

**Minutes of the ADMs Conference held on 20.01.2018 at 10.30 A.M
under the Chairmanship of Hon'ble Minister, Revenue & DM.**

At the outset, the Principal Secretary welcomed Hon'ble Minister, Revenue & Disaster Management, all ADMs and all Officers of the Department to the meeting.

The Hon'ble Minister addressed the meeting and allowed to start discussion on 25 Parameters as per agenda.

The Principal Secretary initiated discussion through Power Point Presentation for review of 25 parameters relating to 30 districts along with the compliances of the minutes of the last ADMs Conference held on 17.11.2017.

After a threadbare discussion on 25 Parameters, the following decisions were taken.

Parameter-1:- Mutation Case Cause list (Office & District website).

- On review, it was found that all the Tahasildars have displayed 100% mutation case cause list. The Principal Secretary instructed all ADMs that the DWIST will be updated immediately. The Hon'ble Minister directed that all ADMs should strive for 100% display of Mutation case cause list in the Tahasil Offices as well as in the District Website.

Parameter-2:- Disposal of Mutation Cases.

- On review, it was found that huge number of mutation cases are pending in the districts namely, Ganjam, Khordha, Cuttack, Balasore, Bolangir, Bhadrak, Angul, Bargarh, Dhenkanal, Gajapati, Jajpur, Jagatsinghpur, Kalahandi , Koraput, Kendrapada, Keonjhar, Mayurbhanj, Nayagarh, Puri, Rayagada, Sambalpur, Subarnapur & Sundargarh. The

Parameter- 4:- Disposal of 8-A Cases of OLR.

- Disposal of 8-A Cases of OLR in the districts namely, Jajpur, Ganjam, Dhenkanal, Puri, Kandhamal, Gajapati, Keonjhar, Nuapada, Sambalpur, Koraput, Nawarangpur, Subarnapur, Sundargarh, Khordha & Deogarh is below 50%. The District of Balasore has the highest disposal of 100%. The Hon'ble Minister expressed his displeasure for achievement of below 50% of the Districts and advised the concerned ADMs for making special drives on disposal of 8-A OLR Cases above 50% by the end of February 2018.

Parameter-5:- Uploading of Scanned Case Records in to DMS Software.

- As regards achievement on DMS uploading, the Districts of Bargarh and Sambalpur is above 99% and the District of Jharsuguda, Subarnapur, Kandhamal & Dhenkanal is above 50%. The achievement of Cuttack district is the lowest i.e. 3.09%. The Hon'ble minister advised that the concerned ADMs should contact the concerned agency to achieve at least 50% before the end of February, 2018. Where there is problem for DMS uploading due to want of computer and scanner etc., the expenditure may be incurred from the user charges available in the District for purchase of such equipments for immediate completion of DMS uploading work.

Parameter-6:- Correction of Cadastral Maps.

- As regards achievement of Correction of Cadastral Maps the Districts namely, Koraput, Boudh, Sundargarh, Jagatsinghpur, Mayurbhanj, Ganjam & Kandhamal is above

50%. The lowest achievement of Malkangiri District is 9%. The Principal Secretary stated that all ADMs should see that all pending cases for Correction of Cadastral Maps at the level of Record keepers of the Tahasils should be completed immediately and pendency to be reduced to zero. The Hon'ble Minister instructed all the ADMs to achieve above 50% by the end of February, 2018.

Parameter-7:- Regularisation of Advance Possession.

- The Principal Secretary expressed that All ADMs should take immediate steps for regularization of advance possession. A detailed format will be prepared and furnished to this Department indicating total Number of Advance possession given, Area, Number of Advance possession regularized and balance to be regularized. A detailed report with new format should be furnished to this Department latest by 15th February, 2018.

Parameter-8:- Protection of Government land.

- As regards, achievement on expenditure incurred under protection of Government land of the districts namely, Boudh, Nayagarh and Jajpur is below 50%. The achievement of the District of Rayagada, Kalahandi, Kandhamal, Koraput, Malkangiri, Nuapada and Subarnapur is above 80%. The District of Kandhamal has the highest achievement of 90.67%. The Hon'ble Minister instructed that all the ADMs should achieve at least 80% at the end of February, 2018. The Principal Secretary expressed that the District Administration should take steps for protection of valuable Government land in Urban and Semi Urban areas. The Hon'ble Minister instructed to all ADMs that proper identification of Government land should be done to safeguard the Government Properties. The detail

informations regarding list of identification of Government land and protected by utilising Government funds from the level of Grama Panchayat to District level should be furnished to this Department by the end of February, 2018 positively.

Parameter 9:- Internet Connectivity of R.I Offices.

- As regards achievement in the Internet Connectivity of R.I Offices, the performance of District of Gajapati, Deogarh, Jharsuguda, Boudh, Balasore, Khordha, Puri and Bhadrak is 100% whereas performance of District of Baragarh, Nayagarh, Nabarangpur, Jagatsinghpur, Keonjhar, Malkangiri, Rayagada, Bolangir & Nuapada is 0%. The Hon'ble Minister expressed his displeasure for 0% achievement of the Districts and advised the concerned ADMs to take immediate steps to complete the internet Connectivity of RI offices before the end of February, 2018 positively.

Parameter-10:- Internet Connectivity of Tahasil Offices.

- Except the District of Balasore and Subarnapur, all other Districts have achieved 100% in the internet Connectivity of Tahasil Offices. The Hon'ble Minister instructed that by the end of March, 2018 the online Mutation work should be started in all 317 Tahasil of the State.

Parameter-11:- Disposal of Bebandobasta Cases.

- The disposal of Bebandobasta cases in the district of Angul, Kandhamal, Malkangiri and Subarnapur is 0 %. The achievement of the District of Jharsuguda is the highest i.e. 76.19%. The Principal Secretary stated that the ADMs

should take follow up action for disposal of clean cases first and to achieve at least 50% by the end of February, 2018.

Parameter-12:- Disposal Cases under ORTPSA.

- The achievement under disposal of ORTPSA Cases relating to District of Ganjam, Rayagada, Subarnapur, Koraput, Gajapati, Bolangir, Sundargarh, Cuttack and Mayurbhanj is below 50%. The highest achievement of Balasore district is 100%. The Hon'ble Minister instructed all ADMs to achieve 100% target by the end of February, 2018.

Parameter-13:- Registration.

- Except the District of Cuttack, Balasore, Kalahandi, Nuapada all other districts are issuing complete documents of registration within 03 days. The Principal Secretary stated that the defaulting ADMs should issue the registered documents within 03 days and All ADMs should encourage cashless transaction in all Registration offices.

Parameter-14:- Compliance of Audit Paras.

- On review, it was found that 150 nos. cases of Baragarh District, 106 cases of Puri District, 103 nos of Khordha District, 47 nos of Jajpur District, 24 nos of Rayagada District, 17 nos of case of Ganjam, 17 nos of cases Nayagarh, 15 nos of cases of Cuttack, 8 nos of cases of Dhenkanal 7 nos of cases of Kendrapara & 4 nos of cases of Balasore District are pending for compliance. The Principal Secretary instructed that all ADMs should ensure to drop the AG paras organising Triangular Committee Meeting at their level with in February, 2018.

Parameter-15:- Disposal of Pension Cases.

- On review, it was found that no pension case is pending in the District of Angul. The highest 76 nos of pension cases

are pending in the District of Ganjam. The Principal Secretary instructed all ADMs to dispose all pending pension Cases by holding Pension Adalat within 15th February, 2018.

Parameter-16:- Disposal of Proceeding Cases.

- On review, it was found that no enquiry report of any proceeding cases is pending in the District of Cuttack whereas the highest 44 nos of proceeding cases are pending in Mayurbhanj District. The Principal Secretary advised that prompt action should be taken to complete enquiry in order to dispose pending proceeding cases by the end of February, 2018 and one day proceeding Adalat should be conducted by ADMs in every Fortnight of the Month.

Parameter-17:- Best Practice introduced.

- On review, it was found that all the ADMs have introduced best practices in their Districts. The Hon'ble Minister expressed that a few Tahasils have been covered under CCTV and Biometric devices. He instructed that all the 317 Tahasil should be covered under CCTV Camera and Biometric devices before end of February, 2018. All Tahasils must have functioning of HelpDesk with all important forms.

Parameter-18:- Infrastructure of Revenue Inspector (RI) Offices.

- The Hon'ble Minister had expressed that the proposal for construction of R.I Offices should come from the concerned districts to the Department and the funds will be placed with the line Department as per the proposal of concerned

districts. On review, it was found that not a single District has yet submitted the proposal to this Department till date. The Principal Secretary instructed all the ADMs to submit the proposal before end of 7th February, 2018 to this Department positively.

Parameter-19:- Infrastructure of other Revenue Building.

- Since, no proposal for construction of Revenue Buildings as per decision of last ADMs conference has been received, the Principal Secretary instructed all the ADMs to submit the proposal by 7th February, 2018 to this Department positively.

Parameter-20:- Staff Position (R.I, ARI and Amin)

- Steps are being taken for filling of vacancies (RI, ARI, Amin and Junior Clerk) after clearance of Empowered Committee of Government and the matter is under process.

Parameter-21:- Revenue Collection

- The achievement on Revenue Collection in the District of Jharsuguda and Jajpur is 100%. The lowest achievement of Koraput District is 12.16%. The Hon'ble Minister directed all the ADMs for achieving 100% target of collection of Revenue.

Parameter-22:- Operationalization of Sairat Sources

- As regards achievement of sairat sources, the district namely, Angul, Balsore, Bargarh, Bolangir, cuttack, Deogarh, Dhenkanal, Gajapati, Ganjam, Jajpur, Kalahandi, Kandhamal, Keonjhar, khordha, Koraput, Malkangiri, mayurbhanj, Nayagarh, Raygada, Sambalpur, Subarnapur & Sundargarh is below 50%, the achievement of district of Puri, Bhadrak & Jagatsinghpur is above 60%.

The District of Kendrapada has the highest achievement of 82.14%.The Hon'ble Minister instructed to achieve above 50% by the end of February, 2018. The Principal Secretary stated that all ADMs should take steps for auction of all non-auctioned Sairat sources to stop illegal lifting of Minor Minerals.

Parameter-23:- Preparation of Revenue Master Plan

- Since no substantial progress for preparation of Revenue Master Plan has been done, the Principal Secretary instructed that all ADMs should take steps to contact ORSAC for obtaining Geospatial Maps immediately under intimation to this Department and necessary guidelines should be issued by the concerned Branch of this Department.

Parameter-24:- Grievance redressal (e-Abhijog)

- On review, it was found that no e-Abhijog is pending in the District of Balasore, Jharsuguda, Nuapada, Nabarangpur & Rayagada. The highest 2002 nos of e-Abhijogs are pending in the District of Khordha. The principal Secretary instructed all ADMs should take immediate steps for disposal of all pending e-Abhijogs by the end of February, 2018.

Parameter-25:- Distribution of Pattas to the Homesteadless persons.

- On review, it was found that the highest 13207 nos of Pattas have been distributed to the homesteadless persons in Kalahandi District whereas the lowest 36 nos. of Pattas have been distributed to homesteadless families in the district of Boudh. The Hon'ble minister expressed his displeasure for such poor performance of the districts and

directed the ADMs for proper identification and distribution of Pattas to all homesteadless persons of the districts by March, 2018.

Any other matters :-

1) Census

The Joint Director, Directorate of Census Operation, Odisha, Bhubaneswar participating in the Conference discussed on the matters relating to the points reflected in the circulars No. 1 issued by the Deputy Director General, Office of the Registrar General, India, Ministry of Home Affairs, Government of India vide their letter No. 09/36/2017-CD(CEN) dated 22.12.2017. Further through Power Point Presentation he explained about the planning for the 2021 census and its basic purpose for enumerations of all individuals in the Country without any omission or duplication, preparation of complete and updated list of all territorial entities in the entire Country well in advance in the next census. He further expressed about important preparatory work in connection with the census 2021 is to collect and compile the details of all the jurisdictional changes that have occurred so far after the 2011 census and that will occur hereafter till the freezing of the boundaries of the administrative unit for 2021 census, i.e. up to 31st December, 2019.

2) Compliance to the instructions of the NCST.

Regarding settlement of Rehabilitation and Resettlement issues pertaining to the displaced families in acquisition of land of Rourkela Steel Plant and Mandira Dam Projects, the

National Commission for Scheduled Tribes, New Delhi has been pressing hard for which this Department letter No. 2094/R&DM dated 12.01.2018 has been communicated to the Collector Sundargarh & Deogarh for necessary follow up action at their level. The matter was discussed in the Conference and the Principal Secretary instructed the ADM Deogarh and Sundargarh to furnish action taken report to this Department by 15th February, 2018.

3). Compliance to the petitions of the Petition Committee of OLA

A number of petitions received from Petition Committee of OLA were sent to different Collectors of the Districts for submission of compliance report to this Department. The pending position was discussed in the Conference and it was found that 2 nos of petition of Balasore District, 1 no of Koraput , 1 no of Kendrapada, 6 nos of Kalahandi, 4 nos of Puri, 4 nos of Ganjam, 2 nos of district Khordha, 2 nos of Jajpur, 1 no of Mayurbhanj , 10 nos of Jharsuguda and 14 nos of Jagatsinghpur District are pending. The details of the petitions have been handed over to all ADMs present in the Conference for their reference. The Principal Secretary instructed to all ADMs for compliance of the pending petitions and furnish the same latest by February, 2018.

The meeting ended with vote of thanks to the chair.


MINISTER,

REVENUE & DISASTER MANAGEMENT

Minister
Revenue & Disaster
Management, Odisha