.		Joint Secretary(OAS)	15600-39100/- G.P.-7600/-	5	-	5	
7.		Joint Secretary(OSS)	15600-39100/- G.P.-7600/-	1	-	1	
8.		Deputy Secretary(OAS)	15600-39100/- G.P.-6600/-	2	-	2	
9.		Dy. Director, R.& R. and Ex-Officio Deputy Secretary.	15600-39100/- G.P.-6600/-	2	-	2	
10.		Deputy Secretary(OSS)	15600-39100/- G.P.-6600/-	2	-	2	
11.		Under Secretary(OAS)	15600-39,100/- G.P.-5400/-	2	-	2	
12.		Under Secretary(OSS)	9300-34,800/- G.P.-5400/-	6	1	7	
13.		A.O.-cum-Under Secretary(OFS-I JB)	15600-39100/- G.P.-5400/-	1	-	1	
14.		OSD, Control Room & Ex-Officio Under Secretary(OAS-I(JB))	15600-39100/- G.P.-5400/-	-	1	1	
15.		OSD, Control Room-cum-Under Secretary OAS-I(JB)	15600-39,100/- G.P.-5400/-	1	-	1	
16.		OSD, Control Room	15600-39,100/- G.P.-5400/-	3	-	3	
		TOTAL : GROUP-A		31	2	33	

1	2	3	4	5	6	7	8
17.		Internal Audit Officer	9300-34800/- G.P.-4800/-	-	1	1	
18.		Law Officer	9300-34800/- G.P.- 4600/-	1	-	1	
19.		Desk Officer	9300-34800/- G.P.-4800/-	15	1	16	
20.		Section Officer	9300-34800/- G.P.-4600/-	16	16	32	
21.		Issue Supdt., Lev.-I	9300-34800/- G.P.-4600/-	1	-	1	
22.		Asst. Audit Officer	9300-34800/- G.P.-4600/-	4	5	9	
23.		Asst. Section Officer.	9300-34800/- G.P.-4200/-	101	3	104	
24.		Oriya Translator	9300-34800/- G.P.-4200/-	-	2	2	
25.		Auditor	9300-34800/- G.P.-4200/-	26	2	28	
26.		Issue Supdt., Lev-II	9300-34800/- G.P.-4200/-	4	-	4	
27.		Diary Supdt.	9300-34800/- G.P.-4200/-	-	1	1	
		TOTAL:Group-B		168	31	199	
28.		Sr. Gr. Typist	5200-20200/- G.P.-2400/-	8	-	8	
29.		Sr. Data Entry Operator	5200-20200/- G.P.-2400/-	-	2	2	
30.		Data Entry Operator (Consolidated)	Rs.5200/-	2	-	2	
31.		Sr.Gr. Diarist.	5200-20200/- G.P.-2400/-	3	-	3	
32.		Jr. Gr. Diarist.	5200-20200/- G.P.-1900/-	5	1	6	
33.		Jr. Gr. Recorder	5200-20200/- G.P.-1900/-	3	-	3	
34.		Record Supplier	4930-14680/- G.P.-1750/-	8	1	9	

35.		Sr. Driver	5200-20200/- G.P.-2200/-	1	-	1	
36.		Driver	5200-20200/- G.P.-1900/-	8	-	8	
37.		Treasury Sarkar	4930-14680/- G.P.-1750/-	1	-	1	
		TOTAL: GROUP-C		39	04	43	
38.		Daftary	4860 – 14680/ G.P.-1600/-	9	-	9	
39		Zamadar	4860 – 14680/ G.P.-1600/-	3	-	3	
40.		Peon	4750 – 14680/-/ G.P.-1500/-	76	-	76	
41.		Choukidar	4750 – 14680/-/ G.P.-1500/-	3	-	3	
		TOTAL: GROUP-D		91	-	91	
		GRAND TOTAL:		329	37	366	


 Additional Secretary to Government

ANNEXURE-II

Head of Accounts	Name and nature of Permanent post.	Name of Incumbent whose pay will be drawn against permanent post.	Name and nature of temporary post	Name of Incumbent whose pay will be drawn against temporary post
1	2	3	4	5
03-2052- Secretariat General Services- Non-Plan- 090- Secretariat 1208-Revenue & Disaster Management Department- 01003- Salaries.	1. Principal Secretary-1	1. Dr. Taradatt, IAS, Additional Chief Secretary to Government, Revenue & DM Deptt.(in Charge) The appointment being in the post of Chief Administrator, KBK his pay is drawn from the o/o Chief Administrator, KBK		
	2.Special Secretary-1	1. Sri Kabir Kisan, OAS(SS)		
	3. Addl. Secretary-2	1. Julius Lakra, IAS 2. Vacant		
	4. Director, R.& R. and Ex-Officio Addl. Secretary- 1	1. Vacant		
	5. F.A.-cum-Addl. Secretary - 1	1. Ajay Kumar Das ,OFS (SAG)		
	6. Joint Secretary- (OAS)- 5	1. Sri Manmohan Mishra, OAS(S) 2. Sri Sudhansu Sekhar Bhuyan, OAS(S) 3. Sri Bijaya Chandra Mahapatra, OAS(S) 4. Sri Avaya Kumar Nayak, OAS(S) 5. Sri Sudarsan Panda,OAS(S)		
	7. Joint Secretary (OSS)- 1	1. Sri Ratnakar Mallick,OSS		
	8. Deputy Secretary (OAS) - 2	1. Sri Ananta Vijay Patnaik, OAS-I(SB) 2. Smt. Rajashree Singh, OAS-I(SB)		
	9. Dy. Director, R & R and Ex-Officio Deputy Secretary-2	1. Dr. Usharani Sahoo, OAS-I(SB) 2. Dr. Chitrasen Rout, OAS-I(SB) (Accommodated against vacant post of Dy. Director, R & R and Ex- Officio Deputy Secretary)		

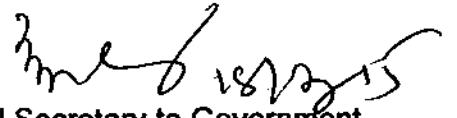
	10. Deputy Secretary (OSS)- 2	1. Sri Satchidananda Mishra, OSS 2. Sri Sudhansu Ranjan Mahapatra, OSS		
	11. Under Secretary (OAS) - 2	1 to 2 vacant		
	12. Under Secretary (OSS) - 6	1. Sri Khelaram Hansada, 2. Sri Panduram Singh, 3. Sri Srinibas Mohanty 4. Sri Binay Kumar Singh 5. Sri Bhubaneswar Mallick 6. Sri Manoranjan Jena	1. Under Secretary (OSS) -1	1. Sri Samarendra Nayak
	13. A.O.-cum-Under Secretary (OFS-I JB)- 1	1. Sri Purna Chandra Jena	2. OSD-Control Room & Ex-Officio Under Secy., OAS-I(JB)-1	1. Vacant
	14. OSD-cum-Under Secretary, Control Room, OAS-I(JB)-1	1. Vacant		
	15. OSD, Control Room, - 3	1. Sri Biswaranjan Rath, OAS-I (JB) 2. Sri Ashok Kumar Mohanty, OAS-I(JB) 3. Sri Artatran Mallick, OAS-I (JB), OWD (Accommodated against the vacant post of OSD, Control Room)		
	16. Law Officer- 1	1. Sri Narayan Chandra Beura	3. Internal Audit Officer- 1	1. Sri Sasadhar Samal
	17. Desk Officer-15	1. Sri Bimbadhar Pradhan 2. Sri Balaram Singh 3. Sri Mangat Murmu 4. Sri Kishore Ku. Naik 5. Sri Bhagabat Murmu 6. Sri Jaypratap Das 7. Sri Dhirendranath Pradhan 8. Sri Pradeep Ku. Kuanr 9. Sri Pramod Kishore Jena 10. Sri Nityananda Parida 11. Sri Padyumna Ku. Mohapatra. 12. Sri Suresh Ch. Sahoo 13. Sri Gopal Ch. Das 14. Smt Puspa manjari Kar 15. Sri Priyaranjan Pradhan	4. Desk Officer-1	1. Vacant

	18. Section Officer-16	<ol style="list-style-type: none"> 1. Sri Pravat Ku. Behera 2. Sri Narayan Ch. Dalai 3. Sri Kasinath Sethi 4. Smt Kamala Mallick 5. Sri Subrat Ku. Panda 6. Sri Niranjan Patel 7. Smt. J. Padmini 8. Smt. Pusparani Satapathy 9. Sri Jhantu Charan Das 10. Sri Bhagirathi Prusty 11. Sri Adikanda Samantaray 12. Sri Bhagaban Behera 13. Sri Hrushikesh Mallick 14. Sri Chaila Nayak 15. Sri Umesh Ch. Nayak 16. Sri Bijay Ku. Das 	5. Section Officer-16	<ol style="list-style-type: none"> 1. Sri Haripad Chatterjee 2. Sri Durga Charan Sahoo 3. Sri Tarakswar Behera 4. Sri Gajendranath Ghadai 5. CH. Sudhakar 6. Sri Prasant Ku. Sahoo 7. Sri Satyabrat Samal 8. Sri Siba Prasad Panda 9 to 16-Vacant
	19. Issue Supdt., Lev.-I - 1	1. Abdul Rehman Khan		
	20. Asst Audit Officer - 4	<ol style="list-style-type: none"> 1. Sri Dillip Chandra Lenka 2. Sri Pranath Pradhan 3. Sri Dibakar Sahoo 4. Sri Gomeya Soy 	6. Asst. Audit Officer - 5	<ol style="list-style-type: none"> 1. Sri Kishore Chandra Swain 2. Sri Jayanta Ku. Bhattacharya 3. Sri Sunil Ku. Pattnaik 4. Sri Muktikanta Mohanty 5. Sri Amerendra Mohapatra
	21. Asst. Section Officer-101	<ol style="list-style-type: none"> 1. Sri Manas Ku. Acharya 2. Sri Premananda Jena 3. Sri Daitari Sethi 4. Sri Sushil Ku. Pradhan 5. Sri Nrusingh Pr. Mishra 6. Sri S. Jagannath Reddy 7. Sri Bijay ku. Panda 8. Sri Ramesh Ch. Dalei 9. Sri Pitabash Panda 10. Smt. Sandhyarani Nayak 11. Sri Sanjay Ku. Das 12. Sri Bichitrananda Prusty 13. Sri Tusarkanta Swain 14. Sri Bibhudutta Sahoo 15. Sri Sudhir Ku. Biswal 16. Sri Suvendudev Acharya 17. Sri Arun Ku. Mandal 18. Sri Amiya Kumar Jena 19. Sri Satyajit Harichandan 20. Sri Rajendra Ku. Barik 21. Sri Akshya Ku. Rout 22. Sri Suresh Ch. Nayak 23 to 101 Vacant 	<p>7. Asst. Section Officer- 3</p> <p>8. Oriya Translator - 2</p>	<p>1 to 3- Vacant.</p> <p>1 to 2 Vacant.</p>

22-Auditor-26	<ol style="list-style-type: none"> 1. Sri Ajaya Ku. Pradhan 2. Sk. Fazal Haque 3. Sri Brundaban Baisakh 4. Sri Dillip Kumar Das 5. Smt. Sushreengyata Mishra 6. Sri Sunil Kumar Das 7. Sri Akshaya Kumar Bhoi 8. Sri Ekadashi Chhatria 9. Sri Pradeep Kumar Rajguru 10. Sri Santosh Kumar Rout 11. Sri Binod Ku. Sahoo 12. Smt. Smita Mallick 13. Ms. Madhumita Baskey 14. Sri Chandrasena Pujari 15 to 26 Vacant 	9. Auditor-2	1 to 2 Vacant
23. Issue Supdt. Lev-II- 04	<ol style="list-style-type: none"> 1. Sri Prasanna Ku. Panda 2. Sri. Sashi .Bhusan Senapati 3. Sri Jayakrushna Panda 4. vacant 	10. Diary Supdt.-1	1. Sri Sailabihari Dhal
24. Sr. Gr. Typist- 08	<ol style="list-style-type: none"> 1. Sri RamaKrushna Singh 2. Sri Niranjan Chhotray 3. Sri Baikunthanath Muduli 4. Sri Narayan Ku. Sasmal 5. Sri Niranjan Sahoo 6. Sri Bhaskar Acharya 7. Smt. Alok Rashmi Tripathy 8. Sri Dwarikanatha Barik 		
25. Data Entry Operator-2 (On contractual basis)	<ol style="list-style-type: none"> 1. Service Provider 2. Service Provider 	11. Sr. Data Entry Operator-2	<ol style="list-style-type: none"> 1. Sri Niranjan Mishra 2. Sri Ramesh Chandra Mohapatra, Jr. DEO (Accommodated against vacant post of Sr. DEO till posting of Sr. DEO) .
26. Sr.Gr.Diarist-3	<ol style="list-style-type: none"> 1. Sri Bhikari Kanhar 2. Sri Artatran Kandi 3. Prafulla Kishore Mohanty 		
27. Jr.Gr.Diarist-5	<ol style="list-style-type: none"> 1. Sri Santosh Ku. Barik 2. Sri Rabindra Das 3. Sri Niranjan Barik 4. Sri Sarangadhar Jani 5. vacant 	12. Jr.Gr.Diarist-1	1. Sri Markanda Samantray
28. Jr.Gr.Recorder-3	<ol style="list-style-type: none"> 1. Sri Jadumani Marandi 2. Sri Gobinda Ch. Das 3. Sri Binoda Bihari Nayak 		
29. Record Supplier- 8	<ol style="list-style-type: none"> 1. Sri Surendra Ku. Sahoo 2. Sri Keraldin Pradhan 3. Sri Paramananda Soy 4. Sri Bikash Ch. Dixit 5. Sri Sabyasachi Mohanty 6 to 8 - Vacant 	13. Record Supplier-1	1. Vacant

	30.Sr.Driver-1	1. Sk.Md.Mustaque		
	31.Driver-8	1. Sri Dolagobinda Samal 2. Sri Ajayananda Mallick 3. Sri Umakanta Mohanty 4. Sri Harihar Majhi 5. Sri Prafulla Ku. Parida 6. Sri Prahallad Barik 7. Sri Mahendra Ku. Swain 8. Sri Braja Kishore Bidhar		
	32.Treasury Sarkar-1	1. Sri Nishamani Aluk		
	33.Daftary-9	1. Sri Masia Pradhan 2. Sri Gobinda Ch.Sethi 3. C.H. Jyoti 4. Sri Avina Swain 5. Sri Kulamani Palai 6. Sri Benudhar Barik 7- Sri Krushna Ch.Khadanga 8 to 9- Vacant		
	34. Zamadar-3	1. Sri Purusottam Dakua 2. Sri Gourang Ch. Parida 3- Vacant		
	35. Peon -76	1. Smt.Ahalya Mohanty 2. Sri Govinda Ch.Satapathy 3. Sri Mrutyunjaya Malia 4 Sri Ashok Behera 5. Sri Raj Kishore Samantatray 6. Sri Krushna Ch.Parida 7. Smt.Sabitri Singh 8. Sri Brundaban Nayak 9. Sri Jadumani Jena 10. Sri Laxmidhar Bisoi 11. Smt. Manjulata Nayak 12. Smt.Tarsila Purty 13. Sri Kirti Sundar Sarangi 14. Sri Ranjit Ku. Nayak 15. Sri Babrubahan Barik 16. Sri Sanatan Pradhan 17. Sri Brundaban Behera 18. Sri Ganeswar Tudu 19. Sri Biswanath Bhoi 20. Smt. Diptimala Mishra 21. Smt. Sulochana Das 22. Sri Santosh Ku. Majhi 23. Sri Suprava Mishra 24. Sri Gangadhar Barik 25. Sri Raghunath Mallick 26. Smt. Sulochana Suar 27. Sri Lal Mohan Nayak 28. Sri Gandharba Ku. Jena 29. Sri Anadi Ch. Jena 30. Sri Partha Sarathi Das 31. Sri Sibasis Baliarsingh 32. Smt. Subasini Dei 33. Smt. Minati Sahoo 34. Anil Ku. Parida		

		35. Millan Ku. Mohanty 36 to 76 Vacant		
	36.Choukidar-3	1.Sri Shakti Prasad Mohanty 2. Sri Ramesh Ch. Nayak 3. Sri Malaya Kumar Kanhar		


Additional Secretary to Government