

**GOVERNMENT OF ODISHA  
REVENUE & DISASTER MANAGEMENT DEPARTMENT**

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**TENDER NOTICE**

No. **RDM-OEB-MISC-0013-2013** 23601 /R&DM Dt. 21-6-13

Sealed tender in plain paper accompanied with E.M.D. of Rs.7000/- (Rupees Seven thousand) only in shape of Bank Draft in favour of the Under Secretary to Government, Revenue & D.M. Department, Government of Odisha, Bhubaneswar at any Nationalised Bank are invited by the undersigned from local Canon authorised dealers for supply of one Canon iR Adv-6055 Photocopier along with one 2 KVA KSR stabiliser to Revenue & D.M. Department on replacement of two photocopier machines(one Canon – iR- Adv 3035 and one Modi 5645) on buy back basis.

2. The firms should be located at Bhubaneswar having valid TIN/SRIN with up to date Clearance Certificate in Form No.-VAT-612 and Income Tax clearance Certificate which may also be furnished along with the tender.

3. The firms applying for the same should preferably have experience of supplying the Photocopier/consumables to the Departments of Government of Orissa/Government of India/Public Sector Undertaking under the State Government or Government of India and should not have been debarred by any of the above agencies. Necessary Certificates for the purpose be enclosed.

4. The tender should reach by 11.30 A.M. on or before dt.15.07.2013 and will be opened on the same day at 3.00 P.M. by a committee in the Office Chamber of the Director, R&R and Ex-Officio Additional Secretary, Revenue & D.M. Department in presence of the tenderers or their authorised agents. If this day is declared later as Government holiday, the tenders will be received and opened on the next working day as per the scheduled time.

5. The sealed tender must be super scribed on the cover "Tender for supply of Canon iR-Adv-6055 photocopier machine and 2 KVA Stabiliser ". The E.M.D. of the successful bidder will be converted as security deposit to be reserved with this Department for a period of one year from the date of supply. In case of failure to supply the consumables in time or to maintain quality of the items, the E.M.D. will be forfeited.

6. The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.

  
Director, R&R and Ex-Officio  
Addl. Secretary to Government

Memo No. 23602 /R&DM, Dated 21-6-13

Copy forwarded to Information & Public Relation Department with request to take necessary action for publication of the notice as provided in the Soft copy/ Hard copy attached herewith in one widely circulated Odiya local daily newspaper for one day only at least before seven days from the date of tender. The bill arises out of it may be sent to this Department-for payment.

  
21.6.13  
Director, R&R and Ex-Officio  
Addl. Secretary to Government

Memo No. 23603 /R&DM, Dated 21-6-13

Copy forwarded to Shri S. K. Tripathy, D.G.M., Head State Portal Group, Secretariat with a request to display the Notice in the Government website for wide publicity.

  
21.6.13  
Director, R&R and Ex-Officio  
Addl. Secretary to Government

Memo No. 23604 /R&DM, Dated 21-6-13

Copy forwarded to the Chief Receptionist / Head Caretaker / Sergeant, Secretariat Security for information and necessary action. The Chief Receptionist is requested to issue necessary entry pass to the willing participants by observing required formalities.

  
21.6.13  
Director, R&R and Ex-Officio  
Addl. Secretary to Government


Memo No. 23605 /R&DM, Dated, 21-6-13

Copy forwarded to all Departments /All Heads of Departments with a request to display the Tender Notice in their Notice Board for wide publicity.

  
21.6.13  
Director, R&R and Ex-Officio  
Addl. Secretary to Government

Memo No. 23606 /R&DM, Dated, 21-6-13

Copy to Revenue & D.M. Department, (Notice Board)/IMU Cell for information of public.

  
21.6.13  
Director, R&R and Ex-Officio  
Addl. Secretary to Government